

**MONTGOMERY COLLEGE
BOARD OF TRUSTEES**

**RECORD OF RESOLUTIONS
September 18, 2006**

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**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-077**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Tribute to Joyce E. Gray

WHEREAS, the death on May 30, 2006 of Ms. Joyce E. Gray, an administrative aide who worked for the College in the Libraries for the Office of Information Technology for just over a year, has deeply saddened the College community; and

WHEREAS, during her brief service to the College, Ms. Gray demonstrated her excitement about and commitment to the College and contributed significantly to the mission of the Libraries and the Information Technology Unit in the professional execution of her duties; and

WHEREAS, as a dedicated member of the Office of Information Technology Unit, Ms. Gray worked as an integral member of the administrative assistant team to improve operational efficiencies in many areas of her work, including improving and revising the Best Practices for the scheduling and use of the IT Training rooms; and

WHEREAS, Ms. Gray promoted the use of Project Office and trained Library staff collegewide in its use while establishing innovative uses of this IT standard application; and

WHEREAS, Ms. Gray served the Libraries as the primary support for developing the first approved Library Strategic Plan; and

WHEREAS, throughout her College tenure, Ms. Gray possessed and shared a considerable knowledge of executive level administrative duties and utilized a vast knowledge of the use of technology to accomplish those tasks in support of all collegewide Library staff, in addition to the Director of Libraries; and

WHEREAS, she worked above and beyond her duties and responsibilities within her scheduled workday to assure that deadlines were met and that tasks were completed; and

WHEREAS, Ms. Gray went beyond her regular duties to generously help other employees by providing training and assistance to enable them to carry out their jobs more efficiently; and

WHEREAS, she participated in and graduated from the College's Thirteenth Leadership Development Institute; and

WHEREAS, Ms. Gray demonstrated such enthusiasm for the College, loyalty to the students and employees she served, and made many friends in her short tenure at the College; and

WHEREAS, Ms. Gray's untimely death represents a profound loss for friends and colleagues at Montgomery College that loved, respected, and admired her; and

WHEREAS, the President of the College recommends that the Board adopt the following

resolution; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere sorrow at the passing of Ms. Joyce Gray and extend their deepest sympathy to her family, friends, and colleagues; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and that a copy be forwarded to the family of Ms. Joyce Gray.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-078**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Retirement of Mr. Charles H. Barnhouse

WHEREAS, Mr. Charles H. Barnhouse served Montgomery College with dedication and distinction for 30 years and retired from the College as of October 31, 2005; and

WHEREAS, in his latest capacity as Air Conditioning Mechanic, Rockville Facilities, he has been a great asset to the Rockville Campus and is recognized for his dedication and work; and

WHEREAS, Mr. Barnhouse has demonstrated endless energy while maintaining the Campus Air Conditioning systems; and

WHEREAS, as a member of the Central Operations and Maintenance Staff, Mr. Barnhouse received recognition for his efforts to help conserve natural resources, which resulted in the College receiving a "Clean Air Award" by the American Lung Association in 1977; and

WHEREAS, his enthusiasm, work standards and ability to maintain complex aging refrigeration systems are reflected in the reliability of the equipment and comments from satisfied customers throughout the College community; and

WHEREAS, the President of the College recommends this public recognition of Mr. Barnhouse on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. Charles Barnhouse for his many contributions to the College, and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy be presented to Mr. Charles Barnhouse.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-079**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Retirement of Mr. Randy Brigham

WHEREAS, Mr. Randy Brigham served Montgomery College for eighteen years and retired from the College as of November 5, 2005; and

WHEREAS, in his later capacity as a Construction Trades Worker for the Office of Facilities (1992 - 2005), he was an asset to Central Facilities and was recognized for his craftsmanship as an experienced cabinet maker; and

WHEREAS, in his earlier role as a Building Maintenance Mechanic (1987 – 1992), Mr. Brigham contributed to many renovations and improvements on the Germantown Campus; and

WHEREAS, Mr. Brigham received a Staff Special Recognition Award in 1997 for his involvement in the successful completion of renovation projects across the Rockville Campus; and

WHEREAS, he received a Team Effort Award in 1995 for contributing to the success of the College's first three-campus interactive video event; and

WHEREAS, Mr. Brigham was the recipient of a Team Effort Award in 1994 for contributing toward the successful Corner Stone Ceremony at the Germantown Campus; and

WHEREAS, Mr. Brigham's work standards and ability to complete any task are reflected in his past performance evaluations and comments from many satisfied customers throughout the College community; and

WHEREAS, the President of the College recommends this public recognition of Mr. Brigham on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. Randy Brigham for his many contributions to the College, and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy be presented to Mr. Randy Brigham.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-080**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Retirement Recognition for Ms. Geraldine M. Curran

WHEREAS, Ms. Geraldine Curran served Montgomery College as a staff member at the Rockville Campus for seven years and retired as of June 9, 2006; and

WHEREAS, Ms. Curran served as an instructional assistant in the Writing Center, supporting and enhancing reading and writing instruction in myriad ways including, selecting instructional materials and serving as an effective, caring tutor for the Reading/Writing developmental programs and the American English Language Program (AELP); and

WHEREAS, Ms. Curran's supervision ensured that the Writing Center's student aides followed operational policies and procedures; and

WHEREAS, Ms. Curran assisted the Reading faculty in the development of materials for use in the Center; and

WHEREAS, she demonstrated a deep commitment to serving the needs of students from diverse backgrounds; and

WHEREAS, she is held in high regard by her colleagues for her professionalism, enthusiasm, initiative, flexibility, and willingness to lend a helping hand; and

WHEREAS, the Instructional Dean, the Vice President and Provost, the Executive Vice President for Academic and Student Services, and the President of the College recommend this public recognition of Ms. Geraldine Curran on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Geraldine Curran for her service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Geraldine Curran.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-081**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Retirement of Mrs. Carolyn Johnson

WHEREAS, Mrs. Carolyn Johnson served Montgomery College as a full-time staff member at the Rockville Campus for 28 years and retired as of February 28, 2006; and

WHEREAS, in her latest capacity as Administrative Aide for the Hospitality Management Department (1990 – 2006), Mrs. Johnson used her considerable organizational skills, problem-solving abilities, communication skills, and creative talents in serving the College community; and

WHEREAS, Mrs. Johnson contributed to the College and the external community by assisting with planning, advertising, and producing numerous events sponsored by the department's Marriott Hospitality Center; and

WHEREAS, she helped advance the College mission of serving students by hiring, training, and supervising student employees, and by advising prospective hospitality students on program requirements and curricula; and

WHEREAS, Mrs. Johnson participated in professional development opportunities that enhanced her effectiveness and efficiency in serving the Hospitality Management Department and its students; and

WHEREAS, her colleagues hold her in high regard for her service to the department, campus, community, and College, as well as for her diligence, dedication, initiative, and sense of humor; and

WHEREAS, she received a Special Recognition Award in 2002 for completing significant assignments beyond her regular scope of duties in support of the Marriott Hospitality Center; and

WHEREAS, she received an Outstanding Service Award in 1996 for her sustained outstanding performance and meritorious service; and

WHEREAS, Mrs. Johnson was named Employee of the Month in 1992 for being identified as an exemplary employee who consistently provided outstanding service to the College; and

WHEREAS, while employed as an Administrative Aide for Planning and Institutional Research (1988 – 1990), Mrs. Johnson utilized her experience and skills by taking on new projects while providing critical support to the unit; and

WHEREAS, as a Secretary I for the Physical Education Department (1984 – 1988), her documented outstanding performance positively impacted the Physical Education Program; and

WHEREAS, in her earlier capacity as a Secretary III for Student Development/Counseling at the Rockville Campus (1980 – 1984), Mrs. Johnson was noted for her excellent interpersonal relationships with the counselors, staff, and students; and

WHEREAS, in her earliest capacity as a Clerk Typist II within the Office of Facilities, Central Administration, (1977 – 1980), Mrs. Johnson provided quality support services for operations and maintenance; and

WHEREAS, the President of the College recommends this public recognition of Mrs. Johnson on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mrs. Johnson for her distinguished service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Mrs. Carolyn Johnson.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-082**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Retirement of Mr. Lawrence W. Smith

WHEREAS, Mr. Lawrence W. "Smitty" Smith has served Montgomery College with dedication and distinction for 32 years and retired from the College as of July 1, 2006; and

WHEREAS, in his latest capacity as Painter, Rockville Facilities, he has been a great asset to the Rockville Campus and is recognized for his dedication and work; and

WHEREAS, Mr. Smith has demonstrated endless energy while maintaining the campus interior and exterior architectural wall systems; and

WHEREAS, his enthusiasm, work standards, and ability to maintain the ever-changing systems are reflected in much improved appearance, overall quality of the spaces, and comments from satisfied customers throughout the College community; and

WHEREAS, the President of the College recommends this public recognition of Mr. Smith on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. Lawrence Smith for his many contributions to the College, and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy be presented to Mr. Lawrence Smith.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-083**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Retirement Recognition for Ms. Norene Y. Stovall

WHEREAS, Ms. Norene Y. Stovall served Montgomery College as a dedicated staff member at the Rockville Campus for more than six years and retired as of July 1, 2006; and

WHEREAS, Ms. Stovall was an outstanding administrative assistant in the Office of Student Development/Disability Support Services, supporting the department and managing the office in myriad ways that included preparing monthly budget reports and providing logistical and production assistance for events; and

WHEREAS, Ms. Stovall maintained an efficient, courteous, service-oriented office environment; and

WHEREAS, she demonstrated a deep commitment to serving the needs of students with disabilities; and

WHEREAS, she also provided exceptional administrative and programmatic support to Student Development, specifically Project Success, the Mentoring Program, the Adult Re-Entry Program, and the First Year Experience; and

WHEREAS, she is held in high regard by her colleagues for her professionalism, enthusiasm, initiative, creativity, reliability, and willingness to help; and

WHEREAS, the Dean of Student Development, the Vice President and Provost, the Executive Vice President for Academic and Student Services, and the President of the College recommend this public recognition of Ms. Stovall on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Norene Stovall for her service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Norene Y. Stovall.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-084**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Retirement Recognition for Professor Elizabeth C. Becker

WHEREAS, Professor Elizabeth C. Becker served Montgomery College as a faculty member at the Rockville Campus for six years and retired as of July 1, 2006; and

WHEREAS, she demonstrated exceptional talent, enthusiasm, dedication, and passion for teaching students with disabilities in her capacity as an English Professor and Learning Specialist for the College Access Program; and

WHEREAS, prior to her appointment as faculty, Professor Becker excelled in her role as the coordinator of Faculty Development for Continuing Education for two years, as an associate at the Center for Teaching and Learning for one year, and as an adjunct instructor in the English Department for five years; and

WHEREAS, in order to promote sound teaching methods, and an understanding and acceptance of disability within the College community, Professor Becker forged innovative, productive, and positive relationships that included the Montgomery County Public Schools; and

WHEREAS, Professor Becker was instrumental in initiating and developing a mentoring and tutoring program, increasing student use of assistive technology, and recruiting and retaining College Access Program students; and

WHEREAS, she is held in high regard by her colleagues for her professionalism, leadership, creativity, and student advocacy; and

WHEREAS, the Instructional Dean, the Vice President and Provost, the Executive Vice President for Academic and Student Services, and the President of the College recommend this public recognition of Professor Becker on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Elizabeth C. Becker for her service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor Elizabeth C. Becker.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-085**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Retirement Recognition for Dr. Thomas Kiesler

WHEREAS, Dr. Thomas Kiesler served Montgomery College as a distinguished professor at the Rockville Campus for eight years and retired as of July 1, 2006; and

WHEREAS, Dr. Kiesler successfully taught Computer Science at all levels, for which students consistently held him in high regard; and

WHEREAS, he served as chair of the Computer Science Department for four years, and as “acting chair” for two semesters; and

WHEREAS, Dr. Kiesler served as the advisor to the Computer Science Club for one year; and

WHEREAS, he participated in campus and College committees such as the Chairs Committee, the Area Chairs Committee, and the Information Technology Institute; and

WHEREAS, Dr. Kiesler completed the Academic Leadership Program (ALP); and

WHEREAS, he was a member of the Institute of Electrical and Electronic Engineers (IEEE) and the Association for Computing Machinery (ACM); and

WHEREAS, he has been dedicated to effective teaching and the success of students; and

WHEREAS, he was an excellent colleague and will be missed by students, faculty, staff, and administrators alike; and

WHEREAS, the Instructional Dean, the Vice President and Provost, the Executive Vice President for Academic and Student Services, and the President of the College recommend this public recognition of Dr. Kiesler on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Dr. Thomas Kiesler for his service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Dr. Thomas A. Kiesler.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-086**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Retirement Recognition and Award of Emeritus Status to Professor William H. Anderson

WHEREAS, Professor William H. Anderson served Montgomery College as a distinguished faculty member at the Rockville Campus for 39 years and retired as of June 30, 2005; and

WHEREAS, he taught computer science, marketing, and management courses with unparalleled dedication and passion, inspiring and motivating students who loved and respected him; and

WHEREAS, he chaired a committee that established the Department of Computer Science and served as chair of the Department of Computer Science for 24 years; and

WHEREAS, he established the Department of Management, expanding the curriculum to include Hospitality and Food Management courses; and

WHEREAS, he was an important and influential member of the Curriculum Committee and the Appeals Committee; and

WHEREAS, he received the Faculty Excellence Award in 1998; and

WHEREAS, Professor Anderson provided dedicated service to the department, campus, College, and community, and was a respected mentor, leader, and friend to his grateful and honored colleagues; and

WHEREAS, the Board of Trustees' policy provides that "All faculty members and administrators holding faculty rank who retire with a minimum of ten years' service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees"; and

WHEREAS, the Instructional Dean, the Vice President and Provost, the Executive Vice President for Academic and Student Services, and the President of the College recommend this public recognition of Professor Anderson on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor William Anderson for his service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Professor William Anderson is granted the status of Professor Emeritus, and that he be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor William H. Anderson.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-087**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Retirement Recognition and Award of Emeritus Status to Professor David D. Delmer

WHEREAS, Professor David Delmer has served Montgomery College as a full-time faculty member in the Department of Health Enhancement, Exercise Science, and Physical Education at Rockville for 36 years and retired as of July 1, 2006; and

WHEREAS, Professor Delmer was consistently held in high regard for his teaching of the Principles of Healthier Living, fitness, and golf courses; and

WHEREAS, Professor Delmer served on the College Curriculum committee, and the Departmental Curriculum, Golf, and Physical Education Service committees; and

WHEREAS, Professor Delmer established great rapport with students and was accommodating of students' learning needs; and

WHEREAS, Professor Delmer coached the Swimming and Diving team from 1974 to 1981, the Golf team in 1993, and served as the strength coach from 2000 to 2005; and

WHEREAS, he served as an area consultant for the National Golf Foundation; and

WHEREAS, the Board of Trustees' policy provides that "All faculty members and administrators holding faculty rank who retire with a minimum of ten years' service with Montgomery College shall be designated faculty emeritus with appropriate rank or title, subject to approval of the Board of Trustees"; and

WHEREAS, the Instructional Dean, the Vice President and Provost, the Executive Vice President for Academic and Student Services, and the President of the College recommend this public recognition of Professor Delmer on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor David Delmer for his dedicated service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Professor David Delmer is granted the status of Professor Emeritus, and that he be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor David D. Delmer.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-088**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Retirement Recognition and Emerita Status for Professor Jean G. Kirklin

WHEREAS, Professor Jean Kirklin served Montgomery College as a part-time faculty member for thirteen years and a full-time faculty member for nine years at the Rockville Campus and retired as of July 1, 2006; and

WHEREAS, she has served the Mathematics Department in a variety of capacities during her tenure with the College; and

WHEREAS, she is an excellent teacher at all levels of mathematics with outstanding student evaluations; and

WHEREAS, Professor Kirklin has a special interest and expertise in developmental mathematics; and

WHEREAS, Professor Kirklin established and served as coordinator of the *I Can Learn* computer-assisted Elementary Algebra Program since its inception and received an American Mathematical Association of Two-Year Colleges (AMATYC) Input Award for her work; and

WHEREAS, the Board of Trustees' policy provides that "All faculty members and administrators holding faculty rank who retire with a minimum of ten years' service with Montgomery College shall be designated faculty emeritus/emerita with appropriate rank or title, subject to approval of the Board of Trustees"; and

WHEREAS, the Instructional Dean, the Vice President and Provost, the Executive Vice President for Academic and Student Services, and the President of the College recommend this public recognition of Professor Kirklin on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Jean Kirklin for her many contributions to the College, and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Professor Jean Kirklin is granted the status of Professor Emerita and that she be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor Jean G. Kirklin.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-089**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Retirement Recognition and Award of Emeritus Status to Professor Anthony (Hank) Stupi

WHEREAS, Professor Anthony (Hank) Stupi served Montgomery College, Rockville Campus, as a distinguished faculty member for 23 years and retired as July 1, 2006; and

WHEREAS, he superbly taught accounting principles, the more difficult upper-level accounting courses, and automotive courses with fervent intensity and passion, motivating and inspiring his students, who always raved about him, with many of these accounting students eventually licensed as Certified Public Accountants (CPAs) and landing other important professional opportunities in society; and

WHEREAS, Professor Stupi developed and taught the very first online accounting courses, making accounting available in an alternative format and delivery; and

WHEREAS, as a CPA and respected colleague, he has provided dedicated service to the department, campus, College, and community; and

WHEREAS, he has been a mentor and friend to his honored fellow colleagues, who remember him for his wisdom and fellowship; and

WHEREAS, the Board of Trustees' policy provides that "All faculty members and administrators holding faculty rank who retire with a minimum of ten years' service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees"; and

WHEREAS, the Instructional Dean, the Vice President and Provost, the Executive Vice President for Academic and Student Services, and the President of the College recommend this public recognition of Professor Hank Stupi on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Anthony (Hank) Stupi for his distinguished service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Professor Anthony (Hank) Stupi is granted the status of Professor Emeritus, and that he be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor Anthony (Hank) Stupi.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-090**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Retirement Recognition and Award of Emerita Status to Professor Xue Zhang

WHEREAS, Professor Xue (Mae) Zhang served Montgomery College as a full-time faculty member at the Rockville Campus for more than 15 years and retired from the College as of February 1, 2006; and

WHEREAS, she has served the Mathematics Department in a variety of capacities, including as course chair and Appropriate Course Placement coordinator; and

WHEREAS, she is an excellent, enthusiastic, and respected teacher at all levels of mathematics with outstanding student evaluations; and

WHEREAS, Professor Zhang has a special interest and expertise in developmental mathematics; and

WHEREAS, Professor Zhang has given lectures on the American Education system at high schools, colleges, and on television and radio stations in China; and

WHEREAS, the Board of Trustees' policy provides that "All faculty members and administrators holding faculty rank who retire with a minimum of ten years service with Montgomery College shall be designated faculty emeritus/emera with appropriate rank or title, subject to approval of the Board of Trustees"; and

WHEREAS, the President of the College recommends this public recognition of Professor Zhang on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Xue (Mae) Zhang for her many contributions to the College, and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Professor Xue (Mae) Zhang is granted the status of Professor Emerita, and that she be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor Xue (Mae) Zhang.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-091**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Retirement Recognition and Award of Bronze Medallion to Professor Michael H. Weichbrod

WHEREAS, Professor Michael Weichbrod has served Montgomery College as a full-time faculty member in the Department of Sociology, Anthropology, and Criminal Justice for 35 years and retired as of July 1, 2006; and

WHEREAS, Professor Weichbrod has been held in very high regard for his work as an AAUP representative for the last 20 years and for serving his colleagues and the College as chief negotiator for the AAUP for several years; and

WHEREAS, Professor Weichbrod served as department chair, participated on the Sabbatical Leave committee, was a Smithsonian Fellow, and enhanced the College by his participation in Women Across the Curriculum, Writing Across the Curriculum, and Global Awareness; and

WHEREAS, Professor Weichbrod expanded his department by developing several new courses for his discipline of sociology, entitled Sociology of Work, Sociology of Sport, and the Honors Marxian Sociology sections; and

WHEREAS, Professor Weichbrod has been a model of support for women's programs at Montgomery College such as the Women's Studies Program and the annual Women's Studies Scholarship Breakfast, where he was recently awarded the coveted Frederick Douglas Award in recognition of his years of enduring assistance and advocacy; and

WHEREAS, his colleagues hold him in high regard for his many years of influencing and enriching the lives of students and for being dedicated to high principles regarding his approach to teaching; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, the Board of Trustees' policy provides that "All faculty members and administrators holding faculty rank who retire with a minimum of ten years' service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees"; and

WHEREAS, the Instructional Dean, the Vice President and Provost, the Executive Vice President for Academic and Student Services, and the President of the College recommend this public recognition of Professor Michael Weichbrod on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Michael Weichbrod for his many contributions to the College, and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Professor Michael Weichbrod is awarded the Bronze Medallion in recognition of his distinguished service to the College, and as an expression of gratitude of the College for his exceptional dedication and professional commitment to further the goals of the College; and be it further

Resolved, That Professor Michael Weichbrod is granted the status of Professor Emeritus, and that he be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Professor Michael Weichbrod.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-092**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Retirement and Award of Silver Medallion to Professor Florence H. Ashby

WHEREAS, Professor Florence Ashby has served the students, faculty, and staff at Montgomery College with dedication and distinction as a faculty member at the Rockville Campus for 40 years and retired as of July 1, 2006; and

WHEREAS, Professor Ashby is an excellent and enthusiastic teacher who taught the full spectrum of courses offered by the Mathematics Department and gained the respect and admiration of a multitude of students; and

WHEREAS, she has provided outstanding service to the Mathematics Department as chair of the Math Award and Hearts and Flowers committees, and in her active involvement in all department activities; and

WHEREAS, Professor Ashby has maintained an active life of professional development, attending numerous national and international math meetings and conferences; and

WHEREAS, Professor Ashby has provided outstanding service to the Rockville Campus in her numerous leadership roles, such as chair of the 25th Anniversary Planning Committee, as co-chair of the 40th Anniversary Fundraising Committee, as a faculty sponsor of several student clubs, and as a member of the Rockville Faculty Council for four, two-year terms; and

WHEREAS, Professor Ashby has provided outstanding service to the College as the associate director of the Paul Peck Humanities Institute, as a member of several College anniversary planning committees, as an advisor to Phi Theta Kappa national honorary society, and as a member of Academic Assembly; and

WHEREAS, Professor Ashby received the Outstanding Faculty Service Award and the National Institute for Staff and Organizational Development (NISOD) Award; and

WHEREAS, Professor Ashby is an ardent supporter of the Montgomery College Foundation and was the first person to establish an endowment in the Montgomery College Foundation, which honors her mother and provides funding for the annual Student Mathematics Award; and

WHEREAS, Professor Ashby leads an active professional life outside of Montgomery College, serving as a trustee of the Foundation Board of Florida State University and the Foundation Board of Kappa Alpha Theta Sorority, as well as a founding board member of the National Women's Symphony; and

WHEREAS, Professor Ashby has established endowments in Foundations with which she has been associated and has a bequest in her will for the Montgomery College Foundation; and

WHEREAS, College policy provides for the awarding of a Silver Medallion to recognize outstanding service to the College; and

WHEREAS, the Board of Trustees' policy provides that "All faculty members and administrators holding faculty rank who retire with a minimum of ten years service with Montgomery College shall be designated faculty emeritus/emerita with appropriate rank or title, subject to approval of the Board of Trustees"; and

WHEREAS, the President of the College recommends this public recognition of Professor Ashby, now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Florence Ashby for her many contributions to the College and extend their best wishes; and be it further

Resolved, That Professor Florence Ashby is awarded the Silver Medallion in recognition of her outstanding service to the College, and as an expression of gratitude of the College for her exceptional dedication and professional commitment to further the goals of the College; and be it further

Resolved, That Professor Florence Ashby is granted the status of Professor Emerita, and that she be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution becomes a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor Florence H. Ashby.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-093**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Retirement and Award of Silver Medallion to Dr. James E. Cronin

WHEREAS, Dr. James Cronin served Montgomery College with distinction as a full-time faculty member at the Rockville Campus for 36 years and retired as of July 1, 2006; and

WHEREAS, Dr. Cronin contributed significantly to the academic program by serving as chair of the Department of History and Political Science from 1988 to 1992, and from 2002 to 2005; and

WHEREAS, Dr. Cronin taught history at all levels with passion and enthusiasm, for which students consistently held him in high regard; and

WHEREAS, he served as a member of numerous campus and collegewide committees; and

WHEREAS, an outspoken and respected leader, Dr. Cronin demonstrated his commitment to faculty and governance as a valuable member of the AAUP executive committee, and as chair of the Rockville Campus Faculty Council, the Rockville Campus Contract, Rank, and Tenure Committee, the Rockville Campus Assembly, and the College Faculty Senate; and

WHEREAS, he served as a highly accomplished administrative associate in the Office of Planning and Institutional Research, developing an Environmental Scan of Montgomery County for presentation to diverse constituencies; and

WHEREAS, Dr. Cronin received a Faculty Outstanding Service Award in 2005 for his contributions to the College; and

WHEREAS, during his tenure as an American Council on Education fellow, Dr. Cronin authored *Minorities on Campus: A Handbook for Enhancing Diversity*; and

WHEREAS, his involvement in the local community is legendary, serving meritoriously in several leadership roles, including as president of the Montgomery County Board of Education from 1982 to 1990; as chair of the Montgomery County Public Schools Board's Research and Evaluation Committee, and also chair of the MCPS Board's Audit Committee; and

WHEREAS, Dr. Cronin held significant leadership roles for the Montgomery County Human Relations Commission from 1976 to 1982, for the Montgomery County Executive's Advisory Committee on Hate and Violence Activities from 1982 to 1987, and for the Montgomery County Literacy Council Advisory Committee from 1984 to 1987; and

WHEREAS, he is the recipient of a United Nations Association Award for advancement of Human Rights and Fundamental Freedoms in accord with the Charter of the United Nations; and

WHEREAS, he received recognition from the Elementary School Administrators Association for outstanding support for the Montgomery County Public Schools; and

WHEREAS, his colleagues hold him in high regard for his service to the department and College, for his dedication to fostering student success, as well as for his leadership, creativity, fellowship, and professionalism; and

WHEREAS, the Board of Trustees' policy provides that "All faculty members and administrators holding faculty rank who retire with a minimum of ten years' service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees"; and

WHEREAS, College policy provides for the awarding of a Silver Medallion to recognize outstanding service to the College; and

WHEREAS, the Instructional Dean, the Vice President and Provost, the Executive Vice President for Academic and Student Services, and the President of the College recommend this public recognition of Dr. Cronin on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Dr. James Cronin for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Dr. James Cronin is awarded the Silver Medallion in recognition of his outstanding service to the College and as an expression of gratitude of the College for his exceptional dedication and professional commitment to further the goals of the College; and be it further

Resolved, That Dr. James Cronin is granted the status of Professor Emeritus, and that he be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Dr. James E. Cronin.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-094**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Retirement Recognition and Award of Emeritus Status and Silver Medallion to Professor William Patterson

WHEREAS, Professor William (Bill) Patterson served Montgomery College with dedication and distinction as a faculty member at the Rockville Campus for 38 years and retired as of January 3, 2006; and

WHEREAS, Professor Patterson is recognized for exemplary leadership to the Counseling Department, serving as department chair, and as coordinator of advising and assessment testing; and

WHEREAS, he has been an inspiring and supportive counselor, and an admired and excellent teacher of student development courses and reading courses for the College's diverse student body; and

WHEREAS, Professor Patterson has diligently served as a staunch student advocate, consistently promoting the needs and concerns of students as central to teaching and learning at the College;

WHEREAS, Professor Patterson successfully established the Seminar for International Students Field Trip to provide international students and recent immigrant students a hands-on look at American culture, norms, and practices; and

WHEREAS, Professor Patterson was one of the founding members of the Montgomery Scholars program, developing curriculum plans and a Scholars' curriculum guide covering all majors, as well as serving as a counselor and mentor for Scholars; and

WHEREAS, Professor Patterson received the Faculty Outstanding Service Award during the 2001-02 academic year; and

WHEREAS, Professor Patterson has been active in campus and College governance through distinguished and lengthy service as a member of the Faculty Senate and the Academic Assembly, and as a member and chair of the Rockville Campus Faculty Council; and

WHEREAS, Professor Patterson contributed to the academic program collegewide by serving as chair of the General Education Committee; and

WHEREAS, Professor Patterson has served as a member of the Student/Faculty Disciplinary Committee; and

WHEREAS, Professor Patterson launched successful outreach initiatives, including a mobile counseling service and counseling programs in Montgomery County Libraries; and

WHEREAS, as a Smithsonian Fellow, Professor Patterson developed an innovative, adaptive application of Holland's theory of occupational choice to assess students' interests; and

WHEREAS, Professor Patterson has maintained his professional accreditation as a National Certified Counselor, and has presented papers and conducted workshops at national, regional, and local conferences, including the National Academic Advising Association, American Counseling Association, and Maryland Association of Counseling and Development; and

WHEREAS, Professor Patterson has served as vice president, grievance officer, and Collective Bargaining Committee member for the American Association of University Professors (AAUP); and

WHEREAS, he is held in high regard by his colleagues for his professionalism, fellowship, vision, tireless commitment to teaching and learning, and sound judgment; and

WHEREAS, Professor Patterson has provided truly distinguished service and has consistently performed in an exemplary manner; and

WHEREAS, the Board of Trustees' policy provides that "All faculty members and administrators holding faculty rank who retire with a minimum of ten years service with Montgomery College shall be designated faculty emeritus/emerita with appropriate rank or title, subject to approval of the Board of Trustees"; and

WHEREAS, College policy provides for the awarding of a Silver Medallion to recognize distinguished service to the College; and

WHEREAS, the Dean of Student Development, the Rockville Campus Vice President and Provost, the Executive Vice President for Academic and Student Services, and the President of the College recommend this public recognition of Professor Patterson on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor William Patterson for his many contributions to the College, and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Professor William Patterson be awarded the Silver Medallion in recognition of his service to the College and community, and as an expression of gratitude of the College for his dedication and professional commitment to the College; and be it further

Resolved, That Professor William Patterson is granted the status of Professor Emeritus, and that he be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution becomes a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor William Patterson.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-095**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Retirement Recognition and Award of Silver Medallion to Professor William H. Walcott

WHEREAS, Professor William, "Bill", Walcott has served Montgomery College with distinction as a full-time faculty member at the Rockville Campus for 35 years and retired as of July 1, 2006; and

WHEREAS, Professor Walcott successfully taught Reading, English as a Second Language, and English Composition with unparalleled dedication, excellence, and passion, inspiring and motivating students who consistently held him in high regard; and

WHEREAS, Professor Walcott served as chair of the Department of English, Philosophy, and Modern Foreign Languages for four and a half years, and as chair of the Department of Reading and English as a Second Language for six years, and as Reading Coordinator for two years; and

WHEREAS, during his tenure as chair, Professor Walcott was instrumental in hiring a sizeable group of scholars, some of whom are among the most talented, dedicated, and influential faculty and leaders at the College; and

WHEREAS, under his astute leadership, Professor Walcott skillfully directed the establishment of the American English Language Program; and

WHEREAS, Professor Walcott received a Faculty Outstanding Service Award in 1998 for his contributions to the College; and

WHEREAS, Professor Walcott excelled in several roles, serving as chair of the Academic Appeals Committee, and as a member of the Self-Study Task Force for Middle States, the Learning Resources committee, the Budget Review Process team, as well as other campus and Collegewide committees; and

WHEREAS, Professor Walcott served for several years as faculty advisor for the Vietnamese Students' Association; and

WHEREAS, Professor Walcott has been an excellent colleague and mentor, and a steadfast advocate for students and faculty, who inspired professionalism and commitment to the ideals of student-centered teaching and learning, and student success; and

WHEREAS, Professor Walcott was a member of many national and international professional organizations, and presented his scholarly works at a number of conferences, gaining the admiration and respect of his peers for his wisdom; and

WHEREAS, he assisted in planning the Community Colleges Humanities Association conference hosted by the College in 1989, and served as session chair for the College Reading and Language Association conference in 2001; and

WHEREAS, his colleagues hold him in high regard for his vision, service to his departments, the campus, and the College; and

WHEREAS, he is respected by his colleagues and students for his empathy, institutional knowledge, and integrity; and

WHEREAS, his commitment to education involved serving on the Frederick County Board of Education Ethics Committee and the Frederick County Board of Education Advisory Committee on redistricting for New Market Middle School; and

WHEREAS, his colleagues commend him for his fellowship and for his wry sense of humor, and have appreciated his sharing of all manner of word games, plays on words, and puns; and

WHEREAS, the Board of Trustees' policy provides that "All faculty members and administrators holding faculty rank who retire with a minimum of ten years' service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees"; and

WHEREAS, College policy provides for the awarding of a Silver Medallion to recognize distinguished service to the College; and

WHEREAS, the Instructional Dean, the Vice President and Provost, the Executive Vice President for Academic and Student Services, and the President of the College recommend this public recognition of Professor William Walcott on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor William Walcott for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Professor William Walcott is granted the status of Professor Emeritus, and that he be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That Professor William Walcott is awarded the Silver Medallion in recognition of his outstanding service to the College, and as an expression of gratitude of the College for his exceptional dedication and professional commitment to further the goals of the College; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor William Walcott.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: _____
September 18, 2006

PERSONNEL ACTIONS CONFIRMATION REPORT

BACKGROUND

The Board of Trustees by State Law has the authority and the responsibility for appointments to the College. Each month the Board receives a summary of personnel actions from the Office of Human Resources on new hires and employees who have separated from the College.

RECOMMENDATION

It is recommended that the Board adopt the attached report.

BACK-UP INFORMATION

Board Resolution
Personnel Actions Confirmation Report

RESOURCE PERSON(S)

Ms. Lawyer
Ms. Bokor

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-096**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Personnel Actions Confirmation

WHEREAS, by State Law the Board of Trustees has the authority and responsibility for appointments to the College; and

WHEREAS, the attached summary indicates related personnel actions taken by the College during the period from and including June 1, 2006, to and including August 31, 2006; and

WHEREAS, the President of the College recommends that the Board adopt the following resolution; now therefore be it

Resolved, that the Board of Trustees accepts the attached report and confirms the action of the President.

Attachments

CRN:abg

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From and Including June 1, 2006, to and Including June 30, 2006

STAFF

STAFF EMPLOYMENTS

Effective Date	Name	Position Title	Grade	Location
6/26/06	Babra, Kuljeet S	Safety & Security Officer	E	Facilities Security RV
6/12/06	Burl, Lisa L	Marketing Specialist	J	Inst Adv Media/Pub Relations
6/12/06	Green, John E	Safety & Security Officer	E	Facilities Security TP/SS
6/12/06	Karim, Abdul	VCT Electronic Tech	I	Visual Comm Technology RV
6/12/06	Parker, III, John S	Computer Support Spec	I	Academic Computing Team Read/ESL/Foreign Lang/Phil RV
6/26/06	Payne, Lashon T	Senior Admin Aide	G	Continuing Education GT
6/26/06	Price, Martha B	WD & CE Prog Coord	J	Facilities Security RV
6/12/06	Quinn, Gary M	Safety & Security Officer	E	Mathematics Center RV
6/12/06	Rondini, Ana L	Instructional Asst	G	Facilities Operations TP/SS
6/26/06	Sallah, Ahmad T	Blg Equip Mechanic	H	

STAFF SEPARATIONS

6/30/06	Bettis, Lily E	Administrative Aide	F	Performing Arts Center RV
6/30/06	Booker, Kenneth W	Library Assistant	F	IT Learning Center Library RV
6/16/06	Breakfield, Frances P	Project Coordinator	I	GITE RV
6/04/06	Franklin, Denise J	Senior Admin Aide	G	Student Life RV
6/03/06	Hamrich, Karen J ¹	Admin Aide	F	Music RV
6/16/06	Holmes, Alan L	Admiss & Reg Asst	F	Admissions & Records RV
6/14/06	House, Dayna N	Human Resources Assoc	G	Human Resources Office
6/10/06	Schulz, Michael R Smith, Lawrence	Bookstore Services Mgr	M	Auxiliary Services
6/30/06	W ¹	Painter	F	Facilities Operations RV
6/30/06	Softy, John ¹	Environ Safety Coord	K	Environmental Safety GT
6/30/06	Stovall, Norene Y ¹	Admin Aide	F	Student Development
6/30/06	Tassone, Mieko ¹	Analyst/Programmer	K	Office of Info Tech
6/16/06	Vest, Tyrone A	Blg Equip Mechanic	H	Facilities Operations RV
6/02/06	Wega, John A	Environ Safety Tech	J	Environmental Safety GT

¹ Retirement

STAFF EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	2	1	1	0	0	4
Male	1	4	0	1	0	6
TOTAL	3	5	1	1	0	10

STAFF SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	4	2	0	1	0	7
Male	4	3	0	0	0	7
TOTAL	8	5	0	1	0	14

FACULTY

FACULTY EMPLOYMENTS: None

FACULTY SEPARATIONS: None

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From and Including July 1, 2006, to and Including July 31, 2006

STAFF

STAFF EMPLOYMENTS

Effective Date	Name	Position Title	Grade	Location
7/24/06	Aleman Diaz, Berta	Blg Service Worker	A	Facilities Maintenance RV
7/24/06	Assefa, Tsige	Cashier	E	Finance Office
7/10/06	Benson, Diana M	Education Specialist	I	Admission Records Regis Office
7/24/06	Benson, John D	Recording Tech PT	H	Music RV
7/24/06	Boxley, Marlinda A	Instructional Designer	K	Center for Teaching & Learn RV
7/10/06	Edwards, Jennifer D	Phys Educ Equip Aide/PT	F	Health/Exercise/PE RV
7/10/06	Gutierrez, Irasema V	Admin Aide	F	Admission Records Regis Office
7/24/06	Jackson, Ronald E	Gen Maintenance Wkr	C	Facilities Operations RV
7/10/06	Kennedy, Gina C	Customer Serv Asst	F	WD & CE
7/24/06	Lozupone, Ja'Bette L	Admin Aide	F	Business, Management & Info Sc
7/10/06	McLaren-Scott, Rhonda A	Financial Aid Spec	I	Financial Aid RV
7/24/06	Padilla, Marleni	Blg Service Worker	A	Facilities Maintenance RV
7/24/06	Perera, Manuri N	Financial Rcds Asst	F	WD & CE
7/10/06	Sacks, Natalya G	WD & CE Prog Dir	J	WD & CE/ITI
7/24/06	Thompson, Derek M	Financial Aid Spec	I	Financial Aid RV
7/10/06	White, Veronica M	Office Services Mgr	G	Procurement Office
7/24/06	Wubneh, Berhan G	Admin Aide	F	Applied Technologies RV

STAFF SEPARATIONS

7/28/06	Daniels, James E	Dean Of Student Devlpmt	P	Student Development
7/29/06	Donegan, Joan M ¹	Admin Aide	F	English/Lit/Prof Writing RV
7/31/06	Freeman, Mary A	Special Asst, Adult ESL Svcs	M	WD & CE
7/28/06	Gregory, Scott A	Instructional Asst/PT	G	Chemistry RV
7/28/06	Kim, Ki-Young ¹	Blg Service Worker	A	Facilities Maintenance RV
7/07/06	Levine, Mona	Chief Pol, Plan & Res Officer	Q	Planning & Institutional Proj.
7/21/06	Liu, Fang	Admin Aide	F	Humanities/Soc Sci/Educ GT
7/25/06	Milberg, Roberta F	Admiss Information Desk	F	Admissions & Records RV

7/11/06	Peacock, Nathaniel Pressey, Jacqueline	Coord ESOL & Literacy Prog Coord	K	WD & CE/MCPS - ESOL
7/02/06	M	Wellness Coord/PT	G	Human Resources Office
7/15/06	Pumphrey, Keith D	Blg Service Worker Business Development	A	Facilities Maintenance RV
7/15/06	Sosner, Carol S	Spec	J	VP Academic & Student Svcs
7/17/06	Ware, Claudine L	Safety & Security Officer	E	Facilities Security TP/SS

STAFF EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	2	8	3	1	0	14
Male	1	2	0	0	0	3
TOTAL	3	10	3	1	0	17

STAFF SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	5	2	0	1	0	8
Male	1	2	0	2	0	5
TOTAL	6	4	0	3	0	13

¹ Retirement

FACULTY

FACULTY EMPLOYMENTS: None

Effective Date	Name	Position Title	Location
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FACULTY SEPARATIONS

7/06/06	Hill, Monica L	Associate Professor	Arts/Humanities/Social Sciences TP/SS
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FACULTY SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	0	1	0	0	0	0
Male	0	0	0	0	0	0
TOTAL	0	1	0	0	0	1

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From and Including August 1, 2006, to and Including August 31, 2006

STAFF

STAFF EMPLOYMENTS

Effective Date	Name	Position Title	Grade	Location
8/07/06	Dodson, Dianna G	Instructional Asst PT Placement & Learning	G	WD & CE
8/21/06	Greene, Annette R Maloney, Stephen	Advisor	J	WD & CE
8/21/06	M	Environ Safety Coord	K	Environmental Safety GT
8/07/06	Martinez, Joel	Customer Serv Asst Information Tech Security	F	WD & CE
8/31/06	Roundy, Joseph A	Mgr	M	Office of Info Tech
8/07/06	Trana, Jackson A	Customer Serv Asst	F	WD & CE

STAFF SEPARATIONS

8/07/06	Adonis, Mary B	Child Care Ctr Manager	I	Aux Services Child Care TP/SS
8/12/06	Arrington, Rebecca ¹ Broadbent, Mala	Blg Service Worker	A	Facilities Maintenance RV
8/25/06	Ree Campbell, Thomas	Legal Assistant	H	General Counsel
8/04/06	A ¹	Blg Equip Mechanic	F	Facilities Operations RV Facilities Maintenance
8/18/06	Claggett, Menjou A	Blg Service Worker	A	TP/SS Facilities Maintenance
8/18/06	Kirton, Phillip T	Blg Service Worker	A	TP/SS
8/25/06	Stacey, Kathleen M	Librarian	K	Learning Center Library GT
8/28/06	Valentine, Patrick F Woodward, Debra	Instructional Dean	P	WD & CE
8/28/06	K	Blg Service Worker	A	Facilities Maintenance GT

STAFF EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	2	0	1	0	0	3
Male	2	0	1	0	0	3
TOTAL	4	0	2	0	0	6

STAFF SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	4	1	0	0	0	5
Male	1	3	0	0	0	4
TOTAL	5	4	0	0	0	9

¹ Retirement

FACULTY

FACULTY EMPLOYMENTS

Effective Date	Name	Position Title	Location
8/21/06	Andrews, Camille P	Assistant Professor	Student Development GT
8/21/06	Barber, Rolf A	Assistant Professor - N/T	Student Development GT
8/21/06	Bartolomeo, Jamin K	Associate Professor	Student Development TP/SS
8/21/06	Benavidez, Zachary	Assistant Professor	English/Lit/Prof Writing RV Nat/Appl Sci,Bus/Mgt,Info Sci
8/21/06	Benmouna, Nawal	Associate Professor	TP/SS
8/21/06	Birney, Margaret A.	Associate Professor	Business/Science/Math/Tech GT
8/21/06	Bryant, Lorraine M	Associate Professor	Student Development RV
8/21/06	Casellas, Ada G	Professor	Student Development GT
8/21/06	Chisholm, Sheryl L	Assistant Professor	Biology RV
8/21/06	Deadrick, Anna V	Assistant Professor	English/Lit/Prof Writing RV
8/28/06	Doerr, Curt H	Associate Professor	Biology RV
8/21/06	Downey, Dawn C	Assistant Professor	English/Lit/Prof Writing RV
8/21/06	Dry, Robert A	Professor	GITE RV Nat/Appl Sci,Bus/Mgt,Info Sci
8/21/06	Early, Benjamin N	Associate Professor	TP/SS
8/21/06	Engel, Dorelle	Assistant Professor	Biology RV
8/21/06	Frazier, Joanne M	Associate Professor	Business & Econ RV
8/21/06	Gleim, Thomas W	Assistant Professor	Math RV
8/21/06	Gorski, Patricia A	Associate Professor	Health Sciences TP/SS Arts/Humanities/SocialSciences
8/21/06	Graham, Marian	Professor	TP/SS
8/21/06	Griffin, Gustavus D	Assistant Professor	Student Development RV
8/21/06	Hamman, John F	Associate Professor	Business/Science/Math/Tech GT
8/21/06	Harrison, Christine H	Associate Professor	Health/Exercise/PE RV
8/24/06	Hietbrink, Bruce N	Associate Professor	Nat/Appl Sci,Bus/Mgt,Info Sci TP
8/28/06	Holbrook, Ronald W	Professor	Applied Technologies RV
8/21/06	Holy, Connie K	Associate Professor	Read/ESL/Foreign Lang/Phil RV
8/21/06	Johnson, Tendai L	Associate Professor	Art RV Arts/Humanities/SocialSciences
8/21/06	Jones, Shelley A	Open/TP	TP/SS
8/21/06	Kahssay Abdulkadir, Mussa	Assistant Professor	Math RV Nat/Appl Sci,Bus/Mgt,Info Sci
8/21/06	Kcenich, Stephen	Associate Professor	TP/SS
8/21/06	Kotz, Brian C	Assistant Professor	Business/Science/Math/Tech GT
8/21/06	Leger, James M	Professor	Student Development TP/SS

8/21/06	Magnotta, Scot M	Associate Professor	Business/Science/Math/Tech GT
8/21/06	Mann, Marilyn L	Associate Professor	English/Lit/Prof Writing RV
8/21/06	Mansir, Janet H	Professor	Health Sciences TP/SS
8/21/06	Marano, Christopher T	Assistant Professor	Health Sciences TP/SS
8/21/06	McDaniel, Diane K	Assistant Professor	Business/Science/Math/Tech GT
8/21/06	McGraw, Dolores L	Professor	English/Lit/Prof Writing RV
8/28/06	McLeod, Glen R	Assistant Professor	Chemistry RV Nat/Appl Sci,Bus/Mgt,Info Sci TP/SS
8/28/06	Micich, Aleksa	Assistant Professor	Student Development TP/SS
8/21/06	Milo, Andrea L	Assistant Professor	Chemistry RV
8/21/06	Mintz, Abner J	Assistant Professor	Student Development TP/SS
8/28/06	Muchene, Edward M	Assistant Professor	Business/Science/Math/Tech GT
8/21/06	Namgoong Ku, Min	Instructor	Humanities/Soc Sci/Educ GT
8/21/06	Naranjo, Carla I	Assistant Professor	Chemistry RV
8/21/06	Ndonye, Rachel M	Assistant Professor	Business & Econ RV
8/28/06	Nelson, James L	Professor	Arts/Humanities/SocialSciences TP/SS
8/21/06	Nissing, Angela K	Assistant Professor	English/Lit/Prof Writing RV
8/21/06	Olmstead, Ellen J	Professor	Sociol/Anthr/Crim Justice RV
8/21/06	Pfanstiehl, Cynthia L	Assistant Professor	Business/Science/Math/Tech GT
8/21/06	Pires, Richard M	Associate Professor	English/Lit/Prof Writing RV
8/21/06	Poosson, Sylvain B	Associate Professor	History/Political Science RV
8/21/06	Riedl, John M	Associate Professor	English/Lit/Prof Writing RV
8/21/06	Rindler, Mercia O	Instructor	Math RV
8/21/06	Rose, Alison M	Assistant Professor	Nat/Appl Sci,Bus/Mgt,Info Sci TP/SS
8/21/06	Royce, Leah S	Associate Professor	Business & Econ RV
8/21/06	Shihadi, Maurice M	Associate Professor	Read/ESL/Foreign Lang/Phil RV
8/21/06	Simpson, Susan R	Associate Professor	Health Sciences TP/SS
8/21/06	Sprague, Melissa A	Associate Professor	Health Sciences TP/SS
8/21/06	Stevens, Sylvia R	Professor	Health Sciences TP/SS
8/21/06	Tacchetti, Robin L	Instructor	
		Assistant Professor -	
8/22/06	Tangirala, Padmavathi	N/T	Business/Science/Math/Tech GT
8/21/06	Van Sadlers, Lauren A	Associate Professor	Health Sciences TP
8/21/06	Wilson, Daniel B	Assistant Professor	Sociol/Anthr/Crim Justice RV
8/28/06	Zaheer, Hananah	Instructor	English/Lit/Prof Writing RV
8/21/06	Zhao, Yan	Assistant Professor	Math RV
8/21/06	Zyck, Jr., John M	Assistant Professor	Read/ESL/Foreign Lang/Phil RV

FACULTY SEPARATIONS

8/26/06	Craig, Stephen P	Associate Professor	Business/Science/Math/Tech GT
8/18/06	Griffin, Sharon A	Assistant Professor	English/Lit/Prof Writing RV
8/18/06	Malachi, John E. ¹	Professor	Computer Applications RV

8/16/06	McManaman, Vincent L ¹	Professor	Business/Science/Math/Tech GT
8/25/06	Stecher, Sarah E	Associate Professor	Art RV

FACULTY EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	29	2	2	4	0	37
Male	22	6	0	0	1	29
TOTAL	51	8	2	4	1	66

FACULTY SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	2	0	0	0	0	2
Male	2	1	0	0	0	3
TOTAL	4	1	0	0	0	5

¹ Retirement

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-097**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Graduates Receiving the Associate Degree and the One-Year Program Certificate in Spring, 2006

WHEREAS, it is necessary that the Board take action on the list of certified candidates attached herewith; and

WHEREAS, the students of Montgomery Community College, as listed on the attachments, have been certified by the Director of Admissions and Enrollment Management of the College to have completed the prescribed courses and curriculum, met all other requirements of the College, and received the degree or certificate for which he/she qualified; and

WHEREAS, the faculty has recognized the students of Montgomery Community College, as listed on the attachments, as having received their respective Associate Degree or One-Year Program Certificate; and

WHEREAS, the President of the College recommends that the Board approve the following resolution; now therefore be it

Resolved, That the Board of Trustees recognizes the students of Montgomery Community College, as listed on the attachments, as having received their respective Associate Degree or One-Year Certificate.

Attachment (Trustees only):

1. Germantown Campus Graduates
2. Rockville Campus Graduates
3. Takoma Park/Silver Spring Campus Graduates
4. School of Art and Design

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: _____
September 18, 2006

**RESCISSION OF AUTHORIZATION OF EXECUTION OF LEASE AGREEMENT FOR
GERMANTOWN CAMPUS INTERIM EXPANSION SPACE AT 20271 GOLDENROD LANE,
GERMANTOWN, MARYLAND**

BACKGROUND

At the June 19, 2006, meeting, the Board of Trustees authorized the execution of a lease agreement for the rental of space at 20271 Goldenrod Lane, Germantown, Maryland, for use as interim expansion space for the Germantown Campus until the future Bioscience Education Center and the Science and Technology Park projects are completed in 2011. Lease negotiations were still in progress at the time of the Board authorization and certain significant lease details have changed. The Board was apprised of the changes in July and approved the changes by a poll of the members. As a result, the June authorization must be rescinded and a resolution affirming the revised lease agreement must be approved.

RECOMMENDATION

It is recommended that the authorization to execute a lease agreement under Board Resolution #06-06-072 be rescinded in its entirety.

BACK-UP INFORMATION

Board Resolution
Board Resolution #06-06-072

RESOURCE PERSON(S)

Mr. Capp
Mr. Sorrell

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-098**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Rescission of Authorization of Execution of Lease Agreement for Germantown Campus Interim Expansion Space, 20271 Goldenrod Lane, Germantown Maryland

WHEREAS, the Board of Trustees on June 19, 2006 (Board Resolution #06-06-072), made an authorization for an execution of a lease agreement for the rental of space at 20271 Goldenrod Lane, Germantown, Maryland, for use as interim expansion space for the Germantown Campus until new buildings are constructed; and

WHEREAS, certain significant lease details have changed since the Board's authorization in June and a new resolution must be affirmed by the Board in September to document action taken by poll of the Board members in July concerning the revised lease terms; and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That the authorization to execute a lease agreement by the Board of Trustees in Board Resolution #06-06-072 is rescinded in its entirety.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: ____
September 18, 2006

**RESCISSION OF SUPPLEMENTAL APPROPRIATION REQUEST TO FY2007 OPERATING
BUDGET, GOLDENROD OFFICE BUILDING LEASE, GERMANTOWN CAMPUS**

BACKGROUND

At the June 19, 2006, meeting, the Board of Trustees amended the FY2007 Operating Budget in the amount of \$4,000,000 for a supplemental appropriation request to the County for the lease of space at 20271 Goldenrod Lane, Germantown, Maryland, for use as interim expansion space for the Germantown Campus until the future Bioscience Education Center and the Science and Technology Park projects are completed in 2011. The funding mechanism for the lease and the shared use of space by the County incubator were still under discussion with the County when the Board authorized the execution of the lease and requested the supplemental appropriation from the County. Since that time, the source of funds for the supplemental appropriation shifted from the Operating Budget (Current Fund) to the Capital Budget. Additionally the types of items to be accomplished with capital funds were delineated. The Board was apprised of the changes in July and approved the changes by a poll of the members. As a result, the June supplemental funding request must be rescinded and a new resolution affirming a supplemental request to the Capital Budget must be approved.

RECOMMENDATION

It is recommended that the resolution authorizing a supplemental appropriation to the Operating Budget under Board Resolution #06-06-073 be rescinded in its entirety.

BACK-UP INFORMATION

Board Resolution
Board Resolution #06-06-073

RESOURCE PERSON(S)

Mr. Capp
Ms. Dimon
Mr. Moore
Mr. Sorrell

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-099**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Rescission of Supplemental Appropriation Request to FY 2007 Operating Budget, Goldenrod Office Building Lease, Germantown Campus

WHEREAS, the Board of Trustees on June 19, 2006 (Board Resolution #06-06-073), amended the FY2007 Operating Budget to include a supplemental appropriation request for \$4,000,000 to support the lease agreement for the rental of space at 20271 Goldenrod Lane, Germantown, Maryland, for use as interim expansion space for the Germantown Campus until new buildings are constructed; and

WHEREAS, significant funding details have changed since the Board's authorization in June and a new resolution must be approved by the Board in September to document the corrected funding request; and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That the authorization to amend the FY2007 Operating Budget and request a supplemental appropriation of \$4,000,000 by the Board of Trustees in Board Resolution #06-06-073 is rescinded in its entirety.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: _____
September 18, 2006

**AFFIRMATION OF SUPPLEMENTAL APPROPRIATION REQUEST AND REQUEST FOR
ADDITIONAL COUNTY FUNDS, FY2007 CAPITAL BUDGET FOR
GOLDENROD OFFICE BUILDING LEASE FOR GERMANTOWN CAMPUS**

BACKGROUND

On June 19, 2006, by Resolution #06-06-073, the Board approved a supplemental appropriation request to the County for the FY2007 Operating Budget for various lease costs related to the Goldenrod office building. At that time, discussions with the County on the funding mechanism for the various costs were in progress. Subsequently, the source of funds for the supplemental changed from the Operating Budget to the Capital Budget and the types of items to be funded also changed. Because time was of the essence, the changes were summarized in a July memorandum to the Board (copy attached) and the Board members were polled by telephone. The Board approved the changes on July 19, 2006 (7 votes in favor with 2 abstentions.) The purpose of this resolution is to formally affirm the Board's decision. A separate resolution to rescind the original June resolution is also on the September agenda.

In summary, the Germantown Campus is at capacity for office space and also needs additional classrooms and labs as the programs planned for the new Bioscience Education Center continue to grow. However, the new building will not be available for another five years and interim expansion space is needed for this Campus. In addition, Montgomery County also desires space for the Germantown Technology Incubator and is partnering with the College to lease space. A mixed use office/technology building adjacent to the Germantown Campus at 20271 Goldenrod Lane with 67,619 square feet of rentable space is available and the College negotiated a lease term contingent upon funding availability. Additional funds totaling \$4,000,000 are needed in the FY2007 Capital Budget to pay for remodeling/renovation, furniture and equipment, and IT costs. Remaining funds, if any, will be used for other associated expenses in connection with the Goldenrod building, including lease-related costs.

RECOMMENDATION

It is recommended that the Board affirm the action taken by telephone poll on July 19, 2006, to approve a supplemental appropriation request to the County amending the Approved FY2007 Capital Budget in the amount of \$4,000,000 to provide sufficient additional County funds and appropriation authority for remodeling/renovation and related costs for the lease of an office building at 20271 Goldenrod Lane, Germantown, Maryland.

BACK-UP INFORMATION

Memorandum Dated July 14, 2006
Board Resolution

RESOURCE PERSONS: Donna Dimon; David Capp, Rocky Sorrell, Marshall Moore

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-100**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Affirmation of Supplemental Appropriation Request for Additional County Funds for FY 2007 Capital Budget for Goldenrod Building Lease for the Germantown Campus

WHEREAS, on June 19, 2006, the Board of Trustees authorized the President to implement the FY2007 Capital Budget, as amended and approved by the Montgomery County Council pursuant to the Council Resolution adopted on May 25, 2006; and

WHEREAS, Montgomery College has need, on an interim basis, for additional office, classroom and laboratory space for the Germantown Campus until the new Bioscience Education Center opens in 2011; and

WHEREAS, Montgomery County also has need for upcounty technology incubator space and has been working with the College to provide such space as a part of a future Germantown Technology Incubator to be located on the Germantown Campus; and

WHEREAS, the new buildings will not be available for at least five years and the programs require additional space now; and

WHEREAS, a suitable office building adjacent to the Germantown Campus is available and has sufficient space for both the College's and the County's interim needs until the new buildings are built; and

WHEREAS, the College desires to amend the FY2007 Capital Budget and provide for a supplemental appropriation of \$4,000,000 in additional funds for remodeling/renovation, furniture and equipment, IT costs and other associated expenses for lease of space at 20271 Goldenrod Lane, Germantown, Maryland; and

WHEREAS, the Board of Trustees, by Resolution #06-06-073 had originally requested funds for this purpose in the FY2007 Operating Budget and the source of funds was changed after discussions with the County and that resolution has been rescinded; and

WHEREAS, because time was of the essence, a telephone poll of the Board members was conducted in July to obtain approval of the changes to the supplemental request; those changes were approved by the Board on July 19, 2006 and that action should be formally affirmed by the Board in a public session; and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That the Board affirms the action taken by telephone poll of its members on July 19, 2006 to amend the FY2007 Capital Budget to include a supplemental appropriation request of

\$4,000,000 from additional County funds for remodeling/renovation, furniture and equipment, IT costs and related costs for the lease of space at 20271 Goldenrod Lane, Germantown, Maryland; and be it further

Resolved, That the Board authorizes the President to submit a copy of this affirmation to the Montgomery County Executive and the Montgomery County Council prior to their final action for funding.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: _____
September 18, 2006

CAPITAL BUDGET FUND TRANSFER

BACKGROUND

In accordance with County fiscal procedures, the Board is authorized to transfer funds among College projects within the Capital Budget. Additional funds are needed in the FY2007 Capital Budget King Street Art Center project to install chilled/hot water distribution piping from the King Street Art Center under King Street to the site of the Cultural Arts Center, and to install conduit for data services from the Health Sciences Center to the site of the Cultural Arts Center. This work will allow the west campus central plant located in the King Street Art Center to provide the cooling and heating requirements of the Cultural Arts Center. Due to the optimum timing of this work during fall 2006 while King Street is under reconstruction for other underground electrical utility work and the fact that the Cultural Arts Center will not proceed to bid until late fall, an alternative source of funds is identified by this transfer request that will allow this work to proceed now. A movement of \$250,000 is required for this purpose, including a construction contingency.

Funds for this transfer have been identified in the Capital Budget Life Safety project which has a current balance of approximately \$4,300,000. No more than 10% of the total appropriation can be moved from a project and the amount to be moved is within that parameter. Work associated with the Life Safety project has not proceeded as quickly as originally anticipated and the costs for work completed to date have been lower than estimated, so funds are available in this project for the transfer.

RECOMMENDATION

It is recommended that the Board of Trustees approve the transfer of \$250,000 from the Life Safety capital project to the King Street Art Center capital project to cover the installation of utility piping and conduit under King Street.

BACK-UP INFORMATION

Board Resolution

RESOURCE PERSON(S)

Mr. Capp
Mr. Moore
Mr. Sorrell

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-101**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Fund Transfer Between Capital Projects

WHEREAS, in accordance with College policy on the Capital Budget, a movement of funds between projects authorized in the Capital Budget must be consistent with County fiscal procedures authorizing such transactions, and the County has indicated that the Board is authorized to transfer a maximum of 10% from any one College project to projects within the College's Capital Budget; and

WHEREAS, additional funds are needed in the King Street Art Center project to install both chilled and hot water distribution piping from King Street Art Center and data services conduit from the Health Sciences Center under King Street to the Cultural Arts Center site; and

WHEREAS, funds are available in the FY2007 Capital Budget Life Safety project that can be used for this purpose; and

WHEREAS, the Chief Business Officer certifies that the funds are available in the FY2007 Capital Budget for this transfer and also certifies that the amounts to be transferred are within the 10% limit; and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That a total of \$250,000 from the Life Safety project in the FY2007 Capital Budget is transferred to the King Street Art Center project in order to provide additional funds for installation of both chilled/hot water piping from King Street Art Center and data services conduit from Health Sciences Center to the Cultural Arts Center site; and be it further

Resolved, That the County Executive and the County Council be notified of this action.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: _____
September 18, 2006

FY2006 OPERATING FUND FUNCTIONAL TRANSFER

BACKGROUND

Over the last several years, the College administration has made a concerted effort to reallocate budget funding to support high priority College initiatives. During FY2006, the College reallocated additional resources to support the strategic facilities master plan and other high priority facilities management initiatives. These facilities management initiatives directly support the increasing needs of our student body. A functional transfer is necessary to assure the College's expenditures do not exceed the functional appropriation approved by the County Council. The education article of the Annotated Code of Maryland provides guidance on how this transfer is to be accomplished.

Since the College has sufficient expenditure authority in other functions, it is only necessary to request that the County Council approve a transfer between functions. The request is automatically approved after 30 days if the Council fails to take action.

RECOMMENDATION

It is recommended that the Board of Trustees authorize the attached operating fund functional transfer resolution for submission to the County Council for approval.

BACK-UP INFORMATION

Board Resolution
Section 16-304 of the Education Article of the Annotated Code of Maryland

RESOURCE PERSON(S)

Ms. Dimon
Mr. Moore

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-0102**
Adopted on: **9/18/06**

Agenda Item Number:
September 18, 2006

Subject: Operating Fund Functional Transfer

WHEREAS, Section 16-304 (c) (1), of the education Article of the Annotated Code of Maryland, provides that a community college may not spend more on any major function than the amount appropriated for it; and

WHEREAS, Section 16-304 (c) (2) (i) states that transfers of appropriations between major functions shall be submitted in writing and approved by the county governing body before they are made; and

WHEREAS, Section 16-304 (c) (2) (i) further states that if the county governing body fails to act on a request for a transfer within 30 days, the request is automatically approved as requested; and

WHEREAS, the College has experienced increasing student enrollments over the last several years which impacts facilities requirements; and

WHEREAS, the College has always made a concerted effort to reallocate excess funding to support high priority institutional initiatives; and

WHEREAS, the College will exceed the County's approved functional appropriations if proper action is not taken; and

WHEREAS, the President of the College recommends that the Board approve the following resolution; now therefore be it

Resolved, That the Board of Trustees hereby authorize, subject to County Council approval, a functional budget transfer as listed below.

<u>Functional Category</u>	<u>Approved FY 2006 Budget</u>	<u>Transfer From (-)To(+)</u>	<u>Amended FY 2006 Budget</u>
Instruction	\$62,229,085	-	\$62,229,085
Academic Support	22,659,188	-250,000	22,409,188
Student Services	22,789,469	-250,000	22,539,469
Plant Maintenance	20,593,884	+800,000	21,393,884
Institutional Support	32,040,237	-300,000	31,740,237
Scholarships	<u>2,292,900</u>	<u>-</u>	<u>2,292,900</u>
	\$162,604,763	-	\$162,604,763

And be it further

Resolved, That a copy of the resolution be transmitted to the County Executive and County Council for approval.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: _____
September 18, 2006

**SUPPLEMENTAL APPROPRIATION REQUEST
FY2007 CAPITAL BUDGET
KING STREET ART CENTER (CIP#056604)**

BACKGROUND

On October 20, 2005, in conjunction with the Montgomery County Revenue Authority and the Montgomery College Foundation, the College participated in its first bond offering in the amount of \$33,000,000 for the renovation and construction of the King Street Art Center (KSAC). As the College, by law, cannot borrow funds, the Montgomery College Foundation borrowed the funds on behalf of the College via the Montgomery County Revenue Authority. The Revenue Authority then loaned the proceeds of the bond sale to the Montgomery College Foundation. Subsequently, the Foundation set up a trust with these proceeds to fund the KSAC construction and renovation. A lease/lease-back arrangement between the College and the Foundation allows the College to ultimately lease the completed building from the Foundation with the College's lease payment over the next 25-years used to pay the debt service on the bonds.

The King Street Art Center is currently under construction with the majority of the new masonry work complete and interior construction now underway. It has always been the College's intention to fund the purchase of furniture and equipment, as well as relocation expenses, from the proceeds of the sale of the School of Art + Design property (SA+D) on Georgia Avenue (formerly the Maryland College of Art and Design), and not through bond proceeds. The lease is funded through the Major Facilities Reserve Fund fee which is financed by a fee paid by students. In order to keep the fee as low as possible, the College decided to fund furniture and equipment through the sale of the SA+D building. However, the timing is such that the property sale will not be completed in time for the furniture and equipment purchases. Therefore, the Montgomery College Foundation will provide a grant of \$2,000,000 to the College to fund the purchase of furniture, instructional equipment, and information technology and telecommunications equipment, as well as relocation expenses, and retain the proceeds of the SA+D property sale when that occurs.

This supplemental appropriation request is therefore recommended to provide the appropriation authority to use the grant funds for the furniture, instructional equipment, and information technology and telecommunications equipment purchases, and relocation expenses for the King Street Art Center. The supplemental request totals \$2,000,000 with the source of funds being grants. The College will repay the grant once the SA+D property is sold. If approved by the Board of Trustees, this request will be submitted to the County Executive for review and recommendation, before being forwarded to the County Council for public hearing(s) and final action on amending the College's FY2007-2008 Biennial Capital Budget.

RECOMMENDATION

It is recommended that a supplemental appropriation request amending the Approved FY2007-2008 Biennial Capital Budget in the amount of \$2,000,000 be submitted to the County for consideration to provide appropriation authority from grants for the purchase of furniture, instructional equipment, and information technology and telecommunications equipment, as well as relocation expenses, for the King Street Art Center.

BACK-UP INFORMATION

Board Resolution
Project Description Form

RESOURCE PERSONS

Mr. Capp
Mr. Moore
Mr. Sears
Mr. Sorrell

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-103**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

**Subject: Supplemental Appropriation Request, King Street Art Center FY2007-2008
Biennial Capital Budget**

WHEREAS, on June 19, 2006, by Board Resolution #06-06-069, the Board of Trustees authorized the President to implement the FY2007 Capital Budget, as approved by the Montgomery County Council pursuant to Council Resolution #15-1464, adopted May 25, 2006; and

WHEREAS, the College plans to purchase furniture, instructional equipment, and information technology and telecommunications equipment, as well as provide for relocation expenses, as part of the King Street Art Center project; and

WHEREAS, the Montgomery College Foundation will provide a grant of \$2,000,000 to the College for this purpose as part of a share of the proceeds from the sale of the School of Art + Design at Montgomery College property; and

WHEREAS, the College desires to amend the FY2007-2008 Biennial Capital Budget and provide for a supplemental appropriation of \$2,000,000 for the King Street Art Center (CIP#056604) to provide funds for the purchase of furniture, instructional equipment, and information technology and telecommunications equipment, as well as relocation expenses; and

WHEREAS, the Chief Business Officer certifies that contingent upon County approval of the appropriation authority for the King Street Art Center (CIP#056604), sufficient funds are available in the grants fund for the proposed purposes; and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That the Board amends the FY2007-2008 Biennial Capital Budget to include a supplemental appropriation request of \$2,000,000 to fund the purchase of furniture, instructional equipment, and information technology and telecommunications equipment, and relocation expenses, for the King Street Art Center (CIP#056604) with funding provided by grants; and be it further

Resolved, That the Board authorizes the President to transmit the supplemental appropriation request to the Montgomery County Executive for review and recommendation to the Montgomery County Council for final action for funding the project.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: _____
September 18, 2006

**AWARD OF CONTRACT
ARCHITECTURAL & ENGINEERING SERVICES
FOR WEST CAMPUS PARKING GARAGE
TAKOMA PARK/SILVER SPRING CAMPUS
(BID NO. 606-006)**

BACKGROUND

This contract award provides for architectural and engineering services for a new parking garage (West Campus Parking Garage) on the Takoma Park/Silver Spring Campus. This garage is planned for 320 to 400 automobiles and will be located between the College's King Street Art Center (under renovation) and the adjacent CSX/Metro tracks.

A request for proposals for architectural and engineering services was advertised on April 18, 2006. The College had 106 inquiries from interested architectural and engineering firms and, on May 16, 2006, eleven (11) proposals were received. In accordance with the College's qualification-based selection process for consultant services, a selection committee comprised of Facilities staff completed a thorough review and evaluation of all proposal submissions and short-listed five (5) highly qualified firms for interviews. Based on the interviews and final evaluation of each short-listed firm's qualifications, the selection committee recommended that Ayer/Saint/Gross, Inc., (Washington, DC) be appointed project architect for the new parking garage. Based upon this recommendation, Facilities requested a fee proposal from the project architect for professional services for the design of the new parking garage. Negotiations with the project architect resulted in a final fee of \$1,051,516 and this amount is recommended for approval. In addition, reimbursable expenses for travel, reproduction, and similar expenses are estimated at \$50,000 and will be separately paid from project funds when submitted and approved over the course of this contract.

Funding for design services for the project was approved in FY 2006 as a supplemental appropriation to the Capital Budget. Sufficient funds are available for the award of the design contract. Ayers/Saint/Gross, Inc. has extensive experience in the design of higher education parking facilities. Facilities staff checked the firm's references and received favorable responses.

RECOMMENDATION

It is recommended that Ayers/Saint/Gross, Inc., of Washington, DC, be appointed project architect to provide design and construction administration services for the new parking garage (West Campus Parking Garage) and that a contract for architectural and engineering design services for the project be awarded to Ayers/Saint/Gross, Inc., at a fee of \$1,051,516.

BACK-UP INFORMATION

Board Resolution
RFP Architectural/Engineering Services List (Trustees only)

RESOURCE PERSON(S)

Mr. Capp
Mr. Moore
Ms. Wormack

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-104**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Award of Contract for Architectural and Engineering Services for West Campus Parking Garage, Takoma Park/Silver Spring Campus - Bid No. 606-006

WHEREAS, in accordance with the approved and amended Facilities Master Plan for the Takoma Park/Silver Spring Campus, the Chief Facilities Officer requests the appointment of an architectural and engineering services consultant for a new parking garage on west side of the Takoma Park/Silver Spring Campus and the approval of the architectural and engineering services contract for the design of a new parking garage to be called the West Campus Parking Garage; and

WHEREAS, the Director of Procurement certifies that project specifications were developed by appropriate College staff; and

WHEREAS, a Request for Proposal for Architectural and Engineering Services was publicly advertised on April 18, 2006, in the Washington Post, Baltimore Sun; and the Washington Examiner Newspapers and published by McGraw Hill Construction Dodge and Reed Construction Data and posted on the Montgomery College Procurement Web site, two State of Maryland Web sites, and the Montgomery County Web site; and

WHEREAS, one hundred and six firms received the Request for Proposals, and eleven proposals for this project were submitted in the Office of Procurement at 3:00 p.m. local time on May 16, 2006; and

WHEREAS, in conformance with the College's consultant selection process, a selection committee composed of representatives of the Facilities Office reviewed and evaluated all of the project submissions; and

WHEREAS, all proposals were rated and ranked as outlined by the Request for Proposals' method of award, five highly qualified firms were selected for interviews and following the interviews and a final evaluation the committee recommended that the firm of the Ayers/Saint/Gross, Inc., from Washington, DC, be named project architect for the new parking garage project on the Takoma Park/Silver Spring Campus; and

WHEREAS, based upon this recommendation, the Facilities Office requested a fee proposal from Ayers/Saint/Gross, Inc., and negotiated a final fee for architectural and engineering professional design services for the new parking garage; and

WHEREAS, the Chief Business Officer certifies that funds are available in the FY2007 Capital Budget to enable the College to award a design services contract for the new parking garage as recommended; and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That Ayers/Saint/Gross, Inc., of Washington, DC, is appointed project architect to provide architectural and engineering design services for the new parking garage, to be called the West Campus Parking Garage, on the Takoma Park/Silver Spring Campus; and be it further

Resolved, That a contract for architectural and engineering professional design services for the new parking garage on the Takoma Park/Silver Spring Campus is awarded to Ayers/Saint/Gross, Inc., of Washington, DC, at a fee of \$1,051,516; and be it further

Resolved, That the President is authorized to execute a contract with Ayers/Saint/Gross, Inc., of Washington, DC, on behalf of the College, for architectural and engineering professional design services for the new West Campus Parking Garage on the Takoma Park/Silver Spring Campus.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: _____
September 18, 2006

KING STREET EASEMENTS, TAKOMA PARK/SILVER SPRING CAMPUS

BACKGROUND

At the February 2005 meeting, the Board awarded the design contract for the Cultural Arts Center as the final phase of the Takoma Park/Silver Spring Campus expansion project. The Cultural Arts Center will be a signature campus building located at the corner of Georgia and Burlington Avenues. As part of the planning for developing this site, the College has asked Montgomery County to approve the abandonment of King Street and convert the street to a private road where it is located between the Cultural Arts Center site and the adjacent Health Sciences Center.

This request has received contingent approval from the County as long as the College provides appropriate easements for existing or relocated utility services that are currently located on this segment of roadway and provides an ingress/egress easement to the King Street Art Center site. This later contingency is required as the King Street Art Center site is owned by the Montgomery College Condominium, an entity comprised of the Montgomery College Foundation, Inc. (owner of Unit I) and the College (owner of Unit II).

As the owner of the King Street Art Center site is the Montgomery College Condominium and the owner of the Georgia Avenue frontage is the College, there is no legal right of ingress/egress by the Condominium to Georgia Avenue once King Street is abandoned. This contingency requirement provides a perpetual right of access to Georgia Avenue and a reciprocal right of access by the College to the future site of the West Campus Parking Garage. Both the utility easements and the ingress/egress easement are consistent with the College's Facilities Master Plan for the Takoma Park/Silver Spring Campus. As the utility easements result from the College's actions and all utility services exist or will be relocated by the College, no monetary compensation for the easements is requested of the utility companies.

With regard to Board policy on easement requests, in April 1995, the Maryland Department of General Services informed the College that according to the Department's Principal Counsel "there is no need for the College to request Board of Public Works approval for [a] property rights transfer" when it comes to easements. This conclusion was confirmed by Maryland Higher Education Commission staff in 1997 during a similar easement request review. No action is required of the State with regard to this easement request.

RECOMMENDATION

A Board resolution for approving this request for easements is presented for the Board's action at the September meeting.

BACKUP INFORMATION
Board Resolution

RESOURCE PERSON
Mr. Capp

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-105**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: King Street Easements, Takoma Park/Silver Spring

WHEREAS, the College desires to construct the Cultural Arts Center on the Takoma Park/Silver Spring Campus on the southeast corner of the Georgia and Burlington Avenues intersection in Silver Spring, Maryland (the "Project") in accordance with the College's adopted Facilities Master Plan; and

WHEREAS, the proposed site for the construction of the Project includes the planned request to Montgomery County to abandon the King Street public right-of-way currently separating the Project from the adjacent Health Sciences Center; and

WHEREAS, Montgomery County has granted contingent approval for the abandonment of the King Street public right-of-way for the benefit of the College as long as the College provides the owners of the Montgomery College Condominium with a perpetual ingress/egress easement over and through a portion of the King Street right-of-way that is to be abandoned; and

WHEREAS, Montgomery County has granted contingent approval for the abandonment of the King Street public right-of-way to the benefit of the College as long as the College provided certain public utilities with utility easements for their existing or relocated improvements over and through a portion of the King Street right-of-way that is to be abandoned; and

WHEREAS, the owners of the Montgomery College Condominium are the Montgomery College Foundation, Inc. (Unit I) and the College (Unit II); and

WHEREAS, College staff have prepared certain easement agreements that identify the land required for these several right-of-ways and that these easement agreements are consistent with the College's requirements for such documents; and

WHEREAS, College staff have identified the land required for the ingress/egress easement as follows:

PART 1 –

BEING part of that parcel or tract of land formerly known as King Street, as abandoned by Montgomery County Resolution No. 15-1531, to be conveyed to the Board of Trustees for Montgomery Community College, and being more particularly described as follows:

BEGINNING at a point on the easterly right of way margin of Georgia Avenue, said point also being at the northerly end of the N 00°15'44" West, 252.10 foot line of that parcel or tract of land shown as "Parcel Five" on a plat of subdivision titled "Montgomery College," recorded among the Land Records of Montgomery County, Maryland as Plat No. 23222.

Thence, leaving the outline of said "Parcel Five" and with the easterly right of way of Georgia Avenue,

1. North 04°41'24" East, 31.87 feet; thence, leaving said right of way of Georgia Avenue and crossing the land formerly known as King Street, as abandoned by Montgomery County Resolution No. 15-1531,
2. North 74°59'10" East, 171.39 feet to a point on the South 15°01'03" West, 227.98 foot line of that parcel or tract of land shown as "Unit I" on a Condominium Plan titled "Montgomery College Condominium", recorded among said Land Records as Condominium Plat No. 8876, 31.00 feet from the southerly end thereof; thence, with the outline of said "Unit I",
3. South 15°00'50" East, 31.00 feet to a point on the southerly right of way line of King Street as abandoned by said Resolution No. 15-1531. Thence, with the outline of said abandonment the following three courses and distances.
4. South 74°59'10" West, 6.54 feet; thence,
5. North 15°00'37" West, 1.00 feet; thence,
6. South 74°59'10" West, 175.60 feet to the point of beginning

CONTAINING 5,310 square feet of land

PART 2 –

BEING part of that parcel or tract of land shown as "Unit I" on a Condominium Plat titled "Montgomery College Condominium", recorded among said Land Records as Condominium Plat No. 8876 and being more particularly described as follows:

BEGINNING at a point at the southerly end of the South 15°01'03" West, 227.98 foot line of that parcel or tract of land shown as "Unit I" on a Condominium Plat titled "Montgomery College Condominium", recorded among said Land records as Condominium Plat No. 8876; thence, with the outline of said "Unit I" (as now surveyed),

1. North 15°00'50" West, 31.00 feet; thence, leaving the outline of and crossing said "Unit I"
2. North 74°59'10" East, 308.04 feet to a point on the South 33°22'36" East, 44.25 foot line of said "Unit I", 31.60 feet from the southerly end thereof, said point also being on the westerly right of way line of the Washington Metropolitan Area Transit Authority (WMATA) right of way, recorded among said Land Records in Liber 4459 at Folio 394 and Liber 4456 at Folio 571; thence with the outline of said "Unit I" and said WMATA right of way,
3. South 33°22'36" East, 31.60 feet; thence leaving said WMATA right of way and continuing with the outline of said "Unit I",

4. North 74°59'10" East, 178.50 feet; thence,
5. South 15°00'37" East, 1.00 feet; thence,
6. South 74°59'10" West, 139.46 feet to the point of beginning.

CONTAINING 9, 529 square feet of land as shown on Exhibit "B" attached hereto and made a part hereof by this reference; and

WHEREAS, College staff have identified the land required for separate utility easements required by PEPSCO and Washington Gas Light Company, that such separate utility easements are for existing or relocated utility services, that such land is wholly located within the portion of the King Street right of way that is to be abandoned, and that appropriate easement documents are being prepared that contain the standard provisions generally required by the College under such circumstances; and

WHEREAS, these easement agreements should be recorded among the Land Records of Montgomery County, Maryland, and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That the Board of Trustees grants a right-of-way and easement to Montgomery College Condominium for right of ingress and egress for said purpose, the said right-of-way and easement being described as follows:

PART 1 –

BEING part of that parcel or tract of land formerly known as King Street, as abandoned by Montgomery County Resolution No. 15-1531, to be conveyed to the Board of Trustees for Montgomery Community College, and being more particularly described as follows:

BEGINNING at a point on the easterly right of way margin of Georgia Avenue, said point also being at the northerly end of the N 00°15'44" West, 252.10 foot line of that parcel or tract of land shown as "Parcel Five" on a plat of subdivision titled "Montgomery College," recorded among the Land Records of Montgomery County, Maryland as Plat No. 23222. Thence, leaving the outline of said "Parcel Five" and with the easterly right of way of Georgia Avenue,

1. North 04°41'24" East, 31.87 feet; thence, leaving said right of way of Georgia Avenue and crossing the land formerly known as King Street, as abandoned by Montgomery County Resolution No. 15-1531,
2. North 74°59'10" East, 171.39 feet to a point on the South 15°01'03" West, 227.98 foot line of that parcel or tract of land shown as "Unit I" on a Condominium Plan titled "Montgomery College Condominium", recorded among said Land Records as Condominium Plat No. 8876, 31.00 feet from the southerly end thereof; thence, with the outline of said "Unit I",
3. South 15°00'50" East, 31.00 feet to a point on the southerly right of way line of King Street as abandoned by said Resolution No. 15-1531.

Thence, with the outline of said abandonment the following three courses and distances.

4. South 74°59'10" West, 6.54 feet; thence,
5. North 15°00'37" West, 1.00 feet; thence,
6. South 74°59'10" West, 175.60 feet to the point of beginning

CONTAINING 5,310 square feet of land

PART 2 –

BEING part of that parcel or tract of land shown as "Unit I" on a Condominium Plat titled "Montgomery College Condominium", recorded among said Land Records as Condominium Plat No. 8876 and being more particularly described as follows:

BEGINNING at a point at the southerly end of the South 15°01'03" West, 227.98 foot line of that parcel or tract of land shown as "Unit I" on a Condominium Plat titled "Montgomery College Condominium", recorded among said Land records as Condominium Plat No. 8876; thence, with the outline of said "Unit I" (as now surveyed),

1. North 15°00'50" West, 31.00 feet; thence, leaving the outline of and crossing said "Unit I"
2. North 74°59'10" East, 308.04 feet to a point on the South 33°22'36" East, 44.25 foot line of said "Unit I", 31.60 feet from the southerly end thereof, said point also being on the westerly right of way line of the Washington Metropolitan Area Transit Authority (WMATA) right of way, recorded among said Land Records in Liber 4459 at Folio 394 and Liber 4456 at Folio 571; thence with the outline of said "Unit I" and said WMATA right of way,
3. South 33°22'36" East, 31.60 feet; thence leaving said WMATA right of way and continuing with the outline of said "Unit I",
4. North 74°59'10" East, 178.50 feet; thence,
5. South 15°00'37" East, 1.00 feet; thence,
6. South 74°59'10" West, 139.46 feet to the point of beginning.

CONTAINING 9, 529 square feet of land as shown on Exhibit "B" attached hereto and made a part hereof by this reference; and be it further

Resolved, That the Board of Trustees grants utility rights of way and easements to PEPCO and to Washington Gas Light Company for existing or relocated utility services, the said rights of way and easements being described are wholly located within the portion of the King Street right of way that is to be abandoned, and that appropriate easement documents will be executed that contain the standard provisions generally required by the College under such circumstances; and be it further

Resolved, That the College will record the various easements among the Land Records of Montgomery County, Maryland; and be it further

Resolved, That the Chair of the Board of Trustees and the President are authorized to execute any easement, right-of-entry and/or other agreement documents necessary to implement the terms of this resolution.

Attachment: Exhibit "B"

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: _____
September 18, 2006

**CAPITAL BUDGET FUND TRANSFER
ROCKVILLE CAMPUS ART BUILDING RENOVATION PROJECT**

BACKGROUND

In accordance with County fiscal procedures, the Board is authorized to transfer funds among College projects within the Capital Budget. Additional funds are needed in the FY2007 Art Building Renovation Project to provide sufficient funds for settlement of claims for final payment on the renovation project made by the renovation contractor's bonding company, St. Paul Travelers, and the project architect, Hayes, Seay, Mattern & Mattern (HSMM). Discussion on payment claims began in fall 2000. The bonding company eventually took over the renovation claim on behalf of the renovation contractor, MDC Builders, LLC. A final settlement proposed in August 2006 was recently approved by all parties.

A total of \$305,000 is required for the final payments to the Travelers and HSMM. A balance of \$213,825 remains in the Art Building Renovation project account and an additional \$91,175 must be transferred into the project account from another capital project. Funds for this transfer have been identified in the Capital Budget Planned Life Cycle Asset Replacement Project (PLAR) which has a current balance of approximately \$3,100,000. No more than 10% of the total appropriation can be moved from a project and the amount to be moved is within that parameter. PLAR is a level of effort project with deferred maintenance work designed and accomplished in manageable segments that can be done with minimal disruption to the educational program. The movement of \$91,175 from this project will not delay or defer any of the work priorities for FY2007.

RECOMMENDATION

It is recommended that the Board of Trustees approve the transfer of \$91,175 from the Planned Life Cycle Asset Replacement capital project to the Art Building Renovation capital project to provide sufficient funds for final payment to Travelers and Hayes, Seay, Mattern and Mattern for settlement of claims related to the completion of the Art Building Renovation project.

BACK-UP INFORMATION

Board Resolution

RESOURCE PERSON(S)

Mr. Capp
Mr. Moore
Mr. Sorrell

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-106**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Capital Budget Fund Transfer, Rockville Campus Art Building Renovation Project

WHEREAS, in accordance with College policy on the Capital Budget, a movement of funds between projects authorized in the Capital Budget must be consistent with County fiscal procedures authorizing such transactions, and the County has indicated that the Board is authorized to transfer a maximum of 10% from any one College project to projects within the College's Capital Budget; and

WHEREAS, additional funds are needed in the Art Building Renovation Project for final payment to the bonding company (St. Paul Travelers) and the project architect, Hayes, Seay, Mattern & Mattern; and

WHEREAS, funds are available in the FY2007 Capital Budget Planned Life Cycle Asset Replacement project that can be used for this purpose; and

WHEREAS, the Chief Business Officer certifies that the funds are available in the FY2007 Capital Budget for this transfer and also certifies that the amounts to be transferred are within the 10% limit; and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That a total of \$91,175 from the Planed Life Cycle Asset Replacement project in the FY2007 Capital Budget is transferred to the Art Building Renovation project in order to provide sufficient funds for final payments to the bonding company, St. Paul Travelers, and the project architect, Hayes, Seay, Mattern & Mattern; and be it further

Resolved, That the County Executive and the County Council be notified of this action.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: _____
September 18, 2006

**PROPOSAL FOR NAMING
THE MORRIS AND GWENDOLYN CAFRITZ FOUNDATION ARTS CENTER**

BACKGROUND

In preparation for its first capital campaign to construct a building with private support, the Board of Trustees approved a policy allowing College facilities to be named for individuals and organizations whose contributions to the College have been of an outstanding nature. The Homer S. Gudelsky Institute was the first building to be named, in recognition of a \$1.5 million gift. The Performing Arts Center was named for Dr. Robert E. Parilla, in recognition of two decades of outstanding leadership. In December 1998, the Board approved naming the Arts Building in honor of arts patron Paul S. Peck. In 2001, the Macklin Tower was named for Gordon and Marilyn Macklin who donated nearly \$2 million to the College.

The Morris and Gwendolyn Cafritz Foundation has committed a \$3 million gift to the College. The gift will provide funds to renovate the King Street Arts Center on the Takoma Park/Silver Spring Campus and provide technology, equipment, furniture, and maintenance for the building. This gift is considered the largest single gift in the College's history.

The Cafritz Foundation has a history of support at Montgomery College and in the community. The Morris and Gwendolyn Cafritz Foundation is the largest independent grant-making foundation that serves the Washington metropolitan area exclusively. The Foundation is the legacy of Morris Cafritz, one of Washington's leading commercial and residential real estate builders for more than 40 years. Known for his generosity, Cafritz established the Foundation in 1948. His wife, Gwendolyn, was president of the Foundation from 1964 to 1988. Their eldest son, Calvin, currently chairman, president, and chief executive officer, has said that "in keeping with my father's wishes, we have continued to broaden the scope of our grants' program to meet the ever-changing needs of our metropolitan area."

Since 1970, The Morris and Gwendolyn Cafritz Foundation has awarded more than \$243 million in grants. In just the last 10 years, the Foundation has given out \$128 million to more than 2,800 organizations. Community services and education projects lead the list, followed by the arts and humanities and healthcare. The College has received a number of significant charitable gifts and artwork from the Cafritz Foundation. The Cafritz Foundation has also supported many community-based organizations within the County, many of whom partner on initiatives with the College.

Because this generosity has had an immeasurable impact on the College, its students, the faculty, and the community, we propose recognizing The Morris and Gwendolyn Cafritz Foundation's support by naming the King Street Arts Center as The Morris and Gwendolyn Cafritz Foundation Arts Center in their honor.

RECOMMENDATION

It is recommended that the Montgomery College Board of Trustees approve the proposed resolution to name the King Street Arts Center on the Takoma Park/Silver Spring Campus as The Morris and Gwendolyn Cafritz Foundation Arts Center.

BACK-UP INFORMATION

Board Resolution

RESOURCE PERSONS

Mr. Sears
Ms. Moore
Mr. Stewart

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-107**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Proposal for Naming The Morris and Gwendolyn Cafritz Foundation Arts Center

WHEREAS, The Morris and Gwendolyn Cafritz Foundation has donated \$3 million to the Montgomery College Foundation to renovate the King Street Arts Center and provide furniture, equipment and technology, and maintenance of the building; and

WHEREAS, The Morris and Gwendolyn Cafritz Foundation's generosity will have an immeasurable impact on the College, its students, the faculty, and the Montgomery County and Washington, D.C. communities; and

WHEREAS, the Vice President of the Takoma Park/Silver Spring Campus recommends naming the King Street Arts Center on the Takoma Park/Silver Spring Campus as The Morris and Gwendolyn Cafritz Foundation Arts Center; and

WHEREAS, the Vice President and Provost of the Takoma Park/Silver Spring Campus, the Vice President for Institutional Advancement, and the Foundation Executive Committee and the President of the College have carefully considered the implications of this request and support this recommendation; now therefore be it

Resolved, That the Board of Trustees approves the naming of the King Street Arts Center on the Takoma Park/Silver Spring Campus as The Morris and Gwendolyn Cafritz Foundation Arts Center in recognition of The Morris and Gwendolyn Cafritz Foundation's generous philanthropic support to significantly enrich art students' educational opportunities and experiences at Montgomery College.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: _____
September 18, 2006

**ACCEPTANCE OF THE COLLEGE'S
MIDDLE STATES COMMISSION ON HIGHER EDUCATION SELF-STUDY DESIGN**

BACKGROUND

Montgomery College is a candidate for re-accreditation by the Middle States Commission on Higher Education in 2008. As part of that process, the College is required to submit a design of that study to the Commission by October, 2006.

The Self-Study Design document includes:

- the identification of the nature and scope of the Self-Study model which the College has chosen to follow
- intended outcomes of the Self-Study
- the organizational structure of the Self-Study, including the identification of Co-chairs of the Self-Study, Work Group Chairs, and members of the Steering Committee
- a list of the charges or questions that each workgroup will examine to determine whether Montgomery College meets each of the 14 Standards of Excellence outlined by the Commission and guidelines for their reports
- an inventory of documents that will provide the evidence for the Self-Study
- the organization of the Self-Study report
- a timeline for the Self-Study and
- the suggested profile of the visiting evaluation team.

The Co-chairs and Steering Committee have recommended that the College use the Comprehensive Report Self-Study Model, with Reordering Standards to Reflect an Institution. As the Commission notes, this approach provides the flexibility to address institutional needs for review and analysis while focusing on the broad assessment of outcomes required by the Middle States Commission on Higher Education. At the same time, it provides the College with the opportunity to meet both internal and external assessment needs.

RECOMMENDATIONS

The Board of Trustees is requested to accept the Middle States Commission on Higher Education Self-Study Design.

BACK-UP INFORMATION

MSCHE Self-Study Design (Trustees Only)

RESOURCE PERSON(S)

Dr. Roseberry
Dr. Fechter

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-108**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

**Subject: Acceptance of the College's Middle States Commission on Higher Education's
Self-Study Design**

WHEREAS, the College is a candidate for re-accreditation by the Middle States Commission on Higher Education in 2008; and

WHEREAS, as part of that process, the College is required to submit a design of that study to the Commission by October, 2006; and

WHEREAS, The College has chosen to use the Comprehensive Report Self-Study Model, with Reordering Standards to Reflect an Institution; and

WHEREAS, the draft of the MSCHE Self-Study Design has been reviewed by the Steering Committee, the Executive Vice Presidents and the President; and

WHEREAS, the Board will be briefed throughout on the progress of the Self-Study; and

WHEREAS, the President of the College recommends that the following action be taken; now therefore be it

Resolved, That the Board of Trustees accepts the MSCHE Self-Study Design with the understanding that the President of the College will forward it to the Commission on Higher Education of the Middle States Association of Colleges and Schools.

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: _____
September 18, 2006

**ACCEPTANCE OF
MHEC PERFORMANCE ACCOUNTABILITY REPORT**

BACKGROUND

In fall, 1996, the Maryland Higher Education Commission (MHEC) implemented its new accountability reporting system. This reporting system is known as the Performance Accountability Report (PAR) and each community college and public four-year institution submits an annual PAR. In addition to narrative reporting on significant student and academic program developments, funding issues, and budget initiatives, the report contains recent trend data on a number of specific quantitative Indicators which reflect progress toward benchmarks set by the Board of Trustees on each Indicator.

Beginning with this year's report, a new five-year cycle has begun. Through collaborative efforts by MHEC and the community colleges, a number of new performance indicators have been implemented. As a result, the colleges are setting new benchmarks for their performance on all the indicators for the five-year period ending with the PAR report of 2011.

RECOMMENDATION

The Board of Trustees is requested to review and accept the Montgomery College Performance Accountability Report and request the President to forward it to the Commission. This review and acceptance would include the benchmarks that have been established for each performance indicator

BACK-UP INFORMATION

Collegewide Performance Accountability Report

RESOURCE PERSON(S)

Dr. Blaylock
Mr. Campbell
Dr. Lynch

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-109**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

**Subject: Maryland Higher Education Commission Performance Accountability
Report, 2006**

WHEREAS, Maryland Higher Education Commission requires the submission of an annual Performance Accountability Report from the State's public colleges and universities; and

WHEREAS, the 2006 Performance Accountability Report must include the establishment of benchmarks for a series of quantitative performance indicators; and

WHEREAS, the Office of Institutional Research and Analysis has coordinated contributions from a number of administrative offices, individual campuses, and Workforce Development and Continuing Education in the development of the report; and

WHEREAS, the President recommends acceptance of the following; now therefore be it

Resolved, That the attached Montgomery College Performance Accountability Report and the proposed benchmarks be accepted, and that the report be sent to the Maryland Higher Education Commission.

CRN:abg

Attachment

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: _____
September 18, 2006

TUITION WAIVER FOR NON-EMPLOYEES OF THE COLLEGE

BACKGROUND

First and foremost, we at Montgomery College feel indebted to our National Guard members, now more than ever. The State of Maryland, at the request of the Maryland National Guard, with the support of Montgomery College, enacted legislation in 1996 *allowing* the Boards of Trustees of its Community Colleges to waive a portion of tuition for members of the Maryland National Guard on a *space available basis* (a standard that is consistent with other tuition waivers, i.e. senior citizens). Montgomery College, along with several other colleges, immediately implemented a 25% tuition waiver and within a short period of time increased it to a 50% tuition waiver.

Perhaps because we were the only community college at the time to be faced with overcrowding issues, we were the only college to enforce the *space available basis* clause in the legislation. Space available must mean that regular full-paying students have had a chance to register first. Therefore, we have enforced space availability for all of our tuition waiver populations by allowing them to register the final three days of registration. From a legal standpoint, this has been a requirement in order to be eligible for the associated State Aid.

During its 2005 session, the General Assembly adopted SD 153 which removes the space availability requirement from the law. This amendment was signed into the law by the Governor.

RECOMMENDATION

It is recommended that the Board adopt this resolution, thereby removing the space availability requirement from the College Policy.

BACK-UP INFORMATION

College Policy 43003 (Trustees only)
College Procedure 43003 CP (Trustees only)
Senate Bill 153 (Trustees only)

RESOURCE PERSON

Mr. Helberg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-110**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Tuition Waiver for Non-Employees of the College

WHEREAS, in 1996 the Maryland State Legislature enacted into law that members of the Maryland National Guard may receive a partial or full tuition waiver; and

WHEREAS, the aforementioned law required that such enrollment be on a space available basis; and

WHEREAS, the Montgomery College Board of Trustees did adopt a 50% tuition waiver on a space available basis; and

WHEREAS, the Maryland State Legislature has amended the law, removing the space available requirement; now therefore be it

Resolved, that the Board of Trustees amends policy 43003,1,C, removing the space available basis consistent with the change in the law.

Attachments (Trustees only)

College Policy 43003
College Procedures 433003CP
Senate Bill 153

CRN:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: _____
September 18, 2006

**AFFIRMATION OF LEASE/PURCHASE AUTHORIZATION
FOR GERMANTOWN CAMPUS EXPANSION SPACE AT
20271 GOLDENROD LANE, GERMANTOWN, MARYLAND**

BACKGROUND

On June 19, 2006, by Resolution #06-06-072, the Board authorized the College to enter into a lease agreement, with option to purchase, for a building adjacent to the Germantown Campus for use as expansion space. At that time, discussions with the owner were in the final stages and subsequently the owner responded with a counter offer that was sufficiently different from what the Board had approved to require additional action by the Board. Because time was of the essence, the differences in the lease proposal were summarized in a July memorandum to the Board (copy attached) and the Board members were polled by telephone. The Board approved the changes on July 19, 2006 (7 votes in favor with 2 abstentions.) The purpose of this resolution is to formally affirm the Board's action. A separate resolution to rescind the original June lease authorization resolution is also on the September agenda.

In summary, the Germantown Development Project entails three related projects: (1) The Bioscience Education Center; (2) the Germantown Technology Incubator; and (3) the Science and Technology Park. Together these projects will address the educational, training and related business needs of the Germantown Campus for the next several years. The Bioscience Education Center received initial planning funds for FY2007, but it is currently planned to be operational in the fall of 2011, over 5 years from now. The Campus is currently out of office space for faculty and staff and needs additional instructional space. The current State space eligibility calculations show that for fall 2005 enrollments, the Germantown Campus had an overall space deficit of nearly 100,000 square feet. This coming fall, temporary office trailers will be set up to accommodate some of the overflow. This, however, is only a temporary stop gap solution because of anticipated space needs pending the availability of the Bioscience Education Center and increasing enrollment.

Discussions with the property owner began last summer. The Goldenrod building can meet both campus education/training and incubator needs for the short run pending the availability of the Bioscience Education Center and a decision on how to satisfy long term incubator needs.

Facilities planning staff, working with the Campus administration, have identified an immediate College need for 21,100 net square feet of interim space which includes classrooms, labs offices and appropriate support space. This is about one-half of the building. Montgomery County has also tentatively identified incubator needs for a similar amount of space. The County has committed to join with the College on leasing one-half of the building space for the Germantown Incubator and the College may also coordinate the lease-purchase with the Montgomery College Foundation. The Goldenrod building is ideally situated to meet both the Campus and County needs until the new Bioscience Education Center is available in 2011. It is

also understood that leasing this space for the College and the Germantown Technology Incubator will add to the marketability of the pending Science and Technology Park. It is envisioned that College staff will be working with the Montgomery College Foundation, Inc., and the County to accomplish this lease-purchase.

Working with Trammell Crow Company, the College requested and received a lease proposal from ROYCO, Inc. for 20271 Goldenrod Lane in Germantown, Maryland, a two-story office building built in the 1980's. The building can accommodate offices, classrooms and labs as well as a technology incubator. This lease, with an option to purchase, is for the entire building and includes surface parking. Relocation of certain offices and programs from the Campus to the Goldenrod building will free up much needed space for core instructional programs.

The owner proposed a five year and two month lease (62 months total) for the building, with an option to purchase. The building is listed as having 67,619 rentable square feet. The College originally proposed a rate of \$13.25/sq. ft. for the two stages of the lease. The counter proposal is for \$13.25 for the first stage and \$13.75 for the second stage. The lease is subject to a termination fee. Originally the fee was \$100,000, but is now \$50,000. The lease costs are net of operating expenses and real estate taxes, subject to a 2% annual rent increase. The purchase price for the property, is not-to-exceed \$13,000,000, subject to an increase of 3% per annum (compounded annually), from the commencement date specified in the lease to the date of closing on the sale. The owner's build-out allowance is \$15/sq. ft. The College will be responsible for daily custodial service, refuse removal, landscape maintenance and parking management. The date of purchase was originally specified as being 3.5 to 5 years into the lease. It is now at or about the end of 5 years (or up to 18 months earlier if both parties agree.)

The lease and one-time start-up costs which include communications and computing infrastructure, furniture and additional renovations will be addressed through the FY2007 operating budget and an FY2007 supplemental appropriation request to the County for additional funds in the Capital Budget.

RECOMMENDATION

It is recommended that the Board affirm the action taken on July 19, 2006 by telephone poll to authorize the President to negotiate and execute a five year and two month lease agreement, with an option to purchase, with ROYCO, Inc. for office, classroom and laboratory space at 20271 Goldenrod Lane, Germantown Maryland, contingent upon County approval of a supplemental appropriation to the FY 2007 Capital Budget for various lease-related costs.

BACK-UP INFORMATION

Memorandum Dated July 14, 2006
Board Resolution

RESOURCE PERSON(S)

Mr. Capp
Mr. Moore
Ms. Lawyer
Ms. Wormack

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **06-09-111**
Adopted on: **9/18/06**

Agenda Item Number: _____
September 18, 2006

Subject: Affirmation of Authorization of Execution of Lease Agreement for Germantown Campus Interim Expansion Space, 20271 Goldenrod Lane, Germantown Maryland

WHEREAS, the Executive Vice President for Administrative and Fiscal Services requests a lease agreement for rental space at 20271 Goldenrod Lane , Germantown, Maryland for the purpose of providing office, classroom, and laboratory space because current campus locations are at capacity; and

WHEREAS, by Resolution #06-06-072, the Board of Trustees authorized a lease agreement with terms that were different from the terms that were eventually agreed upon and that resolution has been rescinded; and

WHEREAS, because time was of the essence, a telephone poll of the Board members was conducted to obtain approval of the proposed lease changes; those changes were approved by the Board on July 19, 2006 and that action should be formally affirmed by the Board in a public session; and

WHEREAS, the Chief Business Officer certifies that sufficient funds are available in the FY2006 Operating Budget and contingent upon approval of a supplemental appropriation to the College's FY2007 Capital Budget, sufficient funds are available to enable the College to award a lease agreement as recommended; and

WHEREAS, the available space at 20271 Goldenrod Lane, Germantown, Maryland, meets all College requirements, and the Director of Procurement certifies that there appears to be no other rental space location that can meet the College needs within the desired radius and timetable; and

WHEREAS, Montgomery County has committed to join with the College on leasing up to one-half of the building space for the Germantown Incubator and the College may coordinate the lease-purchase with the Montgomery College Foundation; and

WHEREAS, appropriate College staff requested and received a proposal from ROYCO, Inc. that meets the College's requirements, at a reasonable cost; and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That the Board affirms the action taken by telephone poll of its members on July 19, 2006 to authorize lease terms and authorize the President to negotiate and execute any and all documents required for, or necessary, appropriate or convenient to the transaction described in this Resolution, including but not limited to a five (5) year and two (2) month lease, with an option to purchase, for space at 20271 Goldenrod Lane, Germantown, Maryland, to be awarded to ROYCO, Inc.; and be it further

Resolved, That the lease may be in stages, with the first stage of two months being not more than \$13.25 per square foot and subject to a termination fee not-to-exceed \$50,000, and the second stage for a five (5) year lease at \$13.75 per square foot, net of operating expenses and real estate taxes, subject to a 2% annual rent increase; and be it further

Resolved, That the purchase price for the property not exceed \$13,000,000, subject to an increase of 3% per annum (compounded annually), from the commencement date specified in the lease to the date of closing on the sale.

CRN:abg