

**MONTGOMERY COLLEGE  
BOARD OF TRUSTEES**

**RECORD OF RESOLUTIONS  
February 26, 2008**

**INDEX OF BOARD RESOLUTIONS**

<b><u>Board Resolution#</u></b>		<b><u>Pages</u></b>
08-02-013	Retirement Recognition of Mr. Robert Draper	2
08-02-014	Retirement Recognition of Ms. Gail Y. Kaneshiro	3
08-02-015	Personnel Actions Confirmation Report	4-9
08-02-016	Graduates Receiving the Associate Degree and One-Year Program Certificates in Fall 2007	10-11
08-02-017	Award of Contract, Procurement Through Other Agency Banking and Safekeeping Services	12-14
08-02-018	Award of Contract, Security Infrastructure	15-17

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **08-02-013**  
Adopted on: **2/26/08**

Agenda Item Number: 6A  
February 26, 2008

**Subject:     Retirement of Mr. Robert Draper**

WHEREAS, Mr. Robert Draper has served Montgomery College with dedication and distinction for 28 years and retired from the College as of May 26, 2007; and

WHEREAS, in his latest capacity as Service Center Supervisor, Rockville Facilities, he has been a great asset to the Rockville Campus and is recognized for his dedication and work; and

WHEREAS, Mr. Draper has demonstrated endless energy while supervising the staff of air conditioning mechanics, electricians and plumbers; and

WHEREAS, Mr. Draper worked as a Maintenance Electrician when he started at the College in 1978, was promoted to Electrician III in 1986, and lastly was promoted to Service Center Supervisor in 1995; and

WHEREAS, in 1994, Mr. Draper received commendations for restoring fire alarm systems, which had malfunctioned; and

WHEREAS, his enthusiasm, work standards, and ability to maintain complex building systems are reflected in the reliability of the equipment and comments from satisfied customers throughout the College community; and

WHEREAS, the President of the College recommends this public recognition of Mr. Draper on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. Robert Draper for his many contributions to the College, and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy be presented to Mr. Robert Draper.

BKJ:abg

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **08-02-014**  
Adopted on: **2/26/08**

Agenda Item Number: 6B  
February 26, 2008

**Subject:       Retirement Recognition of Ms. Gail Y. Kaneshiro**

WHEREAS, Ms. Gail Y. Kaneshiro served Montgomery College with dedication and distinction for twenty-four years and retired from the College as of December 31, 2007; and

WHEREAS, during her College tenure, Ms. Kaneshiro worked in the Budget Office as a Budget Analyst and Budget Operations Coordinator; and

WHEREAS, Ms. Kaneshiro has been praised for her loyalty to the College, enthusiasm, work ethic, resourcefulness, initiative and high-quality work standards by the Budget Office and other College departments; and

WHEREAS, co-workers have expressed their appreciation for organizing social functions for all to enjoy, the most popular being the Taste of Mannakee; and

WHEREAS, she served on many Collegewide committees including the College Policies and Procedures Committee, Equal Employment Opportunities representative, and the Roundtable for Equity and Diversity; and

WHEREAS, Ms. Kaneshiro received a Staff Distinguished Service Award by the Staff Senate in 1997 which recognized a high degree of service on behalf of the Montgomery College Staff; and

WHEREAS, she received many awards including an Outstanding Service Award in 1988 and numerous Special Recognition Awards for exceeding performance of her assigned responsibilities for her work with the performance review process; and

WHEREAS, the Chief Budget and Management Studies Officer and the President of the College recommend this public recognition of Ms. Kaneshiro on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Gail Kaneshiro for her many contributions to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy of this resolution be presented to Ms. Gail Y. Kaneshiro.

BKJ:abg

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Agenda Item Number: 08A  
February 26, 2008

**PERSONNEL ACTIONS CONFIRMATION REPORT**

**BACKGROUND**

The Board of Trustees by State Law has the authority and the responsibility for appointments to the College. Each month the Board receives a summary of personnel actions from the Office of Human Resources on new hires and employees who have separated from the College.

**RECOMMENDATION**

It is recommended that the Board adopt the attached report.

**BACK-UP INFORMATION**

Board Resolution  
Personnel Actions Confirmation Report

**RESOURCE PERSON(S)**

Ms. Lawyer  
Ms. Bokor

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **08-02-015**  
Adopted on: **2/26/08**

Agenda Item Number: 08A  
February 26, 2008

**Subject: Personnel Actions Confirmation**

WHEREAS, by State Law the Board of Trustees has the authority and responsibility for appointments to the College; and

WHEREAS, the attached summary indicates related personnel actions taken by the College during the period from and including January 1, 2008, to and including January 31, 2008; and

WHEREAS, the President of the College recommends that the Board adopt the following resolution; now therefore be it

Resolved, that the Board of Trustees accepts the attached report and confirms the action of the President.

BKJ:abg

Attachments

MONTGOMERY COLLEGE  
SUMMARY OF PERSONNEL ACTIONS  
From and Including January 1, 2008, to and Including January 31, 2008  
STAFF

STAFF EMPLOYMENTS

Effective Date	Name	Position Title	Grade	Location
1/22/08	Aguilar-Villator, Priscyl	Admiss & Reg Asst	F	Admissions & Records RV
1/07/08	Albuerme, Laura E	Admiss & Reg Asst	F	Admissions & Records RV
1/22/08	Baradi, Gabriel Ivan J. A	Administrative Aide	F	Information Technology RV Center for Teaching & Learn
1/07/08	Barron, Gloria E	Instructional Asst	H	RV
1/22/08	Bejar, Fernando C	Blg Service Worker/PT	A	Facilities Maintenance RV
1/22/08	Byron, Joshua D	Gen Maintenance Wkr	C	Facilities Operations - TP/SS
1/07/08	DeSousa, Robert F	Blg Service Worker	A	Facilities Maintenance RV
1/07/08	Fonville, Lawrence L	Blg Service Worker	A	Facilities Maintenance RV Read/ESL/Foreign Lang/Phil
1/07/08	Hunt, Christine G	Office Asst	E	RV
1/07/08	Maloy, Karen E	Instructional Assoc	G	Arts/Humanities/SocialSciences
1/22/08	Meshesha, Yared A	Safety & Security Officer	E	Facilities Security - TP/SS
1/07/08	Moye, Polly	Customer Serv Asst	E	Financial Aid TP/SS
1/22/08	Nguyen, Anthony T	Instructional Asst/PT	G	Humanities/Soc Sci/Educ GT
1/07/08	Nguyen, Nghi T	Web Specialist	J	Distance Learning
1/07/08	Partlow, Christy M	Student Services Specialist	J	Student Development GT
1/07/08	Plummer, Rochelle D	Customer Serv Asst	E	Financial Aid GT
1/07/08	Torkashvan, Khadijeh	Office Asst Int Sr Aide, Pres/Dir Govt	F	Provost Office RV
1/22/08	Tucker, Thomas J	Rel	Q	Office of the President
1/07/08	Vasquez-Garcia, Sandra G	Blg Service Worker	A	Facilities Maintenance RV

STAFF SEPARATIONS

1/17/08	Burriss, Gloria J <sup>1</sup>	Admin Aide Exec Dir, Bd of Trustees	F	Facilities Operations - GT
1/01/08	Cephas, Robert F <sup>1</sup>	Relat	Q	Office of the President
1/29/08	Girma, Genaye T	Blg Service Worker Instructional Asst 10 Mos	A	Facilities Maintenance TP/SS
1/03/08	Grassel, Carolyn R	PT	G	Chemistry RV
1/22/08	Kim, Dong H	Analyst/Programmer Chief & Staff/Dir of Govt	K	Office of Info Tech
1/04/08	Madden, Susan C	Rela	Q	Office of the President
1/12/08	Pierre, Lisa T	Customer Serv Asst	F	WD & CE
1/31/08	Rodriguez, Gerardo H	Instructional Assoc	H	Nat/Appl Sci,Bus/Mgt,Info Sci
1/03/08	Tayman, Tamara L	Instructional Lab Coord	I	Chemistry RV
1/26/08	Williams, Douglas M <sup>2</sup>	Librarian	K	IT Learning Center Admin RV

<sup>1</sup> Retirement

<sup>2</sup> Deceased

STAFF EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	4	3	3	0	0	10
Male	1	3	1	4	0	9
TOTAL	5	6	4	4	0	19

STAFF SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	4	2	0	0	0	6
Male	1	1	1	1	0	4
TOTAL	5	3	1	1	0	10

## FACULTY

### FACULTY EMPLOYMENTS

Effective

Date	Name	Position Title	Location
1/14/08	Abanulo, Uchechukwu O	Assistant Professor	Physics/Eng/Geoscience RV
1/09/08	Bertiz, Raquel B	Professor	Health Sciences TP/SS
1/14/08	Cochran, Judith E	Associate Professor	Student Development TP/SS
1/09/08	Grossman, Debra J	Professor	Health Sciences TP/SS
1/14/08	Hensley, Kristin A	Assistant Professor	Biology RV Arts/Humanities/SocialSciences TP/SS
1/09/08	Herst, Andrew N	Assistant Professor	Business/Science/Math/Tech GT
1/09/08	Lui, Kristine P	Assistant Professor	Chemistry RV
1/09/08	Miller, Virginia L	Assistant Professor	Physics/Eng/Geoscience RV
1/09/08	Mora, German	Associate Professor	Arts/Humanities/SocialSciences TP/SS
1/09/08	Rothman, David J	Professor	Chemistry RV
1/09/08	Seetharaman, Sripriya K	Assistant Professor	Arts/Humanities/SocialSciences TP/SS
1/14/08	Smith, Tia L	Associate Professor	Humanities/Soc Sci/Educ GT
1/14/08	Strahorn, Hazel B	Associate Professor	Nat/App'l Sci,Bus/Mgt,Info Sci TP/SS
1/14/08	Teklai, Solomon A	Associate Professor	Humanities/Soc Sci/Educ GT
1/14/08	Tryling, Nicole M	Instructor	Nat/App'l Sci,Bus/Mgt,Info Sci TP/SS
1/14/08	Wiggins, Donald G	Associate Professor	TP/SS

### FACULTY SEPARATIONS

1/11/08	Aleccia, Antoinette M <sup>1</sup>	Professor	English/Lit/Prof Writing RV
1/04/08	Beem, Kenneth A <sup>1</sup>	Professor	Physics/Eng/Geoscience RV
1/04/08	Chabatar, Aksana	Assistant Professor	Chemistry RV
1/04/08	Connor, Joseph G	Professor	Physics/Eng/Geoscience RV Arts/Humanities/SocialSciences TP/SS
1/04/08	Dawkins, A'rlester N	Assistant Professor	Chemistry RV
1/04/08	Dehghan, Shoaleh	Assistant Professor	Read/ESL/Foreign Lang/Phil RV
1/02/08	Eng, Kwan H	Assistant Professor	Arts/Humanities/SocialSciences TP/SS
1/04/08	Herst, Andrew N	Assistant Professor	Physics/Eng/Geoscience RV
1/11/08	Hultman, Harold <sup>1</sup>	Professor	English/Lit/Prof Writing RV
1/04/08	Jackson, Teresa K	Assistant Professor	Math RV
1/04/08	Jones, William R	Assistant Professor	Business & Econ RV
1/04/08	Narcisenfeld, Aimee J	Assistant Professor	Business/Science/Math/Tech GT
1/04/08	Nelson, Andrew G <sup>1</sup>	Professor	Arts/Humanities/SocialSciences TP/SS
1/04/08	Sawyerr, Elizabeth M	Professor	Health Sciences TPSS
1/04/08	Schuler, Sandra Q <sup>1</sup>	Professor	Humanities/Soc Sci/Educ GT
1/04/08	Schutz, William T	Instructor	Nat/App'l Sci,Bus/Mgt,Info Sci TP/SS
1/04/08	Teklai, Solomon A	Associate Professor	TP/SS

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<sup>1</sup> Retirement

FACULTY EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	6	2	0	3	0	11
Male	3	1	1	0	0	5
TOTAL	9	3	1	3	0	16

FACULTY SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	6	2	0	0	0	8
Male	7	1	0	1	0	9
TOTAL	13	3	0	1	0	17

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Agenda Item Number: 8B  
February 26, 2008

**GRADUATES RECEIVING THE ASSOCIATE DEGREE  
AND THE ONE-YEAR PROGRAM CERTIFICATE IN FALL 2007**

**BACKGROUND**

The attached lists of students have met all graduation requirements for their respective degree or certificate. This has been certified by the Director of Admissions, Records and Registration.

**RECOMMENDATION**

It is recommended that the Board of Trustees ratify these graduates as having met all requirements and recognize their receipt of their respective degree or certificate.

**BACK-UP INFORMATION**

Board Resolution  
List of Graduates (Trustees only)

**RESOURCE PERSON**

Mr. Helberg

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **08-02-016**  
Adopted on: **2/26/08**

Agenda Item Number: 8B  
February 26, 2008

**Subject: Graduates Receiving the Associate Degree and the One-Year Program Certificate in Fall 2007**

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WHEREAS, it is necessary that the Board take action on the list of certified candidates attached herewith; and

WHEREAS, the students of Montgomery Community College, as listed on the attachments, have been certified by the Director of Admissions and Enrollment Management of the College to have completed the prescribed courses and curriculum, met all other requirements of the College, and received the degree or certificate for which he/she qualified; and

WHEREAS, the faculty has recognized the students of Montgomery Community College, as listed on the attachments, as having received their respective Associate Degree or One-Year Program Certificate; and

WHEREAS, the President of the College recommends that the Board approve the following resolution; now therefore be it

Resolved, That the Board of Trustees recognizes the students of Montgomery Community College, as listed on the attachments, as having received their respective Associate Degree or One-Year Certificate.

Attachment (Trustees only):

1. Germantown Campus Graduates
2. Rockville Campus Graduates
3. Takoma Park/Silver Spring Campus Graduates

BKJ:abg

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Agenda Item Number: 9  
February 26, 2008

**AWARD OF CONTRACT  
PROCUREMENT THROUGH OTHER AGENCY  
BANKING AND SAFEKEEPING SERVICES**

**BACKGROUND**

At its May 2000 meeting, the Board of Trustees approved a procurement through other agency contract for banking and safekeeping services to Wachovia Bank (formerly First Union Bank), Charlotte, North Carolina, under the terms and conditions of the Montgomery County Contract, No. 9231000006BB, for the contract term ending July 2006. Subsequently, on June 19, 2006, the Board of Trustees approved continuation of the contract award since the County was developing a new solicitation for banking services. Continuing the contract award to Wachovia provided sufficient time for the College to evaluate and to analyze whether the County's new banking services contract might meet the College's needs.

Recently, the County Government awarded a contract for banking and safekeeping services to PNC Bank, Washington, D.C. College Finance Office staff performed a thorough analysis of the County's banking services contract and determined that awarding a contract to PNC under the same terms and conditions of the County's Contract No. 7321000110 would be advantageous to the College for several reasons:

1. There will be a reduction of cost on primary banking service fees. After analyzing the PNC Bank rates under the County's contract, the total annual charges for comparable services would provide a cost savings of approximately 32% below the current banking charges.
2. There are additional services available for future use by the College through the County's banking contract at fair and reasonable rates. Additional services include, but are not limited to, E-Commerce, Lockbox, and Smart Debit cards.

The terms and conditions of the bid and response meet all College needs and there would be no further benefit to competitively bidding these requirements. The contract term, if approved by the Board of Trustees, would be for an initial three-year term beginning in February 2008, with the option to renew the contract for two additional two-year terms, consistent with the County's contract term. The annual estimated cost for primary banking services is \$58,144. However, the actual cost will depend on the service usage and future use of additional services. All costs associated with the lead banking services will be treated as a reduction in earnings. The merchant card services provision will be made under separate award recommendation since the County has not finalized that contract.

**RECOMMENDATIONS**

It is recommended that the Board of Trustees award a contract to PNC Bank, Washington, D.C. for banking and safekeeping services, under the same terms and conditions of Montgomery County Government Contract No. 7321000110, for an initial three-year term, beginning in

February 2008 and ending in February 2011. It is recommended that the contract be renewed for two additional two-year terms, which is consistent with the County's contract term, provided that service is satisfactory and it is in the best interest of the College.

RESOURCE PERSON (S)

Mr. Moore  
Mr. Johnson  
Ms. Wormack

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **08-02-017**  
Adopted on: **2/26/08**

Agenda Item Number: 9  
February 26 2008

**Subject: Award of Contract, Procurement Through Other Agency, Banking and Safekeeping Services**

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WHEREAS, at its May 2000 meeting, the Board of Trustees approved a procurement through other agency contract for banking and safekeeping services, under the terms and conditions of the Montgomery County Contract, No. 923100006BB, to Wachovia Bank (formerly First Union Bank), Charlotte, North Carolina through July 2006; and subsequently, at its meeting in June 2006, approved an extension of the current contract until the County awarded a new contract; and

WHEREAS, the County awarded a new contract for banking and safekeeping services, under competitive bidding requirements, to PNC Bank, Washington, D.C.; and

WHEREAS, after conducting an analysis of the College's banking relationship, service requirements, and rates, the College's Finance Office staff determined and recommended that the County's banking contract services meets College requirements, realizes the lowest net costs, and serves the best interests of the College; and

WHEREAS, the Chief Business Officer, having primary responsibility for the banking services operations, has requested a contract for primary banking services, under the terms and conditions of Montgomery County Government Contract No.7321000110; and certifies that funds are available in the College's FY 2008 Operating Budget; and

WHEREAS, the Director of Procurement certifies that the College is a named participant in the County's contract, that the requirements were bid under substantially the same procedures as required by Board of Trustees' policy, and that the terms and conditions of the contract meet all College requirements; and

WHEREAS, Board policy states that the formal bidding process may be dispensed with in the event of a procurement through other agency contract; and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That a contract for primary banking services, is awarded to PNC Bank, Washington, D.C., under the terms and conditions of Montgomery County Government Contract No. 7321000110, for an initial contract three year term beginning in February 2008 and ending in February 2011; and be it further

Resolved, That the contract may be renewed for two additional two-year periods under the same terms and conditions, provided that service is satisfactory, and it is in the best interest of the College.

BKJ:abg

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE  
Rockville, Maryland**

Agenda Item Number: 10  
February 26, 2008

**AWARD OF CONTRACT  
SECURITY INFRASTRUCTURE  
BID NO. 508-020**

**BACKGROUND**

The Chief Information Officer has requested a contract for the purchase of security infrastructure to include firewall hardware, software and maintenance, Nokia and Check Point products procurement, network design, on site support during normal working hours, installation services, and emergency services, since the current contract expires February 2008.

This contract will provide the College with the ability to control access to and from the Internet, regulate and protect the flow of data between the College, the Internet, and College-protected resources and information. The College's security infrastructure currently consists of firewalls separating public and private networks as well as delineation between internal networks. New security platforms are needed to maintain and enhance the protection of IT resources on a supportable security platform, and save implementation time in completing projects within the Information Technology Strategic Plan (ITSP). IDS and IPS systems are also being deployed to further identify the type of traffic traversing the Montgomery College networks. The hardware and software provided through this contract would secure these connections and help control access to new resources (servers, remote sites, etc), and support College Goal IV, to provide state-of-the-market information technology resources that facilitate communication and support our learning organization. These firewall platforms are running the world's leading firewall software from Checkpoint. Checkpoint's leading partner for security platforms (appliances) is Nokia. Checkpoint is viewed as the current College standard for firewall protection.

On November 28, 2007, a solicitation was issued for the purchase of security infrastructure. Three (3) responses including two (2) no bids were received on December 21, 2007. The sole response was evaluated by Information Technology staff in accordance with established criteria and references were checked and affirmed. ePlus Technology, Herndon, Virginia, met all College requirements and has provided these same services on the previous contract, Bid No. 503-013, for the past five (5) years.

**RECOMMENDATION**

It is recommended that the Board of Trustees award a contract for the purchase of the Security Infrastructure to ePlus Technology, Herndon, Virginia, for an annual not-to-exceed amount of \$350,000. The initial term of contract is for one year beginning March 1, 2008. It is further recommended that the contract be renewed for four additional one-year periods under the same terms and conditions at the sole option of the College, provided that services are satisfactory, funding is available, and it is in the best interest of the College.

## BACK-UP INFORMATION

Board Resolution  
Bidders List (Board Members Only)  
Bid Summary (Board Members Only)

## RESOURCE PERSONS

Mr. Leurig  
Mr. Moore  
R. Sorrell  
J. Wormack

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **08-02-018**  
Adopted on: **2/26/08**

Agenda Item Number: 10  
February 19, 2008

**Subject: Award of Contract, Security Infrastructure, Bid No. 508-020**

WHEREAS, the Chief Information Officer has requested a contract to purchase security infrastructure that includes firewall hardware, software maintenance that would protect the college's infrastructure and control access to and from the Internet;

WHEREAS, the Director of Procurement certifies that specifications were developed by appropriate College staff, and the Chief Business Officer certifies that funds are available in the FY2008 Capital Budget; and

WHEREAS, pursuant to Md. (Educ.) Code Ann. Sec. 16-311(c), an invitation to bid was publicly advertised in a County newspaper on November 28, 2007, and posted on the College Procurement, Montgomery County, and State of Maryland websites, downloaded by one hundred thirty-nine (139) vendors; three (3) responses including two (2) no bids, were received, read aloud, and recorded, beginning at 3:00 p.m. on December 21, 2007; and

WHEREAS, upon evaluation of the bid response, it was determined that the bid submitted by ePlus Technology, Inc., Herndon, Virginia, meets all College requirements; and

WHEREAS, Board approval is required for competitive sealed bid awards valued above \$100,000; and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That a contract be awarded for the purchase of the Security Infrastructure to ePlus Technology, Herndon, Virginia, for an annual not-to-exceed amount of \$350,000. The initial term of contract is for one year beginning March 1, 2008; and be it further

Resolved, that the contract be renewed for four additional one-year periods under the same terms and conditions at the sole option of the College, provided that services are satisfactory, funding is available, and it is in the best interest of the College.

BKJ:abg