

**APPROVED, March 21, 2006**

**Board of Trustees Minutes  
Montgomery Community College  
February 20, 2006**

The Board of Trustees of Montgomery Community College met in public session on February 20, 2006. The regular public meeting was called to order by the Chair. The following Board members were present:

Dr. Sylvia W. Crowder, Chair  
Ms. Roberta F. Shulman, First Vice Chair  
Mr. Gene W. Counihan

Dr. Mary Cothran  
Dr. Owen D. Nichols  
Ms. Kanika Hughley

Dr. Charlene R. Nunley, secretary-treasurer of the Board of Trustees and president of the College was present. Trustees Michael C. Lin, Robert Shoenberg, Jong-on Hahm, and Stephen Kaufman were absent.

**Subject: Approval of the Revised Agenda and  
Minutes of January 17, 2006**

On motion by Trustee Nichols, seconded by Trustee Hughley, the revised agenda and minutes were approved as read.

**Resolution No. 06-02-013 Subject: Retirement Recognition and Award of Silver  
Medallion to Professor Robert T. Laycock**

On motion by Trustee Nichols, seconded by Trustee Shulman, the Board approved and adopted the above subject resolution. (A copy of the resolution, as adopted by the Board, is attached in the Record of Resolutions, pages 2-3.)

Dean Kathy Wessman and Vice President and Provost Judy Ackerman, Rockville Campus, provided comments on the life and service of Professor Robert T. Laycock at the College. Professor Laycock thanked the Board and Dr. Nunley for the recognition.

**Resolution No. 06-02-014 Subject: Resolution of Recognition for County Executive  
Douglas M. Duncan**

On motion by Trustee Counihan, seconded by Trustee Nichols, the Board approved and adopted the above subject resolution. (A copy of the resolution, as adopted by the Board, is attached in the Record of Resolutions, page 4.)

Dr. Nunley provided comments and indicated that the Board wanted to let Mr. Duncan know how much it appreciates how much he has done for the College over his 12 years of tenure as the County Executive. His record of recommending increasing support to the College is one that can not be matched by any County Executive that she knows, particularly this year where he has decided to step up with the recommendation that will result in the County funding the tuition increase in the budget along with additional normal County support. The College needs to be appreciative of his support. The Board will ask Mr. Duncan to come to a future Board meeting so that it will have an opportunity to acknowledge him.

Trustees Counihan, Cothran, and Nichols endorsed Dr. Nunley's comments and provided additional comments of support for Mr. Duncan.

**Subject: Comments Period**

There were no speakers to come before the Board.

**Subject: President's Report to the Board**

Dr. Nunley provided comments on Student Advocacy Day in Annapolis and the support for the Cade funding formula. She indicated that the support for this bill is coming out of Montgomery County.

Mr. George Payne, vice president, Workforce Development and Continuing Education, provided comments on the County Refugee Center and its operations.

**Subject: Trustee Information Report**

Dr. Nunley provided comments on the reports.

Trustee Hughley asked about the decline in Asian students. Dr. Robert Lynch, Director of the Office of Research and Analysis provided some insight.

**Subject: Report on the Community College National Legislative Summit 2006**

Trustee Shulman provided highlights of the National Legislative Summit which included remarks by the keynote speakers who spoke about community colleges, the national deficit, and legislation concerning community colleges.

**Subject: Cade Funding Formula Presentation**

Mr. Bill Campbell, vice president for administrative and fiscal services, provided a general overview of the Cade Funding Formula, how it works, the critical issues being faced by community colleges at this time, and issues that need to be advocated for in FY07 funding. Mr. Campbell expressed the need to understand the concepts of the formula and not the numbers. Mr. Campbell recognized assistance from Ms. Donna Dimon, Mr. Dick Leurig, Dr. Mona Levine, Ms. Helen Chapson, Ms. Maureen Custer, and Ms. Renaité Laine.

**Subject: Learning College Report**

Dr. Mary Kay Shartle-Galotto, vice president of academic and student services, introduced the report and Ms. Clarice Somersall.

Ms. Clarice Somersall, vice president for learning and academic effectiveness, presented the Learning College Monograph to the Board and introduced team leaders on the project. She shared the five initiatives of the Learning College to include the First Year Experience, Learning Communities, Student Achievement and Retention, Service Learning, and Assessment and Accountability.

Team members responded to several questions by the Trustees, and Dr. Shartle-Galotto thanked everyone for their participation.

**Subject: Legislative Briefing**

Mr. Bill Campbell provided an update on the College's capital budget. He reported that the County Executive's recommendations were good for the College, especially in the early years. He has put in all of the funding for the Cultural Arts Center for the construction of the building at

the Takoma Park/Silver Spring Campus, all of the money for the Rockville Science Center design, and all of the money for the construction of the building. The County Executive has also done the same for the Germantown Campus Bioscience Education Center for construction and design. There are some concerns with the Physical Plant Building. Money is in for the design, but it is spread over two years. The College needs to design and build it in one year to keep it on schedule. For new projects, the County Executive is funding the design for Science East and Science West, but he is not including the funding for construction in the six-year CIP. This is a change in approach and the College is not certain how it will work out. He has also included the design funds for the Germantown access road, but he delayed the funding two years. This is a big concern for the College. The County Executive has not recommended funding for new information technology projects as part of the capital budget process, even though the request is in the capital budget.

The Governor has included full funding for the construction of the Cultural Arts Center and the same for the Rockville Science Center design and for the roof projects. He did not include funding at all for next fiscal year for the Germantown Bioscience Education Center, the Takoma Park/Silver Spring Fine Arts Building for design and renovation, nor did he include money for the Commons Building construction renovation project. Additionally, the Governor did not include the Physical Plant Building design funds.

<b><u>Resolution No.</u></b>	<b><u>Subject: Consent Calendar</u></b>
06-02-015	Personnel Actions Confirmation
06-02-016	Commons Building and Pavilion of Fine Arts, Takoma Park/Silver Spring Campus
06-02-017	Award of Contract, Interagency Procurement, High Speed Internet Connectivity Services
06-02-018	Sole Source Award of Contract, Language Learning System in Support of Foreign and Sign Language Courses
06-02-019	Source Award of Contract, Point of Sale System for Bookstore Operations at the Takoma Park/Silver Spring Campus
06-02-020	Graduates Receiving the Associate Degree and the One-Year Program Certificate in Fall 2005
06-02-021	Montgomery County Refugee Training Center Assistance Program Grant
06-02-022	Approval of Change Order for Lighting Replacement, Gudelsky Institute, Rockville Campus
06-02-023	Contract Award Authorization, Aggregated Interagency Procurement, Natural Gas Supply Service

On motion by Trustee Nichols, seconded by Trustee Hughley, the Board approved and adopted the consent calendar with the addition of item #8F (Contract Award Authorization, Aggregated Interagency Procurement, Natural Gas Supply Service) on the revised agenda. (Copies of the resolutions, as adopted by the Board, are attached in the Record of Resolutions, pages (5-31).)

**Subject: New Business, Announcements, and Adjournment**

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted to hold an Executive Session (closed session) on February 20, when three site matters (subsection 3) – Takoma Park/Silver Spring Campus Update, Germantown Development Update, and Rockville Campus Expansion were discussed; one private matter regarding an individual was discussed (subsection 2); and one personnel matter (subsection 1) was discussed.

The business on the agenda having been completed and with the consent of all Board members present, the Chair adjourned the meeting at 10:00pm.

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Chair

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Secretary-Treasurer

Recorder: Arlean B. Graham

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