BOARD OF TRUSTEES MINUTES
Montgomery Community College, Rockville, Maryland
May 18, 2009

I. CALL TO ORDER

The Board of Trustees of Montgomery Community College met in public session on May 18, 2009, in the Trustee Board Room, Central Administration. The regular public meeting was called to order by the Chair at 7:30pm.

II. ROLL CALL

Present: Trustees Roberta F. Shulman, Michael C. Lin, 1st Vice Chair, Steve Kaufman, 2nd Vice Chair, Gigi Godwin, Gene Counihan, Reggie Felton, Owen Nichols, and Gabriel Spiro

Present Ex-Officio: President and Secretary/Treasurer Brian K. Johnson

III. APPROVAL OF THE AGENDA

Trustee Spiro moved to approve the agenda; Trustee Nichols seconded. The motion passed and the agenda was approved by the Board.

IV. MINUTES

Trustee Felton moved to approve the minutes of the April 18, 2009 public meeting; Trustee Nichols seconded. The motion passed and the minutes were approved by the Board.

VI. COMMENTS PERIOD

There were four speakers to come before the Board

1. Mr. Aaron Madhavan – Mr. Madhavan was a student from Workforce Development and Continuing Education Tech Leap Program and he explained his courses and program.
2. Ms. Leesa Dehaven – Ms. Dehaven testified on behalf of the Princeton place fence issue.
3. Ms. Elyse Gussow – Ms. Gussow testified on behalf of the Princeton Place fence issue.
4. Dr. Theordore Rueter – Dr. Rueter testified on behalf of the Princeton Place fence issue.

VI. BR# 09-05-044 Award of Silver Medallion to Ms. Janet Johnson

Trustee Godwin moved to approve agenda item #VI. Trustee Nichols seconded. The motion passed and the resolution was approved by the Board.

Ms. Elena Saenz provided comments on behalf of Ms. Johnson. Dr. Johnson presented the framed resolution, medallion, and gift to Ms. Johnson. Ms. Johnson gave brief remarks and thanked the Board for the honor.

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Trustee Spiro provided comments and thanked Ms. Johnson for everything that she has done for the Germantown Campus. Trustee Kaufman noted Ms. Johnson's contribution to the graduation ceremony each year. Ms. Godwin thanked Ms. Johnson for her tireless efforts on behalf of the College Institute and noted that she touched many lives.

VII. REPORTS

President's Report to the Board

Dr. Johnson highlighted his report to the Board. He noted that commencement would be held on Friday, May 22; noted that faculty and staff contributed more than $36,000 to the Student Success Campaign; and commented on the new partnership with Dickinson College. Dr. Johnson thanked Trustee Shulman for hosting the MC Scholars tea at her home; announced the retirements of Dr. Mary Kay Shartle-Galotto and Dr. Hercules Pinkney; and updated the Board on the 2010 budget. Dr. Johnson recognized the work of Dr. Donna Kinerney, instructional dean for adult ESOL and literacy programs, who testified before the U.S. House Subcommittee on Higher Education, Lifelong Learning, and Competitiveness on May 5. He thanked everyone in the room for a good year.

Trustee Shulman thanked Dr. Shartle-Galotto for her service to Montgomery College and noted that she would be missed by the Board and the College and there will be two holes left in the institution. Trustee Kaufman noted that Dr. Shartle-Galotto and Dr. Pinkney are two of the finest people that he has had the pleasure of knowing, and he has been in awe of their dedication to the institution. He thanked them very much for their service to Montgomery College. Trustee Felton thanked Dr. Shartle-Galotto and Dr. Pinkney for their dedication and commitment to the College and the community and indicated that they have left a tremendous legacy. These are well deserved retirements and he hopes that they enjoy them. Trustee Lin echoed the sentiments that were already expressed. He thanked Dr. Shartle-Galotto and Dr. Pinkney for their support and they were his mentors and two very dedicated professionals. Trustee Counihan noted that he was glad that they both served during his entire 12 years on the Board. They set standards for grace, dedication, integrity, and professionalism. They set standards that we can respect. He indicated that their legacies would be here for a long, long time. Trustee Godwin noted that her colleagues had said everything. She appreciated working with them and thanked them for their commitment to excellence.

TIP Reports

Trustee Felton asked if there was a national or recommended faculty/student ratio. Dr. Lynch noted that he was not aware of one. Most institutions try to keep classes small; however, he will look into this matter.

Trustee Spiro noted that a 20 percent mark is referenced and it sounds like a negative thing. Dr. Lynch noted that the College's target is 20:1 and is used primarily for budgeting. It helps the College to determine personnel needs. The College tries to get to this ratio to be as efficient as possible.

Trustee Counihan complimented Dr. Lynch on the clarity of statistics, the reports, charts, tables, and everything. Everything is very clear and readable. Dr. Lynch thanked him and he will pass on the compliments to Dr. Arlene Blaylock who prepares the reports each month.

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VIII. CONSENT CALENDAR

A. BR# 09-05-045 Personnel Actions Confirmation Report
B. BR#09-05-046 Request for Approval of the New Associate of Arts in Teaching Degree in Chemistry (Secondary A.A.T.)

IX. BR# 09-05-047 Approval of Change Order, Time Extension and Related Costs for IT Network Operations Center, Takoma Park/Silver Spring Campus

X. BR# 09-05-048 Award of Contract, GSA Proposal Development Services

XI. BR# 09-05-049 Sole Source Award of Contract, Replacement of Building Controls Systems in the Macklin Tower, Rockville Campus

On motion by Trustee Nichols, seconded by Trustee Felton, the motion passed and the Board approved and adopted agenda items #VIII - XI.

XII. POLICY MODIFICATIONS

A. BR# 09-05-050 Modification of Board Policy on College Telework Policy for Administrative, Associate, and Support Staff
B. BR# 09-05-051 Faculty/Staff Assistance Program
C. BR# 09-05-052 Wellness Activities Programs

Ms. Vivian Lawyer explained each of the modifications in each of the policies.

On motion by Trustee Nichols, seconded by Trustee Kaufman, the motion passed and the Board approved and adopted agenda item #XII.

XIII. New Business

There was no new business to come before the Board.

XIV. Adjournment

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted to hold an Executive Session May 18, 2009, when one site matter (subsection 3) – Germantown Campus, Rockville Campus, and Takoma Park/Silver Spring Campus updates were discussed; and one personnel matter (subsection 1) was discussed.

Motion was made to adjourn at 8:45 p.m.

Roberta F. Shulman
Chair, Board of Trustees

Brian K. Johnson
President and Secretary-Treasurer,
Board of Trustees

Recorder: Arlean B. Graham

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