

APPROVED, September 17, 2007

**Board of Trustees Minutes
Montgomery Community College
June 18, 2007**

The Board of Trustees of Montgomery Community College met in public session in the Trustee Board Room, Central Administration, on June 18, 2007. The regular public meeting was called to order by the Chair. The following Board members were present:

Dr. Sylvia W. Crowder, Chair
Ms. Roberta Shulman, 1st Vice Chair
Dr. Michael Lin, 2nd Vice Chair
Ms. Vanessa Coleman
Mr. Gene Counihan

Dr. Robert E. Shoenberg
Dr. Jong-on Hahm
Dr. Owen Nichols
Mr. Stephen Z. Kaufman

Dr. Brian K. Johnson, secretary-treasurer of the Board of Trustees and president of the College was present. Trustee Gigi Godwin was absent.

**Subject: Approval of Agenda and Minutes
of May 21, 2007**

On motion by Trustee Nichols, seconded by Trustee Shulman, the revised agenda and minutes were approved as read.

Subject: Comments Period

There were no speakers to come before the Board.

Subject: Recognitions

On motion by Trustee Shulman, seconded by Trustee Hahm, the Board approved and adopted the following subject resolutions. (Copies of the resolutions, as adopted by the Board, are attached in the Record of Resolutions, pages 3-17.)

Resolution No. 07-06-060 - Retirement of Ms. Kristine E. Morgan
Resolution No. 07-06-061 - Retirement of Mr. Kenneth W. Barrett
Resolution No. 07-06-062 - Retirement of Mr. David W. Edgerley
Resolution No. 07-06-063 - Retirement of Dr. Christina L. Bell

Ms. Morgan, Mr. Barrett, Mr. Edgerley, and Ms. Bell were not present.

Resolution No. 07-06-064

**Subject: Retirement Recognition and Award of
Silver Medallion to Dr. Donald Day**

Dean Sanjay Rai, Rockville Campus, provided comments on the life and service of Dr. Donald Day at the College. Trustee Crowder and Dr. Johnson presented Dr. Day with the Silver Medallion, framed resolution, and retirement gift. Dr. Day provided brief remarks and thanked the Board for the recognition.

Resolution No. 07-06-065

**Subject: Award of Bronze Medallion to
Ms. Vanessa Coleman**

Trustee Kaufman commented and noted that Trustee Coleman has been terrific and indicated that he was very proud of her and have learned a lot from her.

Trustee Shulman noted that it has been a privilege to serve with Trustee Coleman and that the College and student body have been well served. She wished her the best.

Trustee Hahm commented on Trustee Coleman's academics and presence as a student.

Trustee Lin indicated that it has been very refreshing to have a Student Trustee on the Board and Trustee Coleman always raised insightful questions.

Trustee Counihan sent along his good wishes and indicated that Trustee Coleman has a lifetime of advocacy for community colleges and everyone will benefit from that.

Trustee Shoenberg indicated that he will always remember Trustee Coleman's ability to ask questions and they were always the right questions.

Trustee Nichols indicated that Trustee Coleman was the best.

Trustee Crowder echoed Trustee Nichols' sentiments.

Dr. Johnson commented about Trustee Coleman's honor from Phi Theta Kappa at the national conference recently.

Trustee Crowder and Dr. Johnson presented Trustee Coleman with the Bronze Medallion and framed resolution. Trustee Coleman thanked the Board, administrators, and everyone who helped her along the way.

Resolution No. 07-06-066

**Subject: Award of Silver Medallion to
Dr. Robert E. Shoenberg**

Trustee Kaufman provided comments and indicated that he has come to recognize Trustee Shoenberg as a tremendous intellect especially in the area of academia and have learned so much from him and will miss him tremendously and was as good a Trustee as the College could ever have.

Trustee Shulman stated that besides his tremendous intelligence, Trustee Shoenberg just tended to put things in perspective for the Board and she thinks there will be a void and will miss him.

Trustee Nichols noted that the one thing that impressed him the most about Trustee Shoenberg was that if there was anything to be questioned in any matter that came before the Board, he would question it. He seemed to know something about everything that came up.

Trustee Lin stated that it has been a great pleasure serving with Trustee Shoenberg and very difficult to put it in words and that he would be greatly missed for his higher education expertise. There was no match on the Board. The depth that he brought to the Board was exceptional. His commitment to serve the College and students was tremendous and there was no match.

Trustee Counihan provided comments and noted that Trustee Shoenberg was a trustee's trustee. The Board has always taken his suggestions and that is a real testimony to not only of his grasp of issues and the way he presented them, but the influence that he has had on each of the Trustees and the training they have received from serving with him.

Trustee Hahm noted that she always characterized Dr. Shoenberg as a philosopher and he was always the principal, even if it was going to be a little uncomfortable or a little bit of a pain.

Trustee Crowder commented that the Board thought of Dr. Shoenberg as the academic guru. She will miss him and he is thought of very highly around the nation and is one of the leaders in assessment and the work of student learning outcomes. He has been a tremendous asset to the Board of Trustees.

Dr. Johnson and Trustee Crowder presented Dr. Shoenberg with the Silver Medallion and framed resolution.

Trustee Shoenberg acknowledged publicly the enormous joy that he has had in working with this group of Trustees and the people who make up the College's day-to-day operations. He indicated that he has been on a lot of college campuses and has never seen one that runs better than this one does. There is strength throughout the system and the College is a great place and it has been such a pleasure to be associated with it. He will miss terribly the collegueship of the members of the Board and senior administrators at the College. Having that association has meant so much to him. He is glad that he will have the opportunity to stay associated with the College in a meaningful capacity, but it will not be the same as working with this group of people. There has been enormous pleasure and reward these past twelve years and he thanked all for their compliments.

Resolution No. 07-06-067

**Subject: Retirement Recognition and Award of Gold
Medallion to Dr. Charlene R. Nunley**

Trustee Kaufman stated that from the moment he met Dr. Nunley he knew that he could never say no to anything that she asked him to do. The College has been blessed to have her as its president and he felt blessed to have known her for many years and count her as a friend. There is no where higher to go in terms of his admiration for her.

Trustee Nichols noted Dr. Nunley as the "exotic" Dr. Nunley.

Trustee Lin stated that just the thought of working with her really made it worthwhile to be a member of the Board and the College community.

Trustee Shulman stated that it was really hard to put into words to say how much Dr. Nunley has contributed to the College and a friend and leader to the Board. It has truly been a privilege to serve with her and wished her much luck and happiness.

Trustee Counihan stated that he was glad that Dr. Nunley never stopped being a teacher and all the Trustees have collectively and individually been her students and she will continue teaching wherever she may be and in whatever she may be doing. The Board is so grateful to have had the opportunity to be in her classroom.

Trustee Coleman thanked Dr. Nunley for everything.

Trustee Hahm thanked Dr. Nunley for everything also.

Trustee Shoenberg provided poetry about the moment of departing with a poem called "Leaving the Dance".

Trustee Crowder said ditto to everything that was already said and added that Dr. Nunley has a very special quality that has endeared her to everyone and thanked her for everything.

Trustee Crowder and Dr. Johnson presented Dr. Nunley with the Gold, Medallion, framed resolution, and retirement gift.

Dr. Nunley commented and noted that she has received many honors and recognitions over the

past several months and in a sense it has been puzzling to her because the Board gave her such a great gift when it gave her the opportunity to be president of Montgomery College. She had a Board that was supportive beyond anyone's reasonable expectations and felt that the tribute belongs to all of the people present and all the people in the College community who work every single day to make this a great place for students and the mission of changing lives. She noted that it was moving to be honored this evening with an extraordinary thoughtful and visionary Trustee, Dr. Robert Shoenberg, who has been with her as president all the way and the most transformational faculty member that she has ever known, Dr. Donald Day, who deserves a diamond studded medallion for the lives of students that he has changed here at Montgomery College. This doesn't mean that he was always easy. She is very proud of Student Trustee Vanessa Coleman for where she is going and what she is going to do. Dr. Nunley thanked the Board for the recognition has it means a lot to her, but it means even more to be recognized when the strength of the faculty and the students and the Trustees are recognized.

Resolution No. 07-06-068

Subject: Recognition of Summer Dinner Theatre Faculty and Staff

Dean Deborah Preston, Rockville Campus, and Dr. Kathi Carey-Fletcher, director of Auxiliary Services, provided comments and introduced the staff and faculty members who are responsible for the Summer Dinner Theatre. Dr. Johnson and Trustee Crowder presented each member with a certificate.

Subject: President's Report to the Board

Dr. Johnson provided brief comments on the President's Report by noting some wonderful student events and celebrations, competitions, athletic adventures, exciting lectures, discussions, and performances and professional development opportunities that have been available for staff and him. It has been truly exciting. He commented on the visit by the Governor and Lieutenant Governor and noted the College's prominent recognition in a major national media. Dr. Johnson commented on other aspects of the College also.

Subject: Trustee Information Report

Dr. Johnson introduced the reports to the Board and there were no comments from the Board.

Dr. Johnson introduced Ms. Vivian Lawyer, chief human resources officer, who presented awards to the Board – the "Workplace Excellence Award" for the third time, and the "Health and Wellness Trailblazer Award", received for the second time. The College was very pleased to receive these awards.

Resolution No.

Subject: Consent Calendar

07-06-069	Personnel Action Report
07-06-070	Approval of Change Order, HVAC Unit Replacement, Science North Building, Takoma Park/Silver Spring Campus
07-06-071	Approval of Change Order, Site and Landscape Improvements, Campus Center Building, Rockville Campus
07-06-072	Award of Contract, Signage Installation, East Campus, Garage, Takoma Park/Silver Spring Campus
07-06-073	Award of Contract, Printing Services for Newsprint Publications
07-06-074	Award of Contract, Roof Replacement, Rockville Campus
07-06-075	Award of Contract, Roof Replacement, Science North Building, Takoma Park/Silver Spring Campus
07-06-076	Award of Contract, Photocopier Rental and Services

07-06-077 Sole Source Award of Contract, Bob Newhart Robert E. Parilla
Performing Arts Center Guest Artist Series

On motion by Trustee Nichols, seconded by Trustee Kaufman, the Board approved and adopted the above Consent Calendar. (Copies of the resolutions, as adopted by the Board, are attached in the Record of Resolutions, pages 18-39.)

Resolution No.

07-06-078 Award of Contract, Information Technology Systems Consultant
Services
07-06-079 Award of Contract, Information Technology Solutions Provider
Services and Maintenance
07-06-080 Sole Source Award of Contract, Novell Net Services Software
and Additional Services
07-06-081 Sole Source Award of Contract, Information Technology Project
Management Software Upgrade
07-06-082 Amendment to Sole Source Award of Contract, Course
Scheduling Assistant Software

On motion by Trustee Nichols that agenda items 9-13 have the understanding that any question or comment may be allowed on these resolutions, seconded by Trustee Kaufman, the Board approved and adopted the above subject resolutions. (Copies of the resolutions, as adopted by the Board, are attached in the Record of Resolutions, pages 40-50.)

Vice President Campbell noted that agenda items 9 and 10 are multi-year awards along with possibilities of renewal for each of them and it is the intention that before either of those renewals occurs, the items will be brought back to the Board for consideration.

Resolution No.

07-06-083 Final Adoption of the FY2008 Capital Budget
07-06-084 FY2008 Capital Budget State Aid Petitions
07-06-085 Final Adoption of FY2008 Current Fund and Special Funds
Budgets

On motion by Trustee Nichols that agenda items 14-16 have the understanding that any question or comment may be allowed on these resolutions, seconded by Trustee Shulman, the Board approved and adopted the above subject resolutions. (Copies of the resolutions, as adopted by the Board, are attached in the Record of Resolutions, pages 51-61.)

Resolution No.

07-06-086 Non-Bargaining Associate and Support Staff General Salary
Adjustment for FY2008
07-06-087 Salary Schedule for Non-Bargaining Administrative, Associate and
Support Staff for FY2008
07-06-088 Non-Bargaining Administrative, Associate and Support Staff
Salary Merit Adjustment for FY2008
07-06-089 Special Recognition and Outstanding Service Awards for FY2008
07-06-090 Non-Bargaining Associate and Support Staff Shift Differential
For FY2008

On motion by Trustee Nichols, seconded by Trustee Shulman, the Board approved and adopted

the above subject resolutions. (Copies of the resolutions, as adopted by the Board, are attached in the Record of Resolutions, pages 62-68.)

Resolution No.

07-06-091 Part-Time Faculty Pay Structures and Rates for FY2008

On motion by Trustee Nichols, seconded by Trustee Shulman, the Board approved and adopted the above subject resolution. (A copy of the resolution, as adopted by the Board, is attached in the Record of Resolutions, pages 69-71.)

Trustee Kaufman noted for the record and minutes that agenda items 9-18, although there was not any discussion this evening, they have been very carefully vetted by the administration and the Board over many meetings including the sole source contracts and also the budget items and salary improvements for non-bargaining, administrative, and support staff and the part-time faculty pay structure. A tremendous amount of time and thought has gone into all of these items and didn't want the record to reflect the fact that the Board did not say anything this evening to diminish that in any way.

Subject: Board Organizational Matter

Trustee Crowder opened the floor for nominations of Board officers for FY2008. Trustee Shoenberg placed in nomination for Board officers and moved that Trustee Bobbi Shulman be chair; Trustee Michael Lin be first vice chair; and Trustee Steve Kaufman be second vice chair. Trustee Nichols seconded. The motion was approved and adopted by the Board.

Subject: New Business, Announcements, and Adjournment

Trustee Shulman on behalf of the Board thanked Trustee Crowder for her outstanding two years of service as chair of the Board. Trustee Crowder had endless diplomacy, patience, and outstanding leadership. She has been wonderful, excellent, and outstanding for the Board of Trustees, the College, and the community at large. Trustee Shulman presented Trustee Crowder with a gift of appreciation.

Trustee Crowder noted that it has been a pleasure to serve and an outstanding two years, and the last six months has been tremendously exciting culminating in Dr. Johnson's presidency. She enjoyed being the chair quite a bit.

Trustee Kaufman noted that this has been a bitter sweet evening for him and other Trustees and for the people in the room to say good-bye to so many wonderful people in the roles that they've played, but believe that it is just in the roles that they've played, but their relationship with the College will continue. That is a wonderful legacy for us and to see the tremendous talent that was in this room tonight made it all worthwhile.

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted to hold an Executive Session (closed session) on June 18, 2007 when one site matter (subsection 3) – Campus Updates for Rockville, Germantown, and Takoma Park/Silver Spring were discussed; three personnel matters (subsection 1); and one legal matter (subsection 7) were discussed.

The business on the agenda having been completed and with the consent of all Board members

present, the Chair adjourned the meeting at 8:15pm.

Chair

Secretary-Treasurer

Recorder: Arlean B. Graham

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