



**BOARD OF TRUSTEES MINUTES**  
**Montgomery Community College, Rockville, Maryland**  
**January 22, 2008**

**I. CALL TO ORDER**

The Board of Trustees of Montgomery Community College met in public session on January 22, 2008, in the Trustee Board Room, Central Administration. The Chair of the Board called the **Public Hearing on the Proposed FY2009 Operating Budget** to order on motion by Trustee Lin and seconded by Trustee Nichols. There were no speakers to give testimony on the **Proposed FY2009 Operating Budget**. On motion by Trustee Nichols seconded by Trustee Crowder, the Public Hearing was adjourned. The regular public meeting was called to order by the Chair at 7:10pm.

**II. ROLL CALL**

Present: Trustees Roberta Shulman, Chair, Michael C. Lin, 1<sup>st</sup> Vice Chair, Stephen Kaufman, 2<sup>nd</sup> Vice Chair, Gene Counihan, Sylvia Crowder, Jong-on Hahm, Owen Nichols, Gigi Godwin, and Student Trustee Cristian Barrera

Absent: Trustee Reginald Felton

Present Ex-Officio: President and Secretary/Treasurer Brian K. Johnson

**III. APPROVAL OF AGENDA**

Trustee Hahm moved to approve the agenda; Trustee Nichols seconded. The motion passed and the agenda was approved by the Board.

**IV. MINUTES**

Trustee Crowder moved to approve the minutes of the December 10, 2007 public meeting; Trustee Nichols seconded. The motion passed and the minutes were approved by the Board.

**V. COMMENTS PERIOD - None**

**VI. RECOGNITIONS**

**BR# 08-01-01 Retirement Recognition for Mr. David J. Smithson**

On motion by Trustee Kaufman; seconded by Trustee Lin, the motion passed.

Mr. Smithson did not attend the meeting.

## **VII. REPORTS**

### **A. President's Report to the Board**

Dr. Johnson welcomed General Counsel Rocky Sorrell to the meeting table and Mr. Marshall Moore the College's new vice president for administrative and fiscal services. Dr. Johnson commented on hosting Senator Barbara Mikulski's first visit to the College on January 16, and Mr. Leggett's pledge to aggressively pursue additional federal aid for the College and work with the County delegation in Annapolis. Dr. Johnson welcomed Mr. Thomas Tucker as the College's interim director of government relations and announced his acceptance of Mr. Robert F. Cephas' retirement. Dr. Johnson asked the Board to join him at a later date for a formal opportunity to thank Mr. Cephas for his 30 years of exemplary service.

Dr. Johnson recognized Dr. Steve Cain, Workforce Development and Continuing Education, who will provide leadership on the workforce creation initiative; Dr. Carl Luty who will provide leadership on the communications offensive initiative; and Dr. Michelle T. Scott who will provide leadership on the social responsibility initiative. He indicated that by the end of the semester, there should be enough planning underway so that these assignments can be handed off to faculty as they will actually be faculty-led and faculty-driven initiatives.

Dr. Johnson noted that the College enrollment was up by two percent and has experienced an increase of eight percent at the Takoma Park/Silver Spring Campus and 3.5 percent at Germantown. All indications show that students are still in the process of enrolling and may have larger numbers later.

Trustee Hahm indicated that it was great that Senator Mikulski came to visit the College and asked has the College ever taken a delegation of students to visit our senators on an annual, regular basis. She indicated that no one speaks for the College as well as our students and it would be a wonderful public affairs activity.

Dr. Johnson indicated that it was a great ideal and something to get enthusiastic about for the future.

Trustee Godwin indicated that the Board has talked about increasing the College's visibility in advocacy and agreed that no one speaks for the College quite like our students. The students are very effective with our County Council and very effective and helpful with our State legislature and why not take this opportunity to the next level. She believes that our students are more than up to the task, and hope the College will fulfill this endeavor. It is a great suggestion.

### **B. Trustee Information Reports**

Dr. Johnson introduced the Trustee Information Reports to the Board and there were not comments.

## **VIII. CONSENT CALENDAR**

**BR# 08-01-02 Personnel Actions Confirmation Report**

**BR# 08-01-03 Request for Approval of the Information Security Systems Associate of Applied Science Degree (A.A.S.) and Certificate**

On motion by Trustee Nichols; seconded by Trustee Crowder, the motion passed and the Board approved and adopted the Consent Calendar.

**IX. BR# 08-01-04 Award of Contract, Mechanical and Electrical Systems Replacement, Robert E. Parilla Performing Arts Center, Rockville Campus**

**X. BR# 08-01-05 Award of Contract, Electrical and Mechanical Equipment Installation Relocation of IT Network Operations Center, Morris and Gwendolyn Cafritz Foundation Arts Center**

**XI. BR# 08-01-06 Authorization of Execution of Lease Agreement for Additional Administrative Office Space at 40 West Gude Drive, Rockville, Maryland**

**XII. BR# 08-01-07 Rescission of Authorization of Execution of Lease Agreement, Information Technology Office Space, 2520 Standish Place, Rockville, Maryland**

**XIII. BR# 08-01-08 Authorization of Execution of Lease Agreement, Information Technology Office Space, 15400 Calhoun Place**

**XIV. BR# 08-01-09 Contract Modification for Architectural and Engineering Services, Rockville Campus Science Center**

**XV. BR# 08-01-10 Amendment to Sole Source Award of Contract for Commerce Management System Software**

On motion by Trustee Nichols and with understanding that any comment or question can be asked or made, moved the approval of items IX-XV; seconded by Trustee Crowder, the motion passed.

**XVI. BR# 08-01-11 Adoption of FY2009 College Operating Budget**

**BR# 08-01-12 FY2009 Budget Approval – Other Funds**

Trustee Kaufman asked that Ms. Donna Dimon provide a quick overview of the final budget proposal. Ms. Dimon reported that the budget increase was nine percent over the prior year and the College was asking for a County contribution in the amount of nine percent. She indicated that State aid was the same as presented in the October budget review and did not decline based on the Governor's budget. There was approximately \$1.7 million of increases in this budget that relates to 18 new faculty positions and other new positions that mostly relate to Middle States for safety and security personnel. The budget contains \$2.3 million for new buildings.

On motion by Trustee Crowder; seconded by Trustee Nichols, the motion passed.

Mr. Sorrell noted that there were two separate budget resolutions and assumed that the Board was passing action on both of them. The Board approved both resolutions in the motion.

Copies of all Board Resolutions for this meeting are attached in the Record of Resolutions.

**XVII. New Business - None**

**XVIII. Adjournment**

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted to hold an Executive Session (closed session) on January 15, 2008 when one site matter (subsection 3) – Campus Updates for Rockville, Germantown, and Takoma Park/Silver Spring were discussed and three personnel matters (subsection 1) were discussed.

Motion was made to adjourn at 7:30pm.

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Roberta F. Shulman  
Chair, Board of Trustees

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Brian K. Johnson  
President and Secretary-Treasurer,  
Board of Trustees

Recorder: Arlean B. Graham