

**APPROVED, December 10, 2007**

**Board of Trustees Minutes  
Montgomery Community College  
November 19, 2007**

The Board of Trustees of Montgomery Community College met in public session in Globe Hall, Germantown Campus, on November 19, 2007. The regular public meeting was called to order by the Chair. The following Board members were present:

Ms. Roberta Shulman Chair  
Dr. Michael C. Lin, 1<sup>st</sup> Vice Chair  
Dr. Sylvia Crowder  
Dr. Owen Nichols

Mr. Reginald Felton  
Mr. Gene Counihan  
Dr. Jong-on Hahm  
Ms. Gigi Godwin

Dr. Brian K. Johnson, secretary-treasurer of the Board of Trustees and president of the College was present. Trustees Stephen Kaufman and Cristian Barrera were absent.

**Subject: Approval of Agenda and Minutes  
of October 15, 2007**

On motion by Trustee Crowder, seconded by Trustee Felton, the agenda and minutes were approved as read.

**Subject: Comments Period**

There were no speakers to come before the Board.

**Subject: Recognitions**

**Resolution No. 07-11-125 - Retirement Recognition and Award of Emerita Status to  
Professor Jane O. Blocher**

**Resolution No. 07-11-126 - Retirement Recognition of Professor Solveig G. Fisher**

**Resolution No. 07-11-127 - Retirement Recognition and Award of Emeritus Status to  
Professor Arlen Fulwiler**

**Resolution No. 07-11-128 - Retirement Recognition and Award of Emeritus Status to  
Dr. Wilbur Hildebrand**

On motion by Trustee Nichols, seconded by Trustee Counihan, the Board approved and adopted the above subject resolutions. (Copies of the resolutions, as adopted by the Board, are attached in the Record of Resolutions, pages 2-8). Awardee Professor Solveig G. Fisher was not present.

**Resolution No. 07-11-125**

**Subject: Retirement Recognition and Award of  
Emerita Status to Professor Jane O. Blocher**

Dean Tony Hawkins, Germantown Campus, provided brief remarks on the work and service of Professor Jane O. Blocher at the College. Trustee Shulman and Dr. Johnson presented Professor Blocher with her framed resolution and retirement gift. Professor Blocher thanked the Board and Dr. Johnson for the recognition.

**Resolution No. 07-11-127**

**Subject: Retirement Recognition and Award of Emeritus**

**Status to Professor Arlen Fulwiler**

Dean Tony Hawkins, Germantown Campus, provided brief remarks on the work and service of Professor Arlen Fulwiler at the College. Trustee Shulman and Dr. Johnson presented Professor Fulwiler with his framed resolution and retirement gift. Professor Fulwiler thanked the Board and Dr. Johnson for the recognition.

**Resolution No. 07-11-128                      Subject: Retirement Recognition and Award of Emeritus Status to Dr. Wilbur Hildebrand**

Dean Kathy Michaelian, Germantown Campus, provided comments on the work and service of Dr. Wilbur Hildebrand at the College. Trustee Shulman and Dr. Johnson presented Dr. Hildebrand with his framed resolution and retirement gift. Dr. Hildebrand provided brief remarks and thanked the Board and Dr. Johnson for the recognition.

**Subject: President's Report to the Board**

Dr. Johnson asked Ms. Susan Madden, chief of staff and director of government relations, to report on the latest budget news in the special session in Annapolis. Dr. Johnson provided brief comments on the President's Report to include a review of his travel to Haryana, India.

Dr. Johnson thanked Dr. Karen Roseberry and Dr. Sharon Fechter for all of their efforts in preparing the Middle States Report, and noted that he was in the final stages of selecting the vice president for administrative and fiscal services.

**Subject: Germantown Campus Annual Report**

Vice President and Provost Hercules Pinkney welcomed the Board to the Germantown Campus and presented the Campus Annual Report. He highlighted and updated the Board on major activities in classrooms, labs, office space needs, the sports arena, partnerships, the bioscience center, and the honors programs. He also read the Germantown Campus vision statement and noted how proud he was of it. Dr. Pinkney presented a summary of challenges for the campus.

**Subject: Trustee Information Report**

Dr. Johnson introduced the reports to the Board and there were not comments.

**Subject: Report on Montgomery College Foundation Board Meetings**

Trustee Shulman reported on the Foundation's Executive Committee meeting held in October and the full Board meeting held last week. She noted that the Foundation Board does an outstanding job of supporting the College. She reported that the capital campaign has raised \$17.5 million of its goal of \$25 million. Trustee Shulman indicated that she was interested in the Foundation's Benchmarking Study and wants the Board to establish a closer working relationship with the Foundation Board. Trustee Shulman asked Dr. Johnson to set a date for dinner with the Foundation Board, ask the Foundation Board to present a formal report to the Board of Trustees, and develop a specific plan to better integrate the work of the two boards to further the goals of the College.

**Resolution No.                                      Subject: Consent Calendar**  
07-11-129                      Personnel Actions Confirmation Report

- 07-11-130 Sole Source Award of Contract, Online Course Offerings and Support Systems
- 07-11-131 Amendment to Sole Source Award of Contract for Training and Instructional Support Services for the Delivery of WD&CE Healthcare Service Courses
- 07-11-132 Sole Source Award of Contract, Hospitality Services for the President's Inauguration Program
- 07-11-133 Sole Source Award of Contract, Museum-Based Learning and Internships Program for the Paul Peck Humanities Institute
- 07-11-134 Award of Contract, Sourcefire Intrusion Detection Software
- 07-11-135 Award of Contract, Philips Ultrasound System
- 07-11-136 Multiple Awards of Contract, Library Contracting Services
- 07-11-137 Approval of Change Order, Mechanical Coordination Requirements, Cultural Arts Center, Takoma Park/Silver Spring Campus
- 07-11-138 National Awareness Month Celebrations 2008

On motion by Trustee Crowder, seconded by Trustee Nichols, the Board approved and adopted the above Consent Calendar. (Copies of the resolutions, as adopted by the Board, are attached in the Record of Resolutions, pages 9-35.)

Trustee Felton asked about the sole source awards and the number of bidders. Dr. Johnson stated that this information would be provided to Trustee Felton.

**Resolution No. 07-11-139**

**Subject: Approval of the 2008 Middle States Self-Study Report**

On motion by Trustee Nichols who asked for approval instead of acceptance of the report, seconded by Trustee Lin, the Board approved the 2008 Middle States Self-Study Report. (A copy of the resolution, as adopted by the Board, is attached in the Record of Resolutions, pages 36-37.)

**Resolution No. 07-11-140**

**Subject: Supplemental Appropriation Request FY2008 Major Facilities Reserve Fund, Lease Payments for the Cafritz Foundation Arts Center**

On motion by Trustee Nichols, seconded by Trustee Hahm, the Board approved and adopted the above resolution. (A copy of the resolution, as adopted by the Board, is attached in the Record of Resolutions, pages 38-40.)

**Resolution No. 07-11-141**

**Subject: Adoption of FY2009-2010 Biennial Capital Budget**

On motion by Trustee Nichols, seconded by Trustee Coughlin, the Board approved and adopted the above resolution with an amendment by Mr. David Capp, chief facilities officer, as follows: (1) increase the capital budget planning, design and construction request line to adjust for an increase in salaries and benefits for the 15 individuals carried in that line and (2) the addition of one position for Ms. Chahnaz McRae. This adjustment totaled \$242,000. (A copy of the resolution, as adopted by the Board, is attached in the Record of Resolutions, pages 41-42.)

**Subject: New Business, Announcements, and Adjournment**

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted to hold an Executive Session (closed session) on November 19, 2007 when one site matter (subsection 3) – Campus Updates for Rockville, Germantown, and Takoma Park/Silver Spring were discussed and two personnel matters (subsection 1) were discussed.

The business on the agenda having been completed and with the consent of all Board members present, the Chair adjourned the meeting at 9:00pm.

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Chair

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Secretary-Treasurer

Recorder: Arlean B. Graham

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