

**MONTGOMERY COLLEGE
BOARD OF TRUSTEES**

**RECORD OF RESOLUTIONS
April 13, 2009**

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**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **09-04-035**
Adopted on: **4/13/09**

Agenda Item Number: 6A
April 13, 2009

Subject: Tribute and Posthumous Bronze Medallion Award to Ms. Margaret (Maggie) Noss

WHEREAS, the death on November 20, 2008 of Ms. Margaret (Maggie) Noss, a valued staff member formerly of Maryland College of Art & Design (MCAD), and most recently of Montgomery College, has greatly saddened the campus and College community; and

WHEREAS, prior to her employment at MCAD, Ms. Noss enjoyed an illustrious career in a variety of arts organizations, including The Greenville Museum of Art, The Washington Studio School, the Alliance for Visual Arts, and The Levine School of Music; and

WHEREAS, Ms. Noss was a faculty member at various institutions, including East Carolina University and Montgomery College, Rockville Campus; and

WHEREAS, Ms. Noss was a practicing artist, with individual works at the Olga Hirshhorn Collection in Washington, DC and at The Greenville Museum of Art in North Carolina; and

WHEREAS, Ms. Noss also had a record of exhibitions and awards which included, for example, the First Annual Brandeis Art Exhibition, "Geometry in Art" at Strathmore Hall Arts Center, and at the Lynchburg Fine Arts Center, all of which demonstrated her passion for the discipline; and

WHEREAS, Ms. Noss commenced employment with the Maryland College of Art & Design in 1998, serving as Acting Co-Dean and Director of Admissions and Outreach until 2000, and then returned to the school as Assistant Dean/Director of Admissions beginning in 2001; and

WHEREAS, Ms. Noss performed many essential transition duties for both institutions in anticipation of the merger of the Maryland College of Art & Design and Montgomery College, including curriculum consolidation, student record articulation, and many other duties essential to the continual functioning of the school; and

WHEREAS, Ms. Noss assumed numerous positions at the school once it merged officially with Montgomery College in 2003, including Acting Director of the School of Art & Design from 2006 to 2007; and

WHEREAS, Ms. Noss brought energy to her work in advocating for and negotiating valuable transfer articulation agreements for art students at Montgomery College; and

WHEREAS, throughout her career at both the Maryland College of Art & Design and Montgomery College, Ms. Noss served students, faculty, and staff with a love for the arts, sincere dedication and distinction; and

WHEREAS, Ms. Noss is dearly missed by her colleagues and friends as well as students and alumni;
and

WHEREAS, the President of the College recommends that the Board adopt the following resolution; now
therefore be it

Resolved, That the members of the Board of Trustees express their sincere sorrow at the passing of Ms.
Margaret (Maggie) Noss and extend their deepest sympathy to her family, friends and colleagues; and
be it further

Resolved, That Ms. Margaret (Maggie) Noss be awarded the Bronze Medallion posthumously, in
recognition of her distinguished service to the College, and as an expression of gratitude of the College
for her exceptional dedication and professional commitment to further the goals of the College; and be it
further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and that a
copy of this resolution and the Bronze Medallion be forwarded to the family of Ms. Margaret (Maggie)
Noss on behalf of the friends and colleagues that loved, respected, and admired her.

BKJ:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **09-04-036**
Adopted on: **4/13/09**

Agenda Item Number: 6B
April 13, 2009

Subject: Retirement Resolution and Bronze Medallion Award to Mr. Bruce Rahn

WHEREAS, in his capacity as Building Maintenance Mechanic (Carpenter), Mr. Bruce A. Rahn served Montgomery College and its students at the Takoma Park/Silver Spring Campus with dedication and distinction for thirty years and retired from the College on November 26, 2008; and

WHEREAS, Mr. Bruce Rahn is awarded the Bronze Medallion for distinguished service to the College. He was not just a carpenter but also a skilled mechanic in multiple trades. Because of his skills, personality, and his ability to accomplish daily tasks, Mr. Rahn acted as supervisor during the supervisor's absence; and

WHEREAS, Mr. Rahn earned the Facilities Employee of the Month award for the months of September 2000, September 2003, October 2004, and January 2007. The awards were presented by the Campus Director of Facilities based on recommendations from his direct reports who picked an employee nominee from the entire Campus Facilities staff; and

WHEREAS, Mr. Rahn was truly a distinguished employee; he exhibited positive behavior and played a significant role in maintaining high morale within the Operations and Maintenance Unit and the Facilities Department. He has contributed personally in many ways to the development of the College and served the students, faculty, and staff of the College with dedication and commitment; now therefore be it

Resolved, That the Board of Trustees express their appreciation to Mr. Bruce Rahn for his valuable contributions and service to the College and also extend to him best wishes for happy and productive retirement years; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy be forwarded to Mr. Bruce Rahn.

BKJ:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 8
April 13, 2009

PERSONNEL ACTIONS CONFIRMATION REPORT

BACKGROUND

The Board of Trustees by State Law has the authority and the responsibility for appointments to the College. Each month the Board receives a summary of personnel actions from the Office of Human Resources on new hires and employees who have separated from the College.

RECOMMENDATION

It is recommended that the Board adopt the attached report.

BACK-UP INFORMATION

Board Resolution
Personnel Actions Confirmation Report

RESOURCE PERSON(S)

Ms. Lawyer
Ms. Bokor

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **09-04-037**
Adopted on: **4/13/09**

Agenda Item Number: 8
April 13, 2009

Subject: Personnel Actions Confirmation

WHEREAS, by State Law the Board of Trustees has the authority and responsibility for appointments to the College; and

WHEREAS, the attached summary indicates related personnel actions taken by the College during the period from and including March 1, 2009, to and including March 31, 2009; and

WHEREAS, the President of the College recommends that the Board adopt the following resolution; now therefore be it

Resolved, that the Board of Trustees accepts the attached report and confirms the action of the President.

Attachments

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From and Including March 1, 2009, to and Including March 31, 2009

STAFF

STAFF EMPLOYMENTS

Effective

Date	Name	Position Title	Grade	Location
03/30/2009	Ambrose, Ryan E	Media Technology Specialist	G	IT Learn Ctr Aud/Vis Instrc GT
03/17/2009	Hughes, John E	Building Service Worker	A	Facilities Maintenance GT
03/30/2009	Montanez, Michael E	Media Technology Specialist	G	IT Learn Ctr Aud/Vis Instrc RV
03/30/2009	Servatius, Richard J	Media Technology Specialist	G	IT Learn Ctr Aud/Vis Ins TP/SS
03/17/2009	Terry, Latoya N	Customer Service Assistant	E	Financial Aid GT

STAFF SEPARATIONS

03/31/2009	Mullinix, James K ¹	Dir of Financial ations	P	Finance Office
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STAFF EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	0	1	0	0	0	1
Male	2	1	1	0	0	4
TOTAL	2	2	1	0	0	5

STAFF SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	0	0	0	0	0	0
Male	1	0	0	0	0	1
TOTAL	1	0	0	0	0	1

¹ Retirement

FACULTY

FACULTY EMPLOYMENTS: None

FACULTY SEPARATIONS: None

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 9
April 13, 2009

**AMENDMENT TO AWARD OF CONTRACT, EMPLOYMENT AND CASE MANAGEMENT SERVICES,
MONTGOMERY COUNTY REFUGEE TRAINING CENTER, BID NO. 406-017**

BACKGROUND

At its February 2006 meeting, the Board of Trustees approved an agreement between the College and the State of Maryland for the Targeted Assistance Program (TAP) grant (Resolution No. 06-02-021). The agreement authorizes the College to administer this federally-funded program, which provides supplemental funding for services beyond those currently provided through the Montgomery County Refugee Training Center now administered by the College. Subsequently, the Board of Trustees approved an award of contract for the TAP project's employment training and case management services to support the Refugee Training Center to Lutheran Social Services of the National Capital Area (Resolution No. 06-06-052). The total price for the employment and case management services for a three-year period totaled \$761,518. The current contract expires September 30, 2009.

The Vice President for Workforce Development and Continuing Education has requested an amendment to the contract for additional services and activities for the program. The TAP project serves more than 300 refugees and asylees who are residing in Montgomery and Prince George's Counties each year. The funding for the project is approximately \$570,000 per year and is currently committed for a three-year period. The TAP project will provide employment and training services to accelerate entry into the workforce at self-sustaining pay levels and in positions that provide health benefits. Instructional programs will be provided that are career laddering in high-demand occupational clusters. The program design will engage local business and other community service providers in maximizing these career opportunities. Beyond the instructional programs, there is a need for specialized employability and case management services. A contract amendment is required to increase the three-year contract amount by \$57,221 and provides for additional program participants to be served as well as the additional staffing and support to serve the program population. Sufficient grant expenditure authority exists within the proposed FY2009 Workforce Development and Continuing Education Budget.

RECOMMENDATIONS

It is recommended that the Board of Trustees amend the contract amount for employment and case management services for refugees and asylees for the Montgomery County Refugee Training Center to Lutheran Social Services of the National Capital Area, Falls Church, Virginia, and increasing the contract amount by \$57,221 from \$761,518 to \$818,739.

BACK-UP INFORMATION

Board Resolution

RESOURCE PERSONS

Mr. Payne

Dr. Shartle-Galotto

Dr. Wormack

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **09-04-038**
Adopted on: **4/13/09**

Agenda Item Number: 9
April 13, 2009

Subject: Amendment to Award of Contract, Employment and Case Management Services, Montgomery County Refugee Training Center, Bid No. 406-017

WHEREAS, the State of Maryland, Maryland Office of New Americans, requested that the College assume the administration of the federally-funded Targeted Assistance Program (TAP) as an extension of the current programs and services offered through the Montgomery County Refugee Training Center, which is administered by Montgomery College; and

WHEREAS, the Board of Trustees approved the Targeted Assistance Program grant at its February 2006 meeting; and

WHEREAS, subsequently the Board of Trustees approved an award of contract for the employment and case management services at the Refugee Training Center to Lutheran Social Services of the National Capital Area for a total three-year contract amount of \$761,518 at its July 2006 meeting; and

WHEREAS, the Vice President and Provost for Workforce Development and Continuing Education has requested an amendment contract for additional funding in the amount of \$57,221 to fund additional activities, staff and support for the program population; and

WHEREAS, the Director of Procurement affirms that amendment is justified; and the Chief Business Officer certifies that sufficient funds are available in the FY2009 Workforce Development and Continuing Education Budget; and

WHEREAS, Board approval is required for modification to contracts valued above \$50,000; and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That the contract award amount be amended from a three-year total amount of \$761,518 by \$57,221 to \$818,739 and that all other terms conditions of contract remain the same.

BKJ:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 10
April 13, 2009

**AMENDMENT TO SOLE SOURCE AWARD OF CONTRACT,
PROFESSIONAL CONSULTING SERVICES
FOR THE MONTGOMERY COLLEGE BOARD OF TRUSTEES**

BACKGROUND

At the October 13, 2008 Board of Trustees meeting, a sole source contract to ML Strategies, LLC was approved for professional consulting services and staff support. The scope of work was to advise the Board on the development of time frames and metrics, "best practices", and advising on a formal evaluation assessment. Additional consulting services are requested at this time to assist the Board during the evaluation process and with any related board development services.

It is estimated that ML Strategies, LLC will provide these additional services over a period of five days between April 15 and June 30, 2009. The professional consulting services will not exceed \$22,500, plus any out of pocket expenses.

Funds have been requested in the FY2009 Budget for this additional purchase. Board approval is required for modifications to contract awards valued above \$25,000.

RECOMMENDATIONS

It is recommended that the Board of Trustees approve the amendment for the professional services of ML Strategies, LLC, Washington, D.C., on a sole source basis, for a total fee of \$22,500, plus any out of pocket expenses incurred in the performance of these services.

BACK-UP INFORMATION

Board Resolution #08-10-123
Board Resolution

RESOURCE PERSON

Mr. Tucker

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **09-04-039**
Adopted on: **4/13/09**

Agenda Item Number: 10
April 13, 2009

Subject: Amendment to Sole Source Award of Contract, Professional Consulting Services to the Montgomery College Board of Trustees

WHEREAS, at its October 13, 2008 Board meeting, the Board of Trustees awarded a sole source contract for professional consulting services and staff support to assist and advise them on the development of time frames and metrics, "best practices", and advising on a formal evaluation assessment; and

WHEREAS, the Board of Trustees has requested additional services at this time to assist them during the evaluation process and with any related board development services; and

WHEREAS, the Board of Trustees has requested an amendment to the sole source award of contract for these additional services not to exceed the total amount of \$22,500; and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That Board Resolution #08-10-123 is hereby amended to reflect an additional award of \$22,500, plus any out of pocket expenses to ML Strategies, LLC, Washington, D.C., and that all other terms and conditions of Board Resolution #08-10-123 remain unchanged.

BKJ:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 11
April 13, 2009

**CAPITAL BUDGET FUND TRANSFER
TAKOMA PARK CAMPUS EXPANSION PROJECT**

BACKGROUND

In accordance with County fiscal procedures, the Board is authorized to transfer funds among College projects within the Capital Budget. Additional contingency funds are still needed in the FY 2009 Takoma Park Campus Expansion project for final construction-related expenses for the completion of the new Performing Arts Center. When bids for this facility came in significantly higher than anticipated in 2007, it was understood that the contingency was very tight and additional funds would be needed. Funds are available for this purpose in the recently completed King Street Arts Center Project which provided for the construction of The Morris and Gwendolyn Cafritz Foundation Art Center. All of the planned work for the Cafritz Center is complete and a balance of \$163,918 remains and is available for transfer.

According to County regulations, no more than 10% of the total appropriation can be moved from a capital project. The amount to be moved, \$163,918 is within that parameter. Board of Trustees approval is required for all fund transfers between capital projects.

RECOMMENDATION

It is recommended that the Board of Trustees approve the transfer of \$163,918 from the Takoma Park/Silver Spring Campus King Street Art Center project to the Takoma Park Campus Expansion project in order to provide additional funds for final construction and design-related expenses for the new Performing Arts Center at the Takoma Park/Silver Spring Campus.

BACK-UP INFORMATION

Board Resolution

RESOURCE PERSON(S)

Mr. Capp
Mr. Sheeran
Mr. Sorrell

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **09-04-040**
Adopted on: **4/13/09**

Agenda Item Number: 11
April 13, 2009

Subject: Capital Budget Fund Transfer, Takoma Park Campus Expansion Project

WHEREAS, in accordance with College policy on the Capital Budget, a movement of funds between projects authorized in the Capital Budget must be consistent with County fiscal procedures authorizing such transactions, and the County has indicated that the Board is authorized to transfer a maximum of 10% from any one College project to projects within the College's Capital Budget; and

WHEREAS, additional funds are needed in the Takoma Park Campus Expansion project for final design and construction-related expenses for the new Performing Arts Center; and

WHEREAS, funds totaling \$163,918 are available in the FY2009 Capital Budget King Street Art Center project that can be used for this purpose; and

WHEREAS, the Chief Business Officer certifies that the funds are available in the FY2009 Capital Budget for this transfer and also certifies that the amount to be transferred, \$163,918, is within the 10% limit; and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That \$163,918 is transferred from the King Street Art Center project in the FY2009 Capital Budget to the Takoma Park Campus Expansion project in order to provide sufficient funds for final design and construction-related expenses for the new Performing Arts Center on the Takoma Park/Silver Spring Campus; and be it further

Resolved, That the County Executive and the County Council be notified of this action.

BKJ:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 12
April 13, 2009

**SALARY IMPROVEMENT IN FY2010 FOR
ADMINISTRATIVE, ASSOCIATE AND SUPPORT STAFF**

BACKGROUND

Each year, during the spring, the Board acts on salary improvement for Administrative, Associate and Support Staff. Salaries for Bargaining Unit Staff are negotiated with the AFSCME representative. Board action is necessary at this time, primarily for Non-Bargaining Administrative, Associate and Support Staff.

RECOMMENDATION

The President recommends approval of the following resolutions:

2. Salary Schedule for Non-Bargaining Administrative, Associate and Support Staff for FY2010. This resolution outlines the pay schedule for all Non-Bargaining Unit Staff and Administrative employees, effective July 1, 2009.
3. Non-Bargaining Administrative, Associate and Support Staff Salary Merit Adjustment for FY2010. This resolution authorizes a merit adjustment for eligible Non-Bargaining Associate and Support Staff in the amount of three (3.00) percent on their anniversary date. An employee whose regular rate is at the top of the grade level assigned to that employee's position on the first day of Fiscal 2010, shall receive a one-time lump sum payment of \$500.00, less lawful deductions. This lump sum payment shall not be incorporated into the employee's base rate, and shall be made to employees in the first pay period of Fiscal 2010 for 12 month employees and in the first pay period of the academic year for 10 month employees. The President is authorized to determine Administrator Salary adjustments.
4. Special Recognition and Outstanding Service Awards for FY2010. This resolution authorizes one-time, lump sum awards of up to \$2,000 for special recognition and outstanding service for eligible employees.
5. Non-Bargaining Associate and Support Staff Shift Differential for FY2010. This resolution authorizes the continuation of a shift differential of \$.98 for hours actually worked for those Non-Bargaining Associate and Support Staff who are regularly scheduled to work more than 25 hours in a work week between the hours of 10:00 p.m. and 6:30 a.m.

BACK-UP INFORMATION

Board Resolutions (4)

RESOURCE PERSON(S)

Ms. Lawyer

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **09-04-041a**
Adopted on: **4/13/09**

Agenda Item Number: 12
April 13, 2009

Subject: Salary Schedule for Non-Bargaining Administrative, Associate and Support Staff for FY2010

WHEREAS, while the College strives to maintain a competitive salary schedule for its highly qualified Administrative, Associate and Support Staff, a review of data indicates that it would not be appropriate to modify the College pay scheduled for FY2010 for Non-Bargaining Administrative, Associate and Support Staff; and

WHEREAS, the Salary Schedule for Non-Bargaining Administrative, Associate and Support Staff in effect for FY2009 will not change in FY2010; and

WHEREAS, in light of the current economic conditions throughout the County and State, the President recommends adoption of the following resolution; now therefore be it

Resolved, That the salary schedule for Non-Bargaining Administrative, Associate and Support Staff be approved for FY2010 as shown on the attachment.

BKJ:abg

Attachment

**Proposed
Salary Schedule for
Non-Bargaining Staff
Montgomery College
FY10
(Effective 7/1/09)**

<u>GRADE</u>	<u>HOURLY RATE</u>		<u>ANNUAL RATE*</u>	
	<u>MIN</u>	<u>MAX</u>	<u>MIN</u>	<u>MAX</u>
A	\$12.47	\$21.33	\$25,937.60	\$44,366.40
B	\$13.22	\$22.60	\$27,497.60	\$47,008.00
C	\$14.01	\$23.95	\$29,140.80	\$49,816.00
D	\$14.86	\$25.38	\$30,908.80	\$52,790.40
E	\$16.04	\$27.40	\$33,363.20	\$56,992.00
F	\$17.33	\$29.57	\$36,046.40	\$61,505.60
G	\$18.72	\$31.94	\$38,937.60	\$66,435.20
H	\$20.21	\$34.49	\$42,036.80	\$71,739.20
I	\$22.24	\$37.92	\$46,259.20	\$78,873.60
J	\$24.46	\$41.70	\$50,876.80	\$86,736.00
K	\$26.90	\$45.86	\$55,952.00	\$95,388.80
L	\$29.59	\$50.43	\$61,547.20	\$104,894.40
M	\$31.96	\$54.46	\$66,476.80	\$113,276.80
N	\$34.52	\$58.80	\$71,801.60	\$122,304.00
O	\$37.28	\$63.50	\$77,542.40	\$132,080.00
P	\$40.26	\$68.56	\$83,740.80	\$142,604.80
Q	\$42.67	\$72.67	\$88,753.60	\$151,153.60
R	\$45.24	\$77.02	\$94,099.20	\$160,201.60
S	\$47.95	\$81.63	\$99,736.00	\$169,790.40

*ANNUAL EQUIVALENT RATE FOR FULL-TIME, 12-MONTH EMPLOYEES

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **09-04-041b**
Adopted on: **4/13/09**

Agenda Item Number: 12
April 13, 2009

Subject: Non-Bargaining Administrative, Associate and Support Staff Salary Merit Adjustment for FY2010

WHEREAS, the College does not provide automatic step increases, but historically has provided merit adjustments to employees who receive satisfactory or higher performance evaluations instead; and

WHEREAS, the President recommends adoption of the following resolution; now therefore be it

Resolved, That all College Non-Bargaining Associate and Support Staff who are not at the top of a pay grade and who receive a satisfactory or higher performance evaluation are eligible for a salary merit adjustment in the amount of three (3.00) percent based on performance in FY2010 on the appropriate merit anniversary date; and be it further

Resolved, That all College Non-Bargaining Associate and Support Staff who receive a satisfactory or higher performance evaluation and whose regular rate of pay is at the top of the grade level assigned to that employee's position on the first day of FY2010, shall receive a one-time lump sum payment of \$500.00, less lawful deductions; and be it further

Resolved, That this lump sum payment shall not be incorporated into the employee's base rate, and shall be made to employees in the first pay period of FY2010 for 12 month employees and in the first pay period of the academic year for 20 month employees; and be it further

Resolved, That all Administrative Staff are eligible for a salary adjustment on July 1 of each year, and such adjustment is based entirely on performance.

BKJ:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **09-04-041c**
Adopted on: **4/13/09**

Agenda Item Number: 12
April 13, 2009

Subject: Special Recognition and Outstanding Service Awards for FY2010

Resolved, That the Board of Trustees authorizes up to \$2,000 as the lump sum amount for special recognition and outstanding service awards to be presented to those employees of the College who are eligible and approved for such an award during FY2010.

BKJ:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **09-04-041d**
Adopted on: **4/13/09**

Agenda Item Number: 12
April 13, 2009

Subject: Non-Bargaining Associate and Support Staff Shift Differential for FY2010

Resolved, That the Board of Trustees authorizes the continuation of a shift differential of \$0.98 in FY2010 for hours actually worked for those Non-Bargaining Associate and Support Staff who are regularly scheduled to work more than 25 hours in a work week between the hours of 10:00 p.m. and 6:30 a.m.

BKJ:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 13
April 13, 2009

INCREASE IN TUITION RATE PER CREDIT HOUR

BACKGROUND

The Board of Trustees adopted the College's FY2010 Operating Budget for submission to the County on February 17, 2009. After reviewing the budget situation -- as well as the existing and planned tuition and fee rates at area colleges and universities, and past tuition and fee rate increases at Montgomery College -- the Board of Trustees has concluded that an increase of \$3/\$6/\$9 in tuition is necessary effective with the fall 2009 semester. This is an increase of 3% for the in-County tuition rate.

RECOMMENDATION

It is recommended that the Board of Trustees increase the cost of tuition per credit hour by \$3/\$6/\$9 beginning with the fall 2009 semester for in-County, in-State, and out-of-State students, respectively, bringing the tuition per credit hour rates to \$102/\$209/\$284.

BACK-UP INFORMATION

Board Resolution

RESOURCE PERSONS

Mr. Moore
Ms. Dimon

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **09-04-042**
Adopted on: **4/13/09**

Agenda Item Number: 13
April 13, 2009

Subject: Increase in Tuition Rate Per Credit Hour

WHEREAS, the Board of Trustees adopted the FY2010 Operating Budget on February 17, 2009; and

WHEREAS, this budget includes items related to benefit cost increases, enrollment growth, newly constructed or renovated facilities operations, and an increase in scholarship funds;

WHEREAS, Montgomery County and the State of Maryland is in a difficult budget situation and our requested operating budget for FY2010 reflects this reality; and

WHEREAS, the same service level budget was reduced \$8.8 million by eliminating COLAs, the elimination of ten positions and reducing expenditures; and

WHEREAS, the proposed tuition increase that has been developed by the Board of Trustees is consistent with what other higher education institutions in Maryland are planning to do; and

WHEREAS, even with this tuition increase there is still a large gap between needs and available resources; and

WHEREAS, the Board of Trustees has a deep commitment to keeping Montgomery College affordable to its students; now therefore be it

Resolved, That the Board of Trustees adopts tuition rate increases of \$3/\$6/\$9 per credit hour for in-County, in-State, and out-of-State students respectively, effective beginning with the fall 2009 semester; this resolve establishes the tuition rates at \$102/\$209/\$284, for in-County, in-State, and out-of-State residents, respectively.

BKJ:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 14
April 13, 2009

MODIFICATION OF BOARD POLICY ON RECOGNITION AWARDS

BACKGROUND

In accordance with the College's policy on Recognition Awards, a College president and all faculty and administrators who retire with a minimum of ten years service with Montgomery College are designated president, faculty, or administrator emeritus/emerita with appropriate rank or title, subject to approval by the College Board of Trustees. Occasionally, a retiring president, faculty, or administrators holding faculty rank or administrative title with less than ten years service with the College may be considered for such honor if the President and Board of Trustees approves.

With regard to medallion awards, when extenuating circumstances come to pass, medallion awards have been awarded posthumously to College employees who have demonstrated outstanding or distinguished service to the College, the academic profession, the County, the State, or the nation. Similarly, it is conceivable that a deserving individual may meet the criteria for emeriti status posthumously.

Upon review of College policy 38001, Recognition Awards, it is recommended that the policy be updated to award emeritus/emerita status posthumously to eligible employees where criteria for the award are met.

RECOMMENDATION

It is recommended that the Board of Trustees approve the changes in Montgomery College Policy 38001, Recognition Awards, as attached.

BACK-UP INFORMATION

Board Resolution
Revised Montgomery College Policy 38001, Recognition Awards
Revised Montgomery College Procedure 38001CP, Recognition Awards (for background information only)

RESOURCE PERSON(S)

Ms. Lawyer
Ms. Bokor

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **09-04-043**
Adopted on: **4/13/09**

Agenda Item Number: 14
April 13, 2009

Subject: Modification of Board Policy on Recognition Awards

WHEREAS, in accordance with the Board of Trustees policy on Recognition Awards, a retiring president who retires with a minimum of ten years service with Montgomery College may be designated president emeritus/emerita, subject to the Board of Trustees' approval; and

WHEREAS, a retiring president with less than ten years service with the College may be considered for such honor on an individual basis and be accorded the rank of president emeritus/emerita if granted by the Board of Trustees; and

WHEREAS, all faculty members holding faculty rank who retire with a minimum of ten years service with Montgomery College are designated faculty emeritus/emerita with appropriate rank or title, subject to approval by the Board of Trustees; and

WHEREAS, retiring faculty members holding faculty rank with less than ten years service with the College may be considered for such honor on an individual basis and be accorded the rank of faculty emeritus/emerita if the President and Board of Trustees approves; and

WHEREAS, all administrators who retire with a minimum of ten years service with Montgomery College are designated administrator emeritus/emerita with appropriate title, subject to the Board of Trustees; and

WHEREAS, retiring administrators with less than ten years service as an administrator with the College may be considered for such honor on an individual basis and be accorded the rank of president or administrator emeritus/emerita if the President so recommends and the Board of Trustees approves; and

WHEREAS, where criteria for award is met, medallion awards are awarded posthumously to recognize deceased employees who have demonstrated exceptional, outstanding, or distinguished service to the College, the academic profession, the County, the State, or the nation; and

WHEREAS, it is recommended that, where criteria for award is met, emeritus/emerita status may be awarded posthumously in recognition of eligible employees; and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That effective April 13, 2009, Montgomery College Policy 38001, entitled Recognition Awards, be revised as presented.

BKJ:abg