

APPROVED, June 18, 2007

**Board of Trustees Minutes
Montgomery Community College
May 21, 2007**

The Board of Trustees of Montgomery Community College met in public session in the Trustee Board Room, Central Administration, on May 21, 2007. The regular public meeting was called to order by the Chair. The following Board members were present:

Dr. Sylvia W. Crowder, Chair
Ms. Roberta Shulman, 1st Vice Chair
Dr. Michael Lin, 2nd Vice Chair
Ms. Vanessa Coleman

Dr. Robert E. Shoenberg
Ms. Gigi Godwin
Dr. Owen Nichols
Mr. Stephen Z. Kaufman

Dr. Brian K. Johnson, secretary-treasurer of the Board of Trustees and president of the College was present. Trustees Gene Counihan and Jong-on Hahm were absent.

Subject: Approval of Revised Agenda and Minutes of April 18, 2007

On motion by Trustee Nichols, seconded by Trustee Shulman, the revised agenda and minutes were approved as read.

Subject: Comments Period

There were no speakers to come before the Board.

Subject: President's Report to the Board

Dr. Johnson provided brief comments on the President's Report by first acknowledging the wonderful 60th Commencement and recognized those in the audience who participated in the planning of the event. There were over 650 students who graduated and participated in Commencement. Dr. Johnson highlighted the article on the College that appeared in the April 22 edition of the *New York Times* and commented on the recognitions of students, faculty, and staff. He highlighted the Governor's visit on May 10, the new presidents at several community colleges in the State, and reviewed budget news for FY2008. He thanked everyone that was involved with securing the \$8.7 million from the County Council.

Dr. Johnson noted Mr. Bill Campbell's pending retirement and thanked him for staying at the College for seven additional months and for his outstanding service to the College.

Trustee Shulman asked for clarification of the \$4 million for the capital budget. Mr. Campbell indicated that the College asked the County Council to consider fully funding the State and County's share for renovation of the Commons Building and the two roofs at the Germantown Campus and they agreed to do this for the College.

Trustee Godwin noted that Dr. Johnson's first trial in front of the County Council and with State officials was passed with flying colors and he did a great job.

Dr. Johnson referred the Board to the three Trustee Information Reports that were included in the packets and they stood as they were.

Trustee Shoenberg commented on the College's student/faculty ratio. He indicated that the College needs to find another way to talk about this ratio.

Trustee Lin shared an observation about the student/faculty ratio decrease at the Takoma Park/Spring Silver Campus in recent years. He indicated that this was happening probably because the of merger and the campus is rapidly expanding and needs time to chance up. These are only observations.

Trustee Shulman asked about the retention rates and how they compared to other colleges in Maryland and to community colleges nationwide. Dr. Robert Lynch, Director of the Office of Institutional Research and Analysis, responded and indicated that in the Performance Accountability Report, there are one or two indicators that relate to student retention and the unit has found over the years that the College was very comparable to other large institutions. Smaller institutions tend to have a little higher return rates from semester to semester.

| <u>Resolution No.</u> | <u>Subject: Consent Calendar</u> |
|------------------------------|--|
| 07-05-048 | Personnel Action Report |
| 07-05-049 | Request for Supplemental Appropriation, FY2007 Capital Budget, King Street Art Center Project |
| 07-05-050 | Approval of Change Order for Elevator Cab Upgrades, Collegewide Elevator Modernization Project |
| 07-05-051 | Emergency Contract Award, Repair of Underground Pipe Breaks |
| 07-05-052 | Award of Contract, Site and Landscape Improvements, Campus Center |
| 07-05-053 | Award of Contract, Street Sweeper |
| 07-05-054 | Award of Contract, Computer Disposal Services |
| 07-05-055 | Award of Contract, Integrated Pest Management Service |
| 07-05-056 | Sole Source Award of Contract, Additional Language Learning System Licenses |

On motion by Trustee Nichols, seconded by Trustee Shulman, the Board approved and adopted the above subject resolutions. (Copies of the resolutions, as adopted by the Board, are attached in the Record of Resolutions, pages 2-20.)

Trustee Kaufman asked about item #7B, Request for Supplemental Appropriation, FY2007 Capital Budget, King Street Art Center Project. Mr. Campbell indicated that this item was coming from the College's Capital Projects Fund and that is an account where the College takes funds out of the Major Facilities Reserve Fund. The College is only moving money around and it is all student fees with no governmental funding in this request. The College will not be going back to the County Council to ask for additional funding; the Council only has to act on this supplemental appropriation.

| Resolution No. 07-05-057 | Subject: Naming of the Student Services Center, Takoma Park/Silver Spring Campus |
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On motion by Trustee Nichols, seconded by Trustee Shulman, the Board unanimously approved and adopted the above subject resolution. Trustee Nichols requested a recorded hand vote. (A copy of the resolution, as adopted by the Board, is attached in the Record of Resolutions, pages 21-22.)

Trustee Kaufman indicated that he was very pleased as he sat with Mr. Cafritz at Commencement that several of the students who came to receive their diplomas, stopped to personally thank Mr. Cafritz for his gift. He thought that this had a tremendous impact on Mr. Cafritz.

Trustee Shoenberg provided comments and indicated that this resolution has emotional significance for Dr. Nunley, the Trustees, and the campus as a whole. This is so right and a perfect fit. He indicated that this gave him great pleasure to be able to do this for Dr. Nunley. Trustee Crowder indicated that Dr. Nunley phoned and expressed sincere appreciation, gratitude, and words in fact, can't express how she felt for this resolution. Dr. Johnson echoed Trustee Shoenberg's sentiments and indicated that there would be a formal ceremony for naming the building.

Resolution No. 07-05-058

**Subject: Modification of Agreement -
Collective Bargaining Agreement**

On motion by Trustee Kaufman, seconded by Trustee Nichols, the Board approved and adopted the above subject resolution. (A copy of the resolution, as adopted by the Board, is attached in the Record of Resolutions, pages 23-24.)

Resolution No. 07-05-059

**Subject: Board of Trustees Schedule of
Meetings for FY2008**

On motion by Trustee Godwin, seconded by Trustee Nichols, the Board approved and adopted the above subject resolution. Trustee Shoenberg abstained from the vote. (A copy of the resolution, as adopted by the Board, is attached in the Record of Resolutions, pages 25-27.)

**Subject: New Business, Announcements, and
Adjournment**

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted to hold an Executive Session (closed session) on May 21, 2007 when one site matter (subsection 3) – Campus Updates for Rockville, Germantown, and Takoma Park/Silver Spring were discussed.

The business on the agenda having been completed and with the consent of all Board members present, the Chair adjourned the meeting at 8:00pm.

Chair

Secretary-Treasurer

Recorder: Arlean B. Graham