

**APPROVED, October 16, 2006**

**Board of Trustees Minutes  
Montgomery Community College  
September 18, 2006**

The Board of Trustees of Montgomery Community College met in public session in the Theatre Arts Arena, Rockville Campus, on September 18 2006. The regular public meeting was called to order by the Chair. The following Board members were present:

Dr. Sylvia W. Crowder, Chair  
Ms. Roberta F. Shulman, First Vice Chair  
Dr. Michael C. Lin, Second Vice Chair  
Mr. Gene W. Counihan  
Ms. Gigi Godwin

Dr. Robert E. Shoenberg  
Dr. Owen D. Nichols  
Mr. Steve Kaufman  
Ms. Vanessa Coleman  
Dr. Jong-on Hahm

Dr. Charlene R. Nunley, secretary-treasurer of the Board of Trustees and president of the College was present.

The Chair welcomed everyone to the first public session of the new fiscal year and added a special welcome to Ms. Godwin and Ms. Coleman.

**Subject: Approval of the Revised Agenda and  
Minutes of June 19, 2006**

On motion by Trustee Nichols, seconded by Trustee Shulman, the revised agenda and minutes of June 19, 2006 were approved.

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| <b>Resolution No. 06-09-077</b> | <b>Subject: <u>Tribute to Ms. Joyce E. Gray</u></b>   |
| <b>Resolution No. 06-09-078</b> | <b>Subject: <u>Retirement of Mr. Charles H. Barnhouse</u></b>                                     |
| <b>Resolution No. 06-09-079</b> | <b>Subject: <u>Retirement of Mr. Randy L. Brigham</u></b>   |
| <b>Resolution No. 06-09-080</b> | <b>Subject: <u>Retirement of Ms. Geraldine M. Curran</u></b>                                      |
| <b>Resolution No. 06-09-081</b> | <b>Subject: <u>Retirement of Mrs. Carolyn R. Johnson</u></b>                                      |
| <b>Resolution No. 06-09-082</b> | <b>Subject: <u>Retirement of Mr. Lawrence W. Smith</u></b>  |
| <b>Resolution No. 06-09-083</b> | <b>Subject: <u>Retirement of Ms. Norene Y. Stovall</u></b>  |
| <b>Resolution No. 06-09-084</b> | <b>Subject: <u>Retirement of Professor Elizabeth C. Becker</u></b>                                |
| <b>Resolution No. 06-09-085</b> | <b>Subject: <u>Retirement of Dr. Thomas A. Kiesler</u></b>  |
| <b>Resolution No. 06-09-086</b> | <b>Subject: <u>Retirement and Award of Emeritus Status to Professor William H. Anderson</u></b>   |
| <b>Resolution No. 06-09-087</b> | <b>Subject: <u>Retirement and Award of Emeritus Status to Professor David D. Delmer</u></b>       |
| <b>Resolution No. 06-09-088</b> | <b>Subject: <u>Retirement and Award of Emerita Status to Professor Jean G. Kirklin</u></b>        |
| <b>Resolution No. 06-09-089</b> | <b>Subject: <u>Retirement and Award of Emeritus Status to Professor Anthony Stupi</u></b>         |
| <b>Resolution No. 06-09-090</b> | <b>Subject: <u>Retirement and Award of Emeritus Status to Professor Xue Z. Zhang</u></b>          |
| <b>Resolution No. 06-09-091</b> | <b>Subject: <u>Retirement and Award of Bronze Medallion to Professor Michael H. Weichbrod</u></b> |
| <b>Resolution No. 06-09-092</b> | <b>Subject: <u>Retirement and Award of Silver Medallion to Professor Florence H. Ashby</u></b>    |
| <b>Resolution No. 06-09-093</b> | <b>Subject: <u>Retirement and Award of Silver Medallion to Professor James E. Cronin</u></b>      |
| <b>Resolution No. 06-09-094</b> | <b>Subject: <u>Retirement and Award of Silver Medallion to Professor William Patterson</u></b>    |
| <b>Resolution No. 06-09-095</b> | <b>Subject: <u>Retirement and Award of Silver Medallion to</u></b>                                |

**Professor William H. Walcott**

On motion by Trustee Nichols, seconded by Trustee Hahm, the Board approved and adopted the above subject resolutions. (Copies of the resolutions, as adopted by the Board, are attached in the Record of Resolutions, pages 3-29).

Ms. Pat Mehok provided comments on the life and service and Ms. Joyce E. Gray. Trustee Crowder and Dr. Nunley presented the tribute to Ms. Mary Markopoulous. She thanked the Board for the recognition.

Mr. Barnhouse, Mr. Brigham, Ms. Curran, Ms. Johnson, Mr. Smith, Ms. Stovall, Ms. Becker, Dr. Kiesler, Professor Anderson, Professor Delmar, Professor Stupi, Professor Zhang, and Professor Weichbrod were not present. Their recognition items will be sent to them.

Dr. Judy Ackerman, Vice President and Provost, Rockville Campus, provided comments on the life and service of Professor Jean G. Kirklin at the College. Trustee Crowder and Dr. Nunley presented the retirement recognition items to Professor Kirklin. She thanked the Board for the recognition.

Professor Don Smith provided comments on the life and service of Professor Weichbrod.

Dr. Ackerman provided comments on the life and service of Professor Florence H. Ashby. Trustee Crowder and Dr. Nunley presented the retirement recognition items to Professor Ashby. She provided brief comments and thanked the Board for the recognition.

Dr. Ackerman provided comments on the life and service of Professor James Cronin. Dr. Shartle-Galotto presented Professor Cronin with a NISOD Award and medallion for Excellence for this year. Trustee Crowder and Dr. Nunley presented the retirement recognition items to Professor Cronin. He provided brief comments and thanked the Board for the recognition.

Dr. Shartle-Galotto and Professor Dana Baker provided comments on the life and service of Professor William Patterson. Trustee Crowder and Dr. Nunley presented the retirement recognition items to Professor Patterson. He provided brief remarks and thanked the Board for the recognition.

Dean Carolyn Terry provided comments on the life and service of Professor William H. Walcott. Trustee Crowder and Dr. Nunley presented the recognition items to Professor Walcott. He provided brief remarks and thanked the Board

Trustee Counihan acknowledged the retirees and thanked them for a job well done.

**Subject: Comments Period**

There were no speakers to come before the Board.

**Subject: President's Report to the Board**

Dr. Nunley highlighted the credit hour growth for the fall semester – an increase of five percent, and highlighted the video clip of the Fall Opening Meeting with Trustee Shoenberg's performance.

**Subject: Rockville Campus Annual Report**

Dr. Ackerman welcomed the Board to the Rockville Campus and presented the Rockville Campus Annual Report. She began by acknowledging individuals, groups, student leaders, and her office staff. Mr. Teneriffe Mapp, a student leader, provided brief comments and introduced other student leaders. Dr. Ackerman provided brief highlights of the report. She mentioned the 40<sup>th</sup> Anniversary event, the campus growth, the new Mannakee Street parking lot, the design phase of the new science center, the Rockville Campus Expansion Task Force that has formed, the digital learning labs, and the partnerships with the Campus.

Trustees Coleman, Crowder, Hahm, Counihan, Shoenberg, and Kaufman commented on the report. They asked about other languages taught; overcrowding on the Campus; shortage of faculty, space, and subjects taught; the "internationalizing" of the curriculum in and outside of the classroom; and the number of students that were able to be accommodated this fall.

**Subject: Trustee Information Report**

Trustee Shoenberg asked about the enrollment growth this year. Executive Vice President Campbell stated that it may be a result of schedule changes, using the afternoons more, the lack of an increase in tuition; and an increase in the Board of Trustees grants.

Dr. Nunley indicated that last year the issue was a supply issue and the College looked at this for this year.

Trustee Shoenberg stated that he was interested in the type of students that the College is getting with the increased enrollment, i.e. students who need developmental work, full-time students, etc.

Executive Vice President Campbell indicated that the Office of Institutional Research will look at this kind of data very soon.

Trustee Shoenberg suggested reviewing this information at the spring retreat. The Board needs to take a look at the shape of the College and see what kind of institution we are growing to be.

Trustee Counihan asked about data on the students who are in the College Institute program and which ones went on to get a College degree. This information will be helpful during budget discussions.

Trustee Kaufman indicated that he was interested in the trend lines – where the College is headed, where it is going to place its resources, and the demographics of the population in the sense of younger or older students. This is strategic planning.

Trustee Godwin agreed with Trustee Kaufman. The Board needed very targeted and specific information that will help support advocacy for what the College needs based on trend lines.

Executive Vice President Shartle-Galotto asked Acting Vice President and Provost Mr. Tony Hawkins to provide brief comments about how the acquisition of the Goldenrod building was going to benefit and impact the Germantown Campus.

**Resolution No.**

**Subject: Consent Calendar**

06-09-096	Personnel Actions Confirmation
06-09-097	Graduates Receiving the Associate Degree and the One-Year Program Certificate in Spring 2006
06-09-098	Rescission of Authorization of Execution of Lease Agreement for Germantown Campus Interim Expansion Space

- 06-09-099 Rescission of Supplemental Appropriation Request to FY2007 Operating Budget, Goldenrod Office Building Lease
- 06-09-100 Affirmation of Supplemental Appropriation Request and Request for Additional County Funds
- 06-09-101 Capital Budget Fund Transfer
- 06-09-102 FY2006 Operating Fund Functional Transfer
- 06-09-103 Supplemental Appropriation Request FY2007 Capital Budget, King Street Art Center
- 06-09-104 Award of Contract, Architectural & Engineering Services for West Campus Parking Garage, Takoma Park/Silver Spring Campus
- 06-09-105 King Street Easements, Takoma Park/Silver Spring Campus
- 06-09-106 Capital Budget Fund Transfer, Rockville Campus Art Building Renovation Project

On motion by Trustee Nichols, seconded by Trustee Cothran, the Board approved and adopted the consent calendar. (Copies of the resolutions, as adopted by the Board, are attached in the Record of Resolutions, pages 30-69).

**Resolution No. 06-09-107**

**Subject: Proposal for Naming the Morris and Gwendolyn Cafritz Foundation Arts Center**

On motion by Trustee Shoenberg, seconded by Trustee Counihan, the Board approved and adopted the above resolution. (A copy of the resolution, as adopted by the Board, is attached in the Record of Resolutions, pages 70-72).

Dr. Nunley thanked Vice President David Sears, Ms. Kayran Moore, Dr. Brad Stewart, Mr. David Capp, and Mr. John McLean for all of their hard work in securing the gift. It is the largest gift ever received by the College.

Trustee Kaufman noted that the Cafritz Foundation is one of the most respected Foundation in the metropolitan area and it is a wonderful thing for the College to receive this gift from them and hopefully it will be a precursor for many other foundations of equal status and involvement in the community.

**Resolution No. 06-09-108**

**Subject: Acceptance of the College's Middle States Commission of Higher Education Self-Study Design**

**Resolution No. 06-09-109**

**Subject: Acceptance of the Maryland Higher Education Commission Performance Accountability Report**

On motion by Trustee Nichols, seconded by Trustee Shulman, the Board accepted the two reports. (Copies of the resolutions, as accepted by the Board, are attached in the Record of Resolutions, pages 73-76).

Dr. Nunley commented on the wonderful work of the Middle States team. Professor Sharon Fechter and Dean Karen Rosenberry commented on the report. In response to Trustee Shoenberg's question, Professor Fechter indicated that Middle States keeps tweaking the *Characteristics of Excellence* and the language was directly taken from it.

This will be a comprehensive study. The visiting chair of the team will be Dr. Shawn Panelle who the College requested. The actual visit will be March 2008, but Dr. Panelle will be here next fall for his preliminary visit as a standard and will get a chance to review the second draft of

the self-study at that time.

Trustee Shulman commented on the wonderful job that the team has done.

Trustee Shoenberg asked was the Performance Accountability Report useful to the Board. Executive Vice President Campbell indicated that the indicators were tied to the College's goals and objectives.

Trustee Shoenberg asked about policy implications. Dr. Nunley indicated that policy emerges from the report. The Board never addresses these, but perhaps this should be discussed at the spring retreat. The report can still be modified.

**Resolution No. 06-09-110**

**Subject: Tuition Waiver for Non-Employees of  
the College (Members of the  
Maryland National Guard)**

On motion by Trustee Kaufman, seconded by Trustee Hahm, the Board approved and adopted the above resolution. (A copy of the resolution, as adopted by the Board, is attached in the Record of Resolutions, pages 77-78).

**Resolution No. 06-09-111**

**Subject: Affirmation of Lease/Purchase  
Authorization for Germantown  
Campus Expansion Space**

On motion by Trustee Nichols, seconded by Trustee Kaufman, the Board approved and adopted the above subject resolution. (A copy of the resolution, as adopted by the Board, is attached in the Record of Resolutions, pages 79-82).

**Subject: New Business, Announcements, and  
Adjournment**

Trustee Crowder announced that Trustee Michael Lin has been reappointed to the Board for another six-year term.

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted to hold an Executive Session (closed session) on September 13, when three site matters (subsection 3) – Takoma Park/Silver Spring Campus, Germantown Campus, and Rockville Campus Updates were discussed; one legal matter (subsection 7) – IT security; one collective bargaining matter (subsection 9); and one personnel matter (subsection 1) – the presidential search were discussed.

The business on the agenda having been completed and with the consent of all Board members present, the Chair adjourned the meeting at 9:10pm.

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Chair

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Secretary-Treasurer

Recorder: Arlean B. Graham

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